

**CYNGOR CYMUNED LLANSTEFFAN A LLANYBRI
LLANSTEFFAN AND LLANYBRI COMMUNITY COUNCIL
NOTES FOR MEETING (21 FEB 22)**

Item Number	Item Description	Lead
1.	Apologies <i>Apologies were received from Cllr R Schelewa-Davies.</i>	Chair
2.	Disclosures of Interest and Dispensations - Agenda items only <i>Cllr Evans declared a prejudicial interest at Item 11 and a personal interest at Item 11.</i>	Chair
3.	To receive and confirm the accuracy of the minutes of the meeting held on 17 th Jan 22 (Ordinary Meeting) and 20 th Jan 22 (Extraordinary Meeting - Audit Wales Report) <i>The minutes for 17th Jan 22 were agreed subject to three minor amendments. The minutes of 20th Jan 22 were agreed subject to two minor amendments and one rewording of a resolution to improve clarification.</i>	Chair
4.	Matters Arising	Chair/Clerk
5.	Public Participation (15 mins)	Chair
6.	Planning LLCC Admin Procedure – Discussion/decision to identify fourth member of newly formed Planning Committee. <i>It was agreed that Cllr Ian Roberts would be the fourth member of the newly formed Planning Committee.</i>	Chair/Clerk
7.	Draft Planning Committee Terms of Reference – Discussion/Decision <i>Cllrs would consider the draft further and final deliberations and agreement to adopt would be sought at the extraordinary meeting to be scheduled to address PL/02295.</i>	Chair/Clerk
8.	Cllrs to consider questions relating to the crime profile in the joint ward to put to PCSOs in March meeting – Discussion/decision <i>Cllrs agreed the questions to be put to the PCSOs at the March meeting.</i>	Chair/Clerk
9.	Welsh Language Policy on the LLCC Website – Review <i>Cllrs reviewed the policy and agreed no changes to the policy; but additional efforts would be made to increase the bilingual offering.</i>	Chair/Clerk
10.	LLCC Facebook Page – Final Decision to be made about whether to form a Facebook page. <i>Cllrs agreed for the Clerk to continue putting information out on social media via the Pobl Llansteffan and Llanybri Facebook pages. LLCC would not develop their own Facebook page at this time.</i>	Chair/Clerk
11.	Notice Board – Decision about refurbishment and replacement (Llansteffan and Llanybri) <i>Two quotes were received for the refurbishment work and one was selected. The Clerk is to provide more information before a final decision about any new notice boards can be made.</i>	Chair/Clerk
12.	Standing Interest Draft Form – Discussion/Decision <i>It was agreed that the Clerk would amend the draft document in line with Cllrs direction and bring forward a second draft to Full Council.</i>	Clerk
13.	Platinum Jubilee – LLCC Involvement, including discussion of Mock Mayor’s letter, to be discussed /decided <i>It was agreed that LLCC would support local initiatives but not get directly involved with organising any events etc. Cllr Evans and Cllr Schelewa-Davies would attend the Mock Mayor’s meeting.</i>	Chair/Clerk
14.	Payment of Accounts: <i>Resolved to accept payments and receipts.</i>	RFO

15.	Unserviceable emergency phone at Scott's Bay – Discussion/decision to remove <i>The Clerk informed LLCC that finally Openreach had responded to efforts to resolve the broken phone.</i>	Clerk
16.	Health and Safety: Cllrs to report on their area of responsibility	Chair
17.	Correspondence	Clerk
18.	Meeting with County Councillor <i>CCllr Jones gave her monthly report (please see a copy on the website).</i>	CCllr Jones
19.	Matters for information	Chair
20.	To consider the exclusion of the press and public from the next item of business due to the sensitive nature of the matter to be discussed. <i>Resolution confirmed exclusion of the public.</i>	Chair
21.	The level of acceptable behaviour of MOPs during the time allocated and as a Community Council how we respond – Discussion/decision <i>The discussions remain confidential, however Cllrs resolved to enforce Standing Order 2 a, b and c when necessary and to invoke the section of the Complaints Procedure 'How The Community Council Will Manage Unreasonably Persistent or Vexatious Complaints' if it is deemed necessary.</i>	Cllr G Thomas

Rhian Worrell

(Clerk/RFO)