

**CYNGOR CYMUNED LLANSTEFFAN A LLANYBRI
LLANSTEFFAN AND LLANYBRI COMMUNITY COUNCIL
MINUTES OF THE MEETING HELD ON MONDAY 16th MAY 2022 AT 1930 hours**

<p>PRESENT:</p> <p>Cty. Cllr. Carys Jones Cllr James Laws Cllr Cerian Lodwick Cllr Ian Roberts Cllr Gareth Thomas Cllr Hywel Thomas Cllr Lauren Stacey</p> <p>Rhian Worrell – Clerk/RFO</p>	<p>In attendance: County Councillor Philip Hughes One member of the public (MOP). The meeting commenced at 19.40 hours</p>
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<p>Item 1 – Apologies / Ymddiheuriadau</p> <ul style="list-style-type: none"> • Apologies were received from Cllr Mel James. <p>Item 2 – Disclosures of Interest and Dispensations – Agenda Items Only / Datganiadau Buddiant a Gollyngiadau - eitemau Agenda yn unig</p> <ul style="list-style-type: none"> • Cllr Jones declared an interest in Item 7 as she is involved in the organisation of the Mock Mayor’s event. • Cllr Jones informed Llansteffan & Llanybri Community Council (LLCC) that she had reapplied to Carmarthenshire County Council (CCC) Monitoring Officer for a further dispensation to talk and write on matters involving the Green. The original dispensation expired at the May election. <p>Item 3 – To receive and confirm the accuracy of the minutes of the ordinary meeting held on 25 Apr 22 (Ordinary Meeting / I dderbyn a chadarnhau cywirdeb cofnodion y cyfarfod a gynhaliwyd ar: Ebrill 25^{ain} 2022 (Cyfarfod Cyffredin)</p> <p>It was resolved that the Minutes of LLCC Ordinary Meeting dated 25th Apr 22 be signed as an accurate record of the meeting. Proposed Cllr Stacey Seconded Cllr Lodwick</p> <p>Item 4 – Matters Arising (Review of Actions) / Materion yn Codi 21 Feb 22</p> <ul style="list-style-type: none"> • Use of Herbicide – Clerk to contact CCllr Jones for assistance. To be placed on June agenda for review. • Recycling bins for Llanybri Play Area – Clerk to order double recycling bin. Mr Davies to be asked if he would be willing to take on the task of emptying the bins. • Setting up of remote meetings – Completed. Clerk explained the mobile data bandwidth would only facilitate audio and not visuals. Therefore, Members of the Public (MOP) wishing to attend can hear proceedings and if they wished to contribute LLCC could hear them. • Bell House (a National Trust asset) –The Clerk wrote to the National Trust on 5 April 22, but no response yet. The Clerk chased the National Trust, still no response. • State of the roads in and around Llanybri (specifically trenched that have developed at the side of some roads) - The Clerk is awaiting photographs and information of the issues before she can construct a letter to Highways. Cllr Lodwick and Cllr James will organise getting the information to the Clerk ASAP. 	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Cllr Jones to assist Cllr Lodwick to ask Mr Davies</p> <p>Clerk to chase</p> <p>Cllr Lodwick/Cllr James to action</p>
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<ul style="list-style-type: none"> • Fences down along Carrier's Lane – CClr Jones explained that a representative from CCC did come out and she would get an update. • Hogweed in Carriers field and on the Morfa has been reported. • Emergency phone at Scott's Bay – Ongoing. Clerk in weekly contact with BT. • Wheelchair SLA – Despite the efforts of a number of departments, the County Council has failed to find a way of delivering the Beach Wheelchair service via a private business. County are investigating other delivery models and may come back to the Community Council for partnership support for delivering the Beach Wheelchair service at a later date. • Public Right of Way (PROW) query raised by MOP in May meeting – Land designated as Village Green can have a PROW on it. • Football Club's closure of the field – The Clerk had prepared the draft letter to the Football Club. LLCC agreed that it would not be sent at this stage and they would return to this issue once Jason Lawday of PROW had come back to LLCC with whether the path adjacent to the Football pitch could be established on the Definitive Map and therefore, it would be eligible for support and assistance from CCC in keeping it passable at all times. • Hen Gapel – Site visit with contractor occurred. Now awaiting a quote for the work. All proper procedure required for a listed building would be followed. • Defibrillators – All four defibrillators now sorted and back up and running properly. 	<p>CClir Jones to follow up</p>
<p>Standing Orders were suspended at 20.06 hours</p>	
<ul style="list-style-type: none"> • CClr Hughes suggested that LLCC check all the difibrillators' entry codes work. • Cllr Jones suggested that all the defibrillator locations should be manually checked for phone signal. 	<p>Clerk to check</p>
<p>Standing Orders reinstated at 20.09 hours</p>	
<ul style="list-style-type: none"> • Defibrillator Training – Clerk informed LLCC that defibrillator training was free to Cllrs in the first year of the new contract with 'Life Support Training and Safety'. • The Panel at the top of Second Steps needs maintenance work. The wood has been purchased. A local resident is prepared to mend the panel accordingly. Clerk to get a quote for the work. • The Chair raised an issue with Second Steps. The Clerk will investigate. • Annual Return 20/21 – The action required, if applicable, with this issue is to be discussed at the June meeting. • Invoice for clearing the sand in the main Car park – The Clerk explained that she had informed CCC via email that the invoice for clearing the sand was not a LLCC responsibility. No response - Clerk will chase a reply from CCC. CCC own the land and it is therefore their responsibility. The Chair stated she would chase the issue up as LLCC have never paid for this service. 	<p>For Cllrs</p> <p>Clerk to request quote Clerk to investigate Noted for June agenda</p> <p>Action Clerk/Chair</p>
<p>Item 5 – Public Participation (Agenda Items only - 15 minutes) / Cyfranogiad y Cyhoedd (Eitemau Agenda yn unig - 15 munud)</p>	
<p>Standing Orders were suspended at 20.18 hours</p>	
<ul style="list-style-type: none"> • A MOP asked for further support with the issue of the fallen fences in Ger yr Eglwys. The issue was not yet entirely resolved. CClr Jones would chase this issue. • MOP raised the issue of the path behind No.6 in Ger yr Eglwys being covered with weeds and moss again. CCC would be asked to clear the path again. 	<p>CClir Jones to follow up</p> <p>CClir Jones to action</p>
<p>Standing Orders reinstated at 20.24 hours</p>	

