

**DRAFT LLANSTEFFAN AND LLANYBRI COMMUNITY COUNCIL DRAFT**  
**MINUTES OF THE (REMOTE) MEETING HELD ON MONDAY 19<sup>th</sup> JULY 2021 AT 7PM**

<p><b>PRESENT:</b> Cllr Brian Charles Cllr Anthea Evans (Vice-Chair) Cllr Mel James Chair – Cllr Cerian Lodwick (Chair) Cllr Ian Roberts Cllr Rhys Schelewa-Davies</p> <p><b>Clerk – Rhian Worrell</b></p>	<p>In attendance County Cllr Carys Jones and 5 members of the public. The meeting commenced at 7.04 pm.</p>
<p>The Chair asked the Clerk to remind the Public of Standing Order 3 (f, g and h) which relate to members of the public being able to speak on agenda items only.</p> <p><b>Item 1 – Apologies</b></p> <ul style="list-style-type: none"><li>• There were no apologies.</li></ul> <p><b>Item 2 - Welcome to new LLCC Member – Cllr Ian Roberts (Llanybri)</b></p> <ul style="list-style-type: none"><li>• The Chair formally welcomed Cllr Ian Roberts to the Community Council.</li></ul> <p><b>Item 3 – Disclosures of Interest and Dispensations</b></p> <ul style="list-style-type: none"><li>• Cllr Evans declared an interest in relation to Item 14, planning application PL/02032 and PL/02075, which relate to the property adjacent to her home.</li><li>• Cllr Evans declared an interest in relation to Item 19 - Mr Evans' bid to build the shed for the beach wheelchairs has been accepted.</li><li>• Cllr Lodwick (Chair) declared her personal interest in relation to Item 14, planning application PL/02034, the applicants are personal friends.</li></ul> <p><b>Item 4 – To receive and confirm the accuracy of the minutes of the meeting held on 21<sup>st</sup> June 2021 (Ordinary meeting).</b></p> <p><b>It was resolved that the Minutes of LLCC meeting dated 21<sup>st</sup> June 2021 be signed as an accurate record of the meetings with the following amendments:</b></p> <ul style="list-style-type: none"><li>• Cllr Schelewa-Davies asked that Item 8 reflect that he had connectivity issues which is why he dropped out of the remote meeting.</li><li>• Item 7 Nomination of Additional Governor should read 'Nomination of Additional Candidate Governor'.</li></ul> <p>Proposed Cllr Evans Seconded Cllr James</p> <p><b>Item 5 – Matters Arising/Review of Actions (From Previous Meetings)</b></p> <ul style="list-style-type: none"><li>• Hen Gapel – Cllr Charles has spoken with Nell Hellier of CCC. Cllr Charles was to ask Mr Siggery to have a look to identify the issue(s) and what work needs doing, then grant applications can be made accordingly. Cllr Charles explained that Nell Hellier would help LLCC in this matter once the issue(s) have been identified.</li><li>• Trees at the edge of the cricket pitch - Clerk has liaised with the Sport Assoc after their meeting dated 28<sup>th</sup> June and she has been assured that they have the matter in hand.</li><li>• Manholes – Fixed.</li><li>• CCC have acknowledged receipt of the evidence gathered by LLCC in relation to the historic use of the Green.</li></ul>	<p><b>ACTIONS</b></p> <p><b>Clerk to make amendments</b></p> <p><b>Cllr Charles to pursue</b></p>

<ul style="list-style-type: none"> <li>• Llanybri Playground Donation Working Party – Clerk to confirm receipt of the donation with the bank and once confirmed the Working Party will endeavour to meet to identify the preferred community requirements for the Playground.</li> <li>• Telephone kiosk - No progress, Cllr Charles continues to pursue the matter, put for agenda item in Sept.</li> <li>• Roadside mirrors – Clerk contacted CCC in relation to the issue and their reply stated that CCC does not support the use of them on the highways but they acknowledged that they can and are put up on private land/property and when on private land they will not take action to remove them.</li> <li>• New signatory – Cllr Evans is now a new signatory on the bank mandate and Cllr Lodwick has the paperwork to complete in order to become the third signatory.</li> <li>• Annual Play Area Inspections – the Clerk has contacted CCC and the inspection team both have confirmed that the slide in question at the Morfa playground does not need to be cordoned off. In addition, CCC confirmed that LLCC were free to identify their own local contractor to do any necessary repairs. The Clerk did not yet have a price for a new slide.</li> <li>• Recycling bins for Llanybri Play Area – As the play area is owned by LLCC CCC will not supply recycling bins. Cllr Charles suggested that the Clerk contact CCC to see if such bins can be bought through CCC in order to gain a more competitive price for such items as CCC buy in bulk.</li> <li>• Bench repairs - ongoing, due to be completed soon.</li> <li>• Gate at Llanybri play area not yet fixed, Cllr Evans will follow up on this.</li> <li>• Knot weed – CCllr Jones has liaised with the relevant departments and she confirmed that the matter is in hand.</li> <li>• Scott’s Bay Emergency Phone – CCC have confirmed it is not their responsibility and is the responsibility of BT. Clerk to pursue the matter further.</li> <li>• Missing name plate on the mill wheel on Old School Road entering into Llansteffan – Clerk reported the issue and Ian Thomas from CCC came back to her to say they would procure the name plate if LLCC would get it fixed on. This was agreed and the Clerk is awaiting the name plate.</li> <li>• Annual Return has been approved and sent both electronically and in hard copy to Audit Wales.</li> </ul>	<p><b>Clerk to note for next agenda</b></p> <p><b>Clerk to follow up</b></p> <p><b>Clerk to contact CCC</b></p> <p><b>Cllr Evans to follow up</b></p> <p><b>Clerk to follow up</b></p> <p><b>Clerk to follow up</b></p>
<p><b>Item 6 – Public Participation</b></p>	
<p>SOs suspended at 7.22 pm.</p>	
<ul style="list-style-type: none"> <li>• A MOP asked if they would be allowed to make comment at Item 11 once they were aware of the discussion. The Chair granted the request.</li> </ul>	
<p>SOs were reinstated at 7.23 pm</p>	
<p><b>Item 7 – Use of herbicides on grass verges in Llansteffan - Discussion and agreement of whether a representation is to be forwarded to CCC</b></p>	
<ul style="list-style-type: none"> <li>• The Clerk explained that LLCC had received a number of complaints about the use of herbicides and had provided an illustrative photograph of the issue from Ger y Eglyws. The Clerk explained that it was now up to members whether they wished to make a representation to CCC about the use of herbicides.</li> <li>• There was much discussion and eventually it was agreed that the Clerk would ask the relevant officer at CCC for a site meeting to discuss/identify possible options/risks in order to gain a better understanding of the issue.</li> <li>• Cllr Charles stated that the community of Llanybri wanted to carry on with the use of herbicides as it stands currently, no change is required.</li> </ul>	



**Item 11 - Three Rivers Cackle Fishery 2021 - Decision over whether to allow access across LLCC part of Green to CCC land and the beach**

- The Chair gave the background to the issue. She explained that the beds are open and cocklers are going to come and the issue is managing the cockling season in the best/safest way possible. Last year the consensus was that the safest option was to allow access through Community Council land at the Northern end of the Green and across County Council land to the beach.
- This year Ashley Jones of Dani Foods, the main processor has asked permission to be allowed access in the same manner again this season. He has been told it would be a full Community Council decision. This year they are planning to load on the beach itself, and Ashley Jones has given assurances that banksmen will oversee the loading. Once loading was complete, they would all depart the beach at once through a managed corridor on the Northern end of the Green to ensure safety.
- The complication lies with the ongoing legal issues relating to the Green. LLCC is still waiting for guidance from CCC on this issue as they own the greater part of the Green. The Chair stated that LLCC needed to make the decision, notwithstanding the legal position, as to whether LLCC would allow the cocklers to access the beach via the Community Council part of the Green. The Chair stated that if the decision was made to allow access it had been decided that a review meeting would be convened to ensure that everything was proceeding satisfactory after approx. 2 weeks of cockling.
- The Chair confirmed that there would be a large presence of enforcement officers initially. Cllr James pointed out that he had heard that there were well over 100 gatherers at Ginst Point over the weekend so potentially Llansteffan may have a lot more.
- Cllr Evans stated that if LLCC did not allow them access they would come through the main car park or through the village and down Coal Road both of which may be problematic due to heavy traffic etc. Cllr Evans expressed the view that she thought LLCC had no other options.

Suspend SOs at 8 pm

- The Chair asked CCllr Jones if CCC were happy to allow access; CCllr Jones stated that CCC have never questioned it to her knowledge for many years.
- The Chair asked for any other opinions or suggestions. She then gave the MOP the chance to speak on the issue.
- The MOP stated that the strip of land being discussed is Village Green and in law it is protected by a number of pieces of legislation. In law a Village Green is meant for the recreational and sporting pastimes of the inhabitants not for the general public to park cars, camper vans etc. and for a long time nothing has been done to protect the Green. The MOP asked LLCC to do what the law required it to do; it had no power to allow access to the beach; members must comply with the Code of Conduct and uphold the law. The MOP asked members to consider all of these points before making a decision. The MOP stated allowing the cocklers access was not something they had to do or in his opinion could do lawfully.
- The Chair asked for further comment from Members. Cllr Evans commented that LLCC had no power to stop access via the main car park or Coal Road. The Chair argued that if access is prevented, they will go through the village and down Coal Road or via the main car park with all the associated problems that may bring.
- Cllr Schelewa questioned whether, given the legal advice being that there was no onus on LLCC to stop people acting unlawfully, was there a requirement to actually formally grant access across the Green? The debate continued at some length; concluding that for safety reasons a pragmatic approach must be taken to allow access via the Green.

Reinstate SOs at 8.30 pm

**It was resolved to allow the cocklers access across the Green with the proviso to review the situation in 2 weeks and check the legal advice.**

Proposed Cllr Evans Seconded Cllr James

The resolution was made via a vote and was carried by 5 for and 1 Abstention.

**Item 12 - Morfa Playground Gate – Agree repair costs**

Given that the anticipated cost would be well under that required to get quotes it was agreed that a local tradesman would be approached directly.

**It was resolved that the gate post at the Morfa play area be fixed as soon as possible.**

Proposed Cllr Charles Seconded Cllr James

**Item 13 - New Cllr induction training – Agree the plan**

**It was resolved that an induction meeting would be held within 4 weeks of the election and all relevant paperwork would be sent out in the meantime for new Cllrs to read. Availability to be coordinated through the Clerk.**

Proposed Cllr Evans Seconded Cllr Lodwick

- Cllr Evans suggested that as OVW offer training packages for up to 30 people for £300, the Understanding the Law module would be a good package to do as a group training session. The Chair suggested LLCC approach the other local Community Councils to see if they would want to send members to such training in order to benefit from such training and to share the cost.

**Item 14 – Planning Applications:**

- PL/02034 - Constructing of a timber platform with a summer/play house on top with a slide and climbing net. Situated at the top of the garden - Maesteg, Llangain, Carmarthen, SA33 5AS

**It was resolved to have no objections to this application.**

Proposed Cllr Evans Seconded Cllr James

- PL/02032 - Proposed build of detached 3-bedroom house - Old Church Hall, High Street, Llansteffan, Carmarthen, SA33 5JZ
- PL/02075 - Demolition in a conservation area for proposed build of detached 3-bedroom house - Old Church Hall, High Street, Llansteffan, Carmarthen, SA33 5JZ

Two proposals were put forward the first by Cllr Schelewa-Davies to object to the development and the second by Cllr Charles was to have no objections to the development in principle but would ask the Planning Officer to consider the following two issues:

1. Parking capacity at the site. Llansteffan High Street is already full to capacity with parked cars.
2. That the property is designed and built to a specification that is in keeping with the local conservation area.

There was no seconder to Cllr Schelewa-Davies' proposal.

**It was resolved to have no objections to the development in principle but would ask the Planning Officer to consider the following two issues as detailed above.**

Proposed Cllr Charles Seconded Cllr James

#### **Item 15 – Payment of Accounts**

<b>RECEIPTS</b>		
<b>Income received since 21<sup>st</sup> Jun 21</b>		
<b>DATE</b>	<b>DETAIL OF RECEIPT / PAYER</b>	<b>AMOUNT</b>
28/06/21	Bank Interest	£0.34p
28/06/21	Receipt of payment for bench invoices x 1	£665.70
30/06/21	Llanybri Rangers Donation	£25000
30/06/21	Bank Interest	£0.40
<b>PAYMENTS</b>		
<b>Expenditure incurred (paid and pending authorisation) since 21<sup>st</sup> Jun 21</b>		
<b>DATE</b>	<b>DETAIL OF PAYMENT / PAYEE</b>	<b>AMOUNT</b>
28/06/21	Payment to Internal Auditor – J Jamieson	£75
28/06/21	Motor Mileage to Clerk for return journey to IA's home – R Worrell	£28.17
04/07/21	Bench Repairs (Various) – E Davies	£432
05/07/21	Annual Hosting of Website – J King	£80
10/07/21	Quarterly Invoice Morfa/Carriers Lane maintenance – E Evans	£500
28/07/21	Clerk salary (Jul) – R. Worrell	£486.33

NB:

Total Cost of Internal Audit - £109.95

**It was resolved that the accounts be accepted for payment.**

Proposed Cllr Evans Seconded Cllr James

#### **Item 16 - Quarterly Bank Reconciliation / Budget Review**

- The Clerk confirmed that the quarterly bank reconciliation had been completed by herself (RFO) and checked by Cllr Evans. There were no discrepancies.
- Clerk suggested to members that as LLCC was due to get 4 additional members through the election process it would be valuable to go through the Budget Review in September so that new Cllrs could gain an understanding of the Budget. Members agreed to this suggestion. Budget review would be on the Sept agenda.
- Cllr Evans and the Clerk agreed to clarify the situation with bench payments before the next meeting.

#### **Item 17 – Health and Safety Reports**

- Cllr Charles – No issues.
- Cllr Schelewa-Davies – Grateful to CCC for cutting of the Croft, however the clippings were left which presented a slip hazard.
- Cllr Evans – The path leading from Lady Hamilton's Bridge is in need of cutting from the carpark all the way down to the bridge.

**Clerk to get cheques signed and sent**

- Cllr Evans suggested that LLCC approach the new people in \*\*\* on Clarence Hill and ask if they would be willing to cut back the ivy growing over their wall and into the path. Members agreed this approach could be made.
- Cllr Lodwick – The Clerk must get some bark to go under the climbing frame to cover the tree root and to go at the end of the slide.
- Clerk – No issues. The over-hanging vegetation at the Grove is forcing people out into the road. The Clerk would write to inform them.

**Cllr Evans to make this approach  
Clerk to purchase bark  
Clerk to write accordingly**

### **Item 18 – Correspondence**

- See attached sheet. The Clerk went through the key items of correspondence and highlighted the main points. See Correspondence list attached.

Suspend SOs at 9.14 pm

- CCllr Jones asked LLCC to respond formally to Steven Pilliner, Head of Transportation at Highways, as to whether LLCC would consider the placing of signage to deter overnight camping in principle on LLCC land so that he can proceed with planning such signage this season.

SO's reinstated at 9.16 pm

- LLCC agreed in principle.

Suspend SOs at 9.17 pm

- CCllr Jones referred to the correspondence from Andrew Morris at CCC. The issue of reopening the path from the beach play area to the bottom of Coal Road along the length of the wall was to be reviewed by the Environmental Enforcement manager. He would conduct a review of the byelaw taking into consideration the following issues:
  - Confirmation of ownership of the land;
  - why the path was omitted from the byelaw at draft stage in 1993;
  - potential H & S issues;
  - enforceability of any new measures;
  - meeting the cost of new signage.
- Consequently, there would be no changes this season to the current status of the path.

SOs reinstated at 9.18 pm for comment, there were no comments from members.

Suspend SOs at 9.19 pm

### **Item 19 – Beach Wheel Chairs – Service Users Agreement/To discuss and agree the management of the chairs**

- Cllr Jones confirmed to members that the agreement between CCC and LLCC is to support Florrie's in the delivery of the beach wheel Chairs by providing the two services listed on the SLA (between CCC and LLCC) firstly maintaining the storage shed and secondly assisting with providing Florrie's with photocopies of the paperwork necessary for provision of the service.
- The terms of the agreement are based on a 3-year agreement to be reviewed annually and an option for renewal on year two but also at any point where one month's written notice is received by either party the agreement can be terminated.

**Hard copy to be signed once received**

**It was resolved that LLCC were content to agree to the SLA as outlined above.**

Proposed Cllr Charles Seconded Cllr James

from CCllr Jones

**Item 20 – County Councillor’s Report/Meeting with County Councillor**

- CCllr Jones went through her report, a copy of which can be found on the website. CCllr Jones spoke about the following issues:
  1. Electoral Boundaries update
  2. Future of Lord’s Park Farm
  3. Future Working Patterns CCC
  4. Llangain Memorial Hall update
  5. CCllr Jones appointed Local Authority Governor for the new School Federation from 1 Sept 21

**Clerk to put full report on website**

SOs reinstated at 9.28 pm

**Item 21 – Matters for Information**

- Cllr James asked CCllr Jones to confirm if she had received his email about hedge cutting. CCllr Jones had and was dealing with the matter.
- The Chair reported that there was a lot of glass on the ground at the Capel Newydd recycling location. CCllr Jones had followed it up and been told that CCC had sweep it up but it wasn’t a problem of capacity as the glass recycling bins were empty. The situation would remain under review.
- The Chair stated that a number of MOP had questioned the reason for having an election mid-term. Cllr Lodwick was concerned that the public did not understand that the election was NOT the choice of LLCC and was as a result of the proper democratic process. The Clerk was asked to promulgate this information on the Llansteffan FB page and the Llanybri FB page.
- The Chair also wanted it noted in the minutes that there was no divide between Community Councillors and it is false information to say that this was the reason for 5 members resigning. The Chair wanted the public to be aware that this is NOT the case.

**Clerk to put explanation on Facebook**

Chair closed the meeting at 9.35 pm.

..... Date:  
Chair  
Cerian Lodwick