

CYNGOR CYMUNED LLANSTEFFAN A LLANYBRI
LLANSTEFFAN AND LLANYBRI COMMUNITY COUNCIL
MINUTES OF THE (HYBRID) MEETING HELD ON MONDAY 18th July 2022 AT 7pm.

PRESENT:

Cllr Daff Davies
Cllr Rod Griffiths
Cllr Carys Jones: Chair
Cllr Cerian Lodwick
Cllr Ian Roberts (zoom)
Cllr Lauren Stacey
Cllr Gareth Thomas: Vice-Chair

In attendance: 3 members of the public.
The meeting commenced at 19.00 hours

Anthea Evans – Temporary Clerk/RFO

Item 1 – Ymddiheuriadau / Apologies

- Apologies were received from Cllr James and Cllr Laws

Item 2 – Datganiadau Buddiant a Gollyngiadau - eitemau Agenda yn unig/ Disclosures of Interest and Dispensations

- The following declarations of personal interest were made:
Cllr Griffiths and Cllr Jones for Item 19
Cllr Roberts, Cllr Davies and Cllr Lodwick for item 16
Cllr Jones (Dispensation to speak on issues relating to the Green)

Item 3 – I dderbyn dau aelod newydd i'r Cyngor /To receive two new members of the Council

- Cllr Davies and Cllr Griffiths signed their Declaration of Acceptance of Office and were welcomed to the meeting.

Item 4 – Cyhoeddiadau'r Cadeirydd / Chair's Announcements

- The Clerk's resignation was formally accepted at the Extraordinary Meeting on 07/072022
- Anthea Evans has agreed to be the temporary clerk for 3 months.
- The HR Committee will manage all the arrangements for the appointment of the new clerk.

Item 5 – I dderbyn a chadarnhau cywirdeb cofnodion y cyfarfod a gynhaliwyd ar Fehefin 20^{fed} 2022 (Cyfarfod Cyffredin) To receive and confirm the accuracy of the minutes of the meeting held on 20th June 2022

- **It was resolved** that the minutes of the Llansteffan and Llanybri Community Council Ordinary Meeting dated 20th June 2022 be signed as an accurate record of the meeting subject to one minor amendment. Cllr Hywel Thomas be removed from the list of those present.
Proposed Cllr Stacey Seconded Cllr Lodwick

Item 6- I dderbyn a chadarnhau cywirdeb cofnodion y cyfarfod a gynhaliwyd ar Orffennaf 7^{fed} 2022 (Cyfarfod Anghyffredin) To receive and confirm the accuracy of the minutes of the meeting held on 7th July 2022

- **It was resolved** that the minutes of the Llansteffan and Llanybri Community Council Ordinary Meeting dated 7th July 2022 be signed as an accurate record of the meeting subject to an amendment in Payments and Receipts. Salary - July - £345.90 Working from home allowance £268.75
Proposed Cllr Stacey Seconded Cllr Lodwick

Item 7– Materion yn Codi: Mehefin 20^{fed} 2022 / Matters Arising/Review of Actions 20th June 2022

- Item on herbicide to be moved to September meeting.
- Bell House – Meg Anthony at the National Trust has confirmed that the work at Bell House has been done but further clarification is needed re access. *(clerk to write)*
- CADW have approved D Siggery for repairs to Yr Hen Gapel.
- A meeting has been arranged for 26th July with Ian Thomas re the eroded edges of some roads in Llanybri
- The Green Committee will meet on 18th August to appoint a new member.
- The clerk was instructed to write again to County, regarding lack of communication about the proposals for the northern end of the Green, following their legal advice
- Quote for name plaques on notice boards to be pursued.
- The History Society and the school have responded in relation to naming the footpath by Nant Jack. This will go forward to the September meeting.
- The addendum to the Annual Report is to be written and sent to Audit Wales. *(clerk / chair to action)*
- Further investigations to be done to retrieve the telephone kiosk door,

Item 8 – Materion yn Codi: Gorffennaf 7^{fed} 2022 / Matters arising / review of actions 7th July 2022

- No matters arising

Item 9 – Cyfranogiad y Cyhoedd / Public Participation
(Standing Orders suspended at 19.38 hours)

- In response to a question regarding any developments on the beach football pitch, the public were reminded that any responsibility lies with the Football Club not the Community Council. Information re the Nant Jack path will be on the September agenda
(SOs were reinstated at 19.44 hours)

Item 10 – Adroddiad Pwyllgor Adnoddau Dynol: Gorffennaf 15^{fed} 2022 / Human Resources Committee report 15th July 2022

- The timescale for the appointment of a new clerk was resolved and interim arrangements confirmed. (See item 4)

Item 11- Storio offer y Cyngor / Council Equipment storage

- Current arrangements will apply for the short term and then the council may have to consider paying for storage, some items can be sent to the County Archives.

Item 12 – Rheolaeth y Wefan - archwilio opsiynau / Website management – investigate options

- **It was resolved** to take up the offer of a management contract with Jamie King who hosts the website. 6 months initially, at a cost of £300. This would include uploading all information, some redesign of website and optimisation.
- Proposed Cllr Thomas Seconded Cllr Griffiths

Item 13 – Diweddariad ar Is-etholiad/Cyfetholiad / Update on By-election / Co-option

- Cllr Hywel Thomas stepped down on 4th July after the process for 2 other vacancies had begun. **It was resolved** that if no election is requested the co-option process will start on 22nd August and a decision will be made on 19th September.
- Proposed Cllr Stacey Seconded Cllr Davies

Item 14 – Cynllunio / Planning

- There is an issue at Plas Uchaf re lawfulness of fence.
- Planning application PL/02295, the slurry lagoon at Pentrewyn Farm was refused for the following reasons; protection of the natural environment and not meeting the criteria.

Item 15 – Adolygiad Chwarterol y Gyllideb / Quarterly Budget Review

- The budget was reviewed but no significant variances were identified. A bank reconciliation was completed for the end of June 2022.

Item 16 - Grantiau a Rhoddion: I ystyried y ceisiadau chwarterol Grants / Donations – to consider quarterly applications. –

- Three applications were submitted.
- Rhian Worrell applied for £337.33 to pay for equipment for the Clear up Crew. **It was resolved** that the money would be paid when proof of a bank account is received.
Proposed Cllr Lodwick Seconded Cllr Stacey
- Beth Townley applied for funds to develop a Memorial Garden in Yr Hen Gapel. Council agreed that, whilst not opposed to the idea, CADW must be approached for their views first and then the application will be considered.
- The application from Tina Roberts for Llanybri iHall, to build social cohesion, is to be re-submitted in September.

Item 17 Parc Adrian: Diweddariad / Parc Adrian: update

- The clerk was instructed to purchase a litter/recycling bin (limit of £500) for the park.
- Cllr James sent an update to the council on the installation of the new equipment. Work is due to start imminently.

Item 18 - Bwrdd Hysbysebu Llanybri - diweddariad / Llanybri Notice Board – update

- It was confirmed that the new, larger notice board will be in the same place and will take 12 sheets of A4. The clerk to put a tender out for the work.

Item 19 - Tymor Cocos 2022: Diweddariad a Mynediad / Cockling Season 2022 – Update and Access

- Cllr Jones and Cllr James attended a stakeholder's meeting on 8th July. The Llansteffan beds are now open and most days have been trouble-free. Cllr Jones contacted Ashley Jones due to the cocklers experiencing difficulties leaving the beach because of soft sand on the ramp. There was a zoom meeting with Marine and Fisheries on 18th July attended by Cllr Jones, Cllr Lodwick, Cllr James and the clerk. **It was resolved** that the cocklers could have access to the beach across the northern end of the Green but should provide a coned off route through the carpark with banksmen and reduce their speed. Proposed Cllr Lodwick seconded Cllr Thomas

Item 20 - Adroddiadau Cynghorwyr Sir / County Councillors' Reports

- County Cllr Philp Hughes was unable to attend the meeting. County Cllr Jones' briefly outlined her report which can be found on the council website.

Item 21 – Cyfrifon: Cytuno taliadau a derbyniadau / Accounts: Agree payments and receipts

INCOME		
Income received since 7 th July 2022		
DATE	DETAIL OF INCOME / PAYER	AMOUNT
EXPENDITURE		
Expenditure incurred paid and pending authorisation since 7 th July 2022		
DATE	DETAIL OF PAYMENT / PAYEE	AMOUNT
11/07/22	Jamie King Web hosting	£80.00
13/07/22	Jonathan Davies grass cutting Llanybri	£735.00

It was resolved to accept the payments and receipts.

Proposed Cllr Lodwick Seconded Cllr Thomas

Notes* **It was resolved** that Ed Davies be paid for the refurbishment and fixing of 3 benches when the invoice comes in as the price had been previously resolved by Council.

Proposed Cllr Lodwick seconded Cllr Griffiths

Item 22 - *Iechyd a Diogelwch* / Health and Safety: Cllrs to report on their area of responsibility

- **Cllr Lodwick** – climbing frame on Morfa play area. It was agreed that the clerk investigates the cost of replacing, repositioning, or putting a safe surface under the item.
- Hen Gapel ongoing, awaiting quote for repairs. *(the clerk to follow up)*
- **Cllr Stacey**- the bin at the bottom of Ferry Lane overflowing regularly and Himalayan Balsam at the bottom of Pendegy Hill. *(clerk to report)*
- **Cllr Thomas** – the Croft path has been cut, this is the responsibility of the County Council and is cut by the Rangers

Item 23 – *Gohebiaeth* / Correspondence

- The list of correspondence can be found on the website. The Clerk went through the key items of correspondence and highlighted the main points. Cllr Jones addressed the following point.
- A member of the public requested information regarding a discrepancy between the original Local Development plan and the latest version. The plot of land in question was not identified as a candidate site. The LDP will come back for discussion in December.

The Chair paused the meeting at 9.30pm to ask if Councillors were in agreement to continue beyond the 2.5 hour limit. It was agreed to continue.

Item 24 – *Materion er gwybodaeth* / Matters for information

- County have not yet been able to appoint an officer to deal with the Pheasantry matter.
- The Chair updated members on the Fiesta activities in Llansteffan.

Item 25 - *I ystyried cynnig i eithrio'r cyfryngau ac aelodau'r cyhoedd o eitem fusnes nesaf y Cyngor gan ei bod yn ymdrin â materion personol cyfrinachol ble byddai'n niweidiol i les y cyhoedd i barhau heb yr eithriad hwn (Deddf Cyrff Cyhoeddus (Mynediad i Gyfarfodydd) 1960).* / *To consider a motion to exclude the press and the public from the next item of business as it relates to confidential personnel matters where it would be prejudicial to the public interest to hold the meeting without this exclusion [The Public Bodies (Admission to Meetings) 1960*

It was resolved that the press and public be excluded for this item
Proposed Cllr Thomas Seconded Cllr Lodwick

Item 26 - *I dderbyn adroddiad y Pwyllgor Adnoddau Dynol ar faterion cyfrinachol* / To receive Human Resources Committee report on confidential matters

Cllr Davies left the meeting at 9.40pm

- Following a lengthy discussion, it was agreed that a lot of work had been very efficiently carried out by the HR Committee over the last two years.

The Chair closed the meeting at 22.00 hours.

Signed **Date:**
Chair....
Cllr Carys Jones