Item 10 - Llanybri Play Area – Situation report

- The new equipment has been ordered.

Item 11 – Payment of Accounts: Agree payments and receipts / Talidau Cyfrifon: Cytuno taliadau a derbyniadau

INCOME		
Income received since 13th May 22		
DATE	DETAIL OF INCOME / PAYER	AMOUNT
*		
EXPENDITURE		
Expenditure incurred paid and pending authorisation since 21 st Mar 22		
DATE	DETAIL OF PAYMENT / PAYEE	AMOUNT
13/05/22	Refund to R. Worrell (Clerk) for Hybrid Meeting equipment (speakers and Microphone)	£ 148.99
09/05/22	Motor Mileage to Clerk for outward journey to IA's home – R Worrell	£ 12.24 [27.2 miles x 0.45p]
28/05/22	Clerk May salary – R. Worrell	£ 499.63
16/05/22	Zurich Insurance renewal to be paid by Clerk on card and then refunded to her.	£ 658.36 *

NOTES:

* Latest bank statements are with the Internal Auditor, Clerk forgot to lift the receipt information from the bank statements before handing them over. The receipts received after the last meeting up until 16th May will appear on next month's list.

* £650.73 last year.

It was resolved to accept the payments and receipts.

Proposed Cllr Lodwick Seconded Cllr G Thomas

Item 12 - Health and Safety / Iechyd a Diogelwch: Areas of responsibility to be allocated to members (post-election admin)

- Morfa Play Area – Cllr Lodwick
- Headland Path – Cllr H Thomas
- Morfa – Cllr Jones
- Carrier's Lane – Clerk (*until Co-option of additional members*)
- Ferry Point – Cllr Stacey
- Hen Gapel – Cllr Roberts
- The Croft – Cllr G Thomas
- Llanybri Play Area – Cllr Laws

Item 13 - Correspondence / Gohebiaeth

- See website for list of correspondence. The Clerk went through the key items of correspondence and highlighted the main points.
- CCllr Jones gave an update in response to a letter of enquiry from a MOP with regard to the light pollution issue at Dylan Coastal Resort. Enforcement action is underway.
- Letter from MOP about the cricket nets was to be forwarded to the Sports Club for them to respond to LLCC with the action they plan to take.
- A MOP wrote with concerns about the use of the Morfa. The Chair reiterated that as per the lease permission must be sought from the Sports Club and/or LLCC for all one-off events (e.g., weddings etc) to be held on the Morfa. Applications are

Clerk to action payments

All Cllrs to note

considered on a case-by-case basis. Currently, only the Fiesta and possibly the Jubilee Picnic (weather permitting) are due to go ahead on the Morfa. No other applications have been received. The Clerk is to inform the MOP of the situation and ask what events he is referring to.

Item 14 – Meeting with County Councillor / Cyfarfod gyda'r Cyngorydd Sir

- CCllr Jones went through her report, a copy of which can be found on the LLCC website.

Clerk to put on website

Item 15 - Matters for information / Materion er gwybodaeth

- The Llanybri Jubilee Tea party will go ahead on Saturday 4th June and the Llansteffan Jubilee Picnic will go ahead on Sunday 5th June 22.
- The Llanybri phone kiosk is owned by LLCC but the one in Llansteffan near the Pound is not. Options/costs for refurbishment of the Llanybri kiosk are to be investigated by the Clerk.
- OVW offers online Code of Conduct training.
- There is a charity Curry Night in the Farmers in Llanybri on 19th May 22
- The Clerk raised the issue of the LLCC Annual report which as of May 22 is a legal requirement. The Clerk will investigate the requirement.

Clerk to investigate

Clerk to investigate

Chair closed the meeting at 21.40 hours.

..... Date:

Chair
Carys Jones