

**LLANSTEFFAN AND LLANYBRI COMMUNITY COUNCIL**  
**MINUTES OF MEETING HELD IN LLANSTEFFAN MEMORIAL HALL**

**18<sup>th</sup> of June 2018**

**Chair** Councillor B Charles (Chair)  
**Present** Councillors, B Harrison, M James,  
C Lodwick, B Ryder, Z Woodruff  
**Apologies** Cllrs E Davies, M Howells, S Robinson  
**Clerk** M Phillips-Rees  
**In-Attendance** Cty Cllr C Jones

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**2. DISCLOSURES OF INTERESTS & DISPENSATIONS**

The Monthly Register was circulated and interests in agenda items were disclosed, if appropriate.

**3. MINUTES OF COUNCIL MEETING HELD ON the 18<sup>th</sup> of May 2018**

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The minutes of the Annual Meeting held on the 18<sup>th</sup> of May 2018 were confirmed and signed as a true record, proposed by Cllr B Ryder and seconded by Cllr C Lodwick.

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**4. MATTERS ARISING FOR INFORMATION**

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**Annual Meeting** – County Councillor Jones is not the Community Council representative, but a link to the Governing Body.

4.1 Clerk to approach Mr D Siggery regarding the work that has been carried out, as the replacement slate does not seem to be in keeping with other slates.

4.2 Clerk read the statement that has been prepared to the Council and will send this to Mr I Jones for confirmation that he is happy for it to be published. Clerk to coordinate press release and photographer once the statement has been confirmed.

**5. Co-option & Election of Vice Chair**

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The Clerk informed the Council of the 3 applicants that have applied for the vacancy on the Council, the Council felt that they were unable to make a decision as there is nothing to base the decision on. The Clerk will contact the applicants and ask whether they are prepared to provide a 'pen picture' of what they have to offer the Council.

A discussion ensued on the position of Vice Chair, Cllr B Ryder was proposed by Cllr Z Woodruff and seconded by Cllr C Lodwick, 3 were in agreement and Cllr M James abstained.

**6. Pilglas Junction**

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There is no further update regarding the grant application, Clerk is in contact with Mr J McEvoy and Mr M Jacobs. Cllr B Charles, Cllr M James, Cty Cllr C Jones and the Clerk, attended the meeting Mr Ian Thomas, the passing places that were of concern have received attention.

**7. Village of Culture/Bank Account**

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The Clerk explained that for an event for the Village of Culture to make an application to the

Events Fund with CCC, they have to provide details of which account monies will be banked with, which has to be an account associated with a recognised organisation. The Clerk has already contacted the Councillors to explain the situation and has not received any objections, therefore all are in agreement that the Community Council will in conjunction with the organisers of the event, monitor any funds raised and they will be banked in the Community Council account, **agreed.**

## **8. Carmarthen Bay Ferries**

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Mr D Hunter introduced the need for local representatives on the Carmarthen Bay Ferries board, as the constitution has been written as such that any meeting is only quorate if both Llansteffan and Ferryside are represented. With Mr D Hunter currently being the only representative from Llansteffan and the business is a Social Community Enterprise so it is imperative that there is continued representation from Llansteffan.

Cllr B Ryder asked what level of commitment is required, Mr D Hunter explained that the basic commitment is a monthly meeting which is on average 2 hours long, obviously at the moment with gearing up to the launch there is slightly more going on.

Mr Hunter has spoken to Mr Kenton Morgan, the Chair, that he is going to be approaching local people.

Following the information provided by Mr Hunter the Council agreed that the Clerk should contact CBF to inform them that we are recruiting and have some interested parties and ask whether they are able to attend the next meeting to discuss the requirements further.

## **9. Annual Return**

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The Clerk presented the Annual Return to the Council and it was accepted and the Council authorised the Chair to sign the Annual Return.

## **10. Benches**

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The Clerk has spoken to the land owners and the bench by the turning circle is not on their land, therefore it has been decided that the Clerk should attain a price to have the bench fixed. The Council are in agreement that the request for a new bench to be placed at the top of Croft be granted.

## **11. The Green**

It has been identified by the Clerk, Cllr B Charles and Cty Cllr C Jones that discussions need to be held on the Morfa lease, a meeting has been arranged for the 9<sup>th</sup> of July 2018, and the aforementioned will attend the meeting along with representatives from CCC.

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The Clerk has been informed by the School that Knotweed has been identified by the gateway

from the School that leads to the MUGA. Clerk to refer this issue to the Sports Association.

