

**CYNGOR CYMUNED LLANSTEFFAN A LLANYBRI
LLANSTEFFAN AND LLANYBRI COMMUNITY COUNCIL**

**Minutes of the Annual Meeting held in Llanybri Community Hall on Monday
18th May 2015 at 7.00 pm.**

Present:- Councillors DB Davies, C Jones, G Howells, A Perrett, D Hunter, B Charles, M James and A Cooper.

Retiring Chairman Cllr DB Davies thanked members for keeping the ship afloat and the clerk for keeping the Council on the straight and narrow during 2014/15.

1. Apologies

Received from Councillors EI Davies and B Ryder.

2. Election of Chairman

It was resolved that Councillor C Jones be elected as Chairman for the ensuing year. Responding to Cllr Hunter's question, the new Chairman replied that in the event of a vote of no confidence in the Chair accompanied by a Council request to stand down, she could see no reason at the present time for that request not to be fulfilled. The new Chairman thanked the clerk for the heavy workload undertaken in what proved to be a difficult year and hoped that 2015/16 would be more straightforward.

3. Chairman's Declaration of Acceptance

The Chairman duly read out and signed the declaration of acceptance of office.

4. Election of Vice Chairman

It was resolved that Councillor EI Davies be nominated as Vice Chairman in his absence and the nomination be itemised on the June agenda.

5. Member's Declarations of Acceptance

Members duly read out and signed their declarations of acceptance of office. The clerk distributed a Llansteffan and Llanybri Community Council "Councillor's Guide" to each member, which included Standing Orders, Member's Code of Conduct and Council Policies. Cllr Perrett gave notice of his intention to resign on family health grounds. Members paid tribute to Cllr Perrett's invaluable contributions over the years and with respect asked him to re-consider.

6. Appointment of Internal Auditor

On the basis that Wales Audit Office requirements and Financial Regulations were becoming more onerous, it was resolved that discussions be held by the Chair, Vice Chair and the clerk with both Auditing Solutions Limited which specialised in council audits and the current internal auditor Derrick R Davies and the matter be itemised on the June agenda. It was also resolved that Councillor Howells be re-appointed as member overseer of internal audit requirements.

7. Appointment of Council representatives

Resolved that the following members be appointed to serve on the under mentioned organisations for the ensuing year: -

- Llansteffan School Governing Body - Councillor G Howells
- One Voice Wales Area Committee - Councillors D Hunter and A Cooper
- Llansteffan Sports Club – Councillor E Davies
- Town & Community Council Liaison Forum – Councillor G Howells

8. Appointment of Committees

Resolved that membership of Council committees be as follows for the ensuing year:

- Morfa - Chair, Vice Chair, Councillors A Cooper and DB Davies
- Planning - Chair, Councillors G Howells, B Charles and M James
- Hen Gapel – Chair, Vice Chair, Cllrs B Charles and M James
- Human Resources – Cllrs A Cooper and G Howells

9. Chairman's allowance

Chairman Councillor C Jones withdrew from the room and Cllr DB Davies was nominated to take the Chair for this item.

As in previous years, Cllr Hunter objected to the principle of giving an honorarium on the basis that the Chairman should be permitted to claim reasonable expenses which were backed up by receipts. After a brief discussion, it was resolved that the Chairman's allowance for 2015/16 be offered at £100, on the basis that a brief written statement be submitted with receipts where practicable in justification of the paid allowance. The latter should satisfy audit enquiries.

10. Minutes

Resolved that the minutes of the Annual Meeting held on 12th May 2014 be confirmed and signed as a true record.

The meeting ended at 7.45 pm.

Signed: Date: 2016

Position: