

LLANSTEFFAN AND LLANYBRI COMMUNITY COUNCIL
MINUTES OF MEETING HELD IN
LLANYBRI VILLAGE HALL
at 7pm MONDAY 17th FEBRUARY 2020

1. PRESENT:

CHAIR CLLR CERIAN LODWICK	CLLR BRIAN CHARLES
VICE-CHAIR CLLR RHYS SCHELEWA-DAVIES	CLLR MEL JAMES
CLLR BETHAN RYDER	CLLR SUE ROBINSON
COUNTY COUNCILLOR CARYS JONES	
CLLR ZOE WOODRUFF (Acting Responsible Finance Officer)	
CLLR ANTHEA EVANS (Acting clerk, Proper Officer)	

APOLOGIES

CLLR BRIAN HARRISON
CLLR HELEN JOHN

2. DISCLOSURES OF INTEREST AND DISPENSATIONS

The register of disclosures and dispensations was circulated and disclosed as follows. Cllr Woodruff Item 17.

3. MINUTES OF THE COUNCIL MEETING HELD ON 20th JANUARY 2020

It was resolved that the following amendments be made to the Minutes of the meeting held on 20th January 2020.

Proposed Cllr Charles Seconded Cllr Schelewa-Davies

- a. Cty Cllr Jones' apologies were recorded for the December meeting but she was present. The December minutes to be amended to reflect this.
- b. The discussion regarding the Precept for 2020/21 was not informed by the budget information therefore the Precept will be resubmitted following budget discussions at next monthly meeting.
- c. Name of Councillor responsible for Carriers Lane to be corrected.
- d. Item 13 was incorrect in the minutes but a separate sheet handed out was correct. £21 was expenditure for Llanybri Hall not Cllr Evans.

It was resolved that the minutes of the meeting held on 20th January 2020, subject the above amendments, be signed as an accurate record.

Proposed Cllr Charles Seconded Cllr Woodruff

4. MATTERS ARISING FOR INFORMATION (FROM THE MINUTES OF 20TH JANUARY)

- a. The abandoned boat at Ferry Point is becoming a greater hazard as it has fallen further and there is a wire towrope, which is a safety concern. Cty Cllr Jones to contact the Crown Estates. There has also been a problem with the road and the rocks which form the sea defences.
- b. The letter to members regarding the tractors has not been sent.
- c. Clerk to ascertain who is responsible for the repair to the Historic Panel sign at the top of the Croft. Clerk to contact Rob Keir.
- d. Cllr James to establish if Mr Siggery has been contacted regarding the slates on Hen Gapel as the work needs to go ahead.
- e. Tenders for grass cutting to go on March agenda.
- f. The landowner is responsible for the headland fence and clearing of the steps. Cty Cllr Jones to check re steps and contact landowner.
- g. It needs to be established whether the safety check for playground has been actioned.

- h. The Clerk and Mr Alan Williams left the meeting whilst the letter from the Ombudsman Wales was discussed. Following the confidential discussion the councillors informed the clerk that they wish to revert to having their contact details on the website
Proposed Cllr Charles Seconded Cllr Schelewa-Davies

5. MINUTES OF THE EXTRAORDINARY MEETING HELD ON 10TH FEBRUARY 2020

It was resolved that the minutes of the Extraordinary Meeting held on 10th February 2020 were accurate and a true record of the meeting.
Proposed Cllr Ryder Seconded Cllr James

6. MATTERS ARISING FROM THE EXTRAORDINARY MEETING ON 10TH FEBRUARY 2020

County Councillor Jones responded to questions regarding the Green and parking issues raised at the Extraordinary Meeting.

1. Filming: The County Council liaised with the Clerk not the County Councillor regarding parking for the film company. Neither County nor Community Councils can permit parking for a film crew as it is a Village Green. However, neither can they refuse access to film crew without refusing access to all. It is not known who permitted access to the fenced off area of The Green - Cllr. Jones made a complaint. A Freedom of Information request was not necessary regarding income from the film company as this is public information and the amount of £2,625 was received. The minutes of January 2019 record the income but not the amount.
2. Land Status: It was incorrect for the clerk to state that any land exchange had been agreed. In a meeting on 29.9.18 the Clerk and County Councillor attended a meeting with CCC Common Land Officer and Legal Representative to investigate possible resolutions to the parking issues but no further discussions were held nor agreements made. The Cty Cllr has had a number of site meetings on the Green since her election but none of these were regarding parking issues. The meetings were with regard to flood defence work and reseeded grassed area as a result of damage by industrial vehicles and installation of the sump.
3. Morfa: There had been on going discussions between the County Council and the Community Council during past years relating to the inclusion of the pond in the Morfa lease. In July and September 2018 there had been two site meetings with CCC officers regarding the function and management of the pond area. No meetings or discussions have been held regarding the status of the Morfa land.

THE PHEASANTRY

4. The Chair has thanked Edward Harris and Mrs Eynon for their contributions to the meeting on 10th February 2020.

CONFIDENTIAL MINUTES from 10th February 2020

Cty Councillor Jones left the room at 8.20pm

Confidential minutes were circulated and discussed.

It was agreed that the HR Committee would present regular reports to the full Community Council.

It was resolved that the confidential minutes were accurate and accepted as a true record.

Proposed Cllr Charles Seconded Cllr Ryder

Cty Councillor Jones returned to the meeting at 8.30pm

It was agreed that a letter be sent to the Wales Audit Office stressing that the Community Council is actively addressing the issues that are a result of the current situation.

7. UPDATE ON LOCAL PLANNING ENFORCEMENT ISSUES

County Councillor Jones had requested an update on local enforcement issues but it had not been forthcoming. She was aware that the enforcements are ongoing, and will present an update at the next meeting.

8. UPDATE ON LOCAL DEVELOPMENT PLAN

- Cty Cllr Jones outlined the need for, and purpose of, the LDP, which planned for future economic and residential development, and circulated maps showing Candidate Sites and Deposit Sites.
- The Deposit Plan, including the development sites which will be proposed for inclusion in the final plan, was discussed with no further comment.
- The consultation period ends on March 27th 2020, with appeals heard later in the year. Individual councillors and members of the public are invited to submit their comments.

9. SAFETY ISSUES: LLANSTEFFAN HIGH STREET

- Concern has been raised about speeding on the High Street in Llansteffan.
- A letter has been received from A Howells; the issues in that letter that pertain to the High Street were discussed here.
- Historically, speed testing did not reinforce the belief that there is a problem.
- Various options have been discussed in the past.
- Minor accidents often not reported so we may not have a true picture.
- The Community Council can decide whether to request an engineers report.
- Other areas have been perceived as dangerous also e.g. at the bottom of the Croft near the Beach Shop.
- Cty Cllr Jones is to speak to Mike Jacobs from the County Council regarding more detailed information in order for the Community Council to make an informed decision about what action they may decide to take.

10. INDUSTRY, ENVIRONMENT AND INFRASTRUCTURE

- A working group to be set up with representatives from Llangain, Llangynog, Llansteffan and Llanybri Community Councils. A task and finish group will identify issues that need elevating in relation to the farming industries with regard to pollution, traffic etc.
- Each Community Council to send 2/3 representatives.
- It was agreed that Cllr Charles' and Cllr James' names would be put forward, Cllr Schelewa-Davies may also be able to attend.

11. FINANCE: BUDGET CONSIDERATIONS AND PRECEPT

- Cllr Woodruff presented a revised budget forecast for 2020/21. Where there were areas of overspend in 2019/20 the amount had been raised but where there was an under spend it was left at present level.
- Cty Cllr Jones suggested that the councillors consider doubling the training budget as there will be a need for extra training this year.
- **It was resolved** that the budget for training would be raised to £300.
Proposed Cllr Evans Seconded Cllr Charles
- Cllr Woodruff raised concerns about the previous budget process.

At 10pm the Chair suspended the meeting to ask if Councillors were willing to continue. All were in agreement to carry on.

- Discussions with HMRC are ongoing regarding updating the council account.
- The member's allowance, though not claimed, has to go into the budget.
- **It was resolved** that the budget for 2020/21 be accepted.
- Proposed Cllr Ryder Seconded Cllr Evans
- **It was resolved** that the Precept agreed in January could now be accepted and submitted following the budget discussions.
Proposed Cllr Charles Seconded Cllr Evans

12. FINANCIAL ASSISTANCE

- Applications for Financial Assistance will be made available and advertised on the Council notice boards, in the shop and on social media.
- Applications will be considered in the March meeting.

13. COUNTY COUNCILLOR'S REPORT

- No report for this meeting

14. HEALTH AND SAFETY REPORTS

Council members are assigned as follows:

Cllr Schelewa-Davies – Croft lane

Cllr Evans – Carriers Lane

Cllr Ryder – Morfa

Cllr Lodwick – Llansteffan Play Area

Cllr Charles – Llanybri Play Area and Yr Hen Gapel

Cllr Woodruff – Headland Path

Cllr Robinson – Ferry Point

- Croft Lane: The Cattery are looking after the Historical Panel which has collapsed.
- Carriers Lane: Fencing remains broken near the top of the lane and the solar light still not working
- Morfa: Nothing to report and a request for someone else to take over the Morfa.
- Llansteffan Play Area: Nothing to report.
- Llanybri Play area and Yr Hen Gapel: Slate still not fixed on the roof.
- Headland Path: Nothing to report.
- Ferry Point: As reported earlier the boat is still an issue.
- Cllr Charles and Cllr Robinson are to monitor the Morfa in the future.
- Cllr James to contact Mr Siggery to see if he has been contacted regarding the slate on the roof of Yr Hen Gapel and if not to ask him to go ahead.
- Clerk to look into re-introducing report sheet for Health and Safety reports

15. FINANCE: PAYMENT OF ACCOUNTS

BEN HARRIES - hall hire	£15.00
Cllr Evans – repayment OVW subscription	£192.00
Cllr Evans – repayment British Legion	£50.00
M Phillips-Rees salary January	£688.79
M Phillips-Rees final salary February	£688.79

16. CORRESPONDENCE

- Letter from Sports Association regarding the possibility of increasing maintenance contribution of £750. If they require additional funds they can apply for the Financial Assistance. Cllr Robinson to inform the Sports

Association. An approach had been made to the clerk regarding the state of the nets requesting that this be brought to their attention if the Sports Association request Financial Assistance.

- The Chair has received a copy of a letter from Alun Howells to the County Council re speed, road surface and parking. Clerk to write and thank him for sharing the letter with the Community Council.

17. PLANNING APPLICATIONS

- W/40142 The Community Council support this application
- W/40159 The Community Council supports this application but would like to register some concern over entrances and visibility onto the road.
- W/40162 The Community Council supports this application.
Cllr Woodruff left the meeting for application W/40162

18. MATTERS FOR INFORMATION ONLY

- The HR Committee is liaising with the Wales Audit Office regarding the audit process and how we move forward in addressing all the issues that need to be resolved.
- Beach Clean on 23rd March
- Wales Audit Office is carrying out a consultation on the audit process, the HR committee will respond.
- Cty Cllr Jones expressed her thanks for the hard work being carried out to address all the issues that have arisen.

The meeting closed at 10.40pm.

Signed Date