## **12 . Playground Morfa/Beach/Llanybri**

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The Clerk has received an offer from Mr Richard Evans the Welsh Bacculaureate/ Skills Challenge Coordinator, for Queen Elizabeth High School, Carmarthen. Their offer was discussed and it was agreed to ask whether they would be prepared to do some preparation work on the playground. Clerk to contact Mr Richard Evans to have his opinion on the suitability of this task.

## **13. Telephone Kiosk**

The Clerk has gathered information on what is required to refurbish the kiosks. Cty Cllr Jones informed the Council that Llangynog CC are also in the process of refurbishing a kiosk and have already identified someone who is able to complete the work, Cty Cllr Jones will share the contact details with the Clerk.

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## **14. Paths Maintenance**

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The CCC have made a request to all Community Councils regarding the maintenance of Rights of Way within the area. Due to budgetary cuts the money available for maintaining the Rights of Way has been reduced, they are asking whether the Community Council would be willing to take responsibility for Rights of Way within the area. The Clerk provided the Councillors with a map of the Rights of Way in the area, and a discussion ensued on the Rights of Way within the area. The Clerk advised the Council that no consideration should be given to those paths that make up the Coastal Path, but to consider the paths that are utilised more by local residents.

The Council have identified 2 paths, but would like clarification on the following before committing to accepting responsibility for the maintenance of the paths: -

- Does accepting responsibility for maintenance also include the legal responsibility for the paths?
- Would maintenance include just grass cutting/strimming or other maintenance such as the slabs at the bottom of Carriers Lane?

It was also agreed that copies of the map should be made available to the Councillors.

## **15. County Councillor Report**

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A discussion was held regarding the LDP and the need to remind Councillors what had been identified when the last LDP was created. Clerk to compile the information for the July meeting.

## **See attached report**

## **16. Health & Safety Reports**

Due to the change in Councillors and the beginning of the new year, it is required to appoint Councillors to be responsible of certain areas.

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### **Morfa Playground – Cllr Cerian Lodwick**

There is concern regarding the tree root within the area of the climbing frame, Clerk to refer this to Mr N French.

### **Morfa – Cllr Mary Howells**

There is an ongoing issue with the drainage.

### **Croft Lane – Cllr Beth Ryder**

The path has a lot of sand on it and the tree needs attention, Clerk to refer this to Alan Warner.

Carriers Lane – Cllr Beth Ryder

There is Hogweed at the top of Carriers Lane, Clerk to refer this to Alan Warner.

Hen Gapel – Cllr Brian Charles

As per Matters Arising, along with the need to deal with the Buddleia. Clerk needs to contact CADW for advice on how this should be dealt with.

Llanybri Playground – Cllr Brian Charles

As per the agenda item

Headland Path – Cllr Zoe Woodruff

All matters have been referred to Mr Alan Warner.

Ferrypoint – Cllr Sue Robinson

N/A

**17. Payment of Accounts**

**June 2018**

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<b>NAME</b>	<b>DETAILS</b>	<b>AMOUNT</b>
M Phillips-Rees	Salary	688.79
M Phillips-Rees	Expenses	103.09
Proprint	Photocopying	29.52
Community Association	Llanybri Playground Grass Cutting	288
	* DD = direct debit	
<b>TOTAL:</b>		1109.40

Accounts accepted for payment all in agreement.

**18. Correspondence and Planning**

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1. Carmarthenshire Local Development Plan
2. New Model Standing Orders 2018
3. Llansteffan School – Cllr B Charles and Cllr B Ryder will attend the occasion.
4. Consolidation and amendment of the Use Classes Order and the Permitted Development Order – share and discuss any comments in the July meeting
5. Mapping of Public Sector Land and Property Ownership
6. Inquiry into diversity in local government
7. Dan Snaith - New app to tackle dog fouling
8. Dan Snaith – Beach Clean

- 9. One Voice Wales Area Committee July 3<sup>rd</sup> St Peters Civic Hall
- 10. Power Up! – advisory campaign regarding energy and energy costs.
- 11. One Voice Wales May 2018 News Bulletin
- 12. Remembrance Day Silhouette Installation Grants
- 13. Beach Clean – QE High
- 14. House of Commons – Simon Hart
- 15. Register of Electors – a copy is available but the information must be used correctly

**19. Planning**

No Planning matters for consideration

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**18. MATTERS FOR INFORMATION ONLY**

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- 1. There is to be filming on the beach in Llansteffan, dates and requirements to be confirmed.
- 2. Hedgerow cut – Clerk to clarify the earliest and latest dates that the hedges can be cut.

The meeting closed at 21:45pm

Signed..... Chairman/Vice Chairman Date .....

