

CYNGOR CYMUNED LLANSTEFFAN A LLANYBRI
LLANSTEFFAN AND LLANYBRI COMMUNITY COUNCIL
MINUTES OF THE MEETING HELD ON MONDAY 17th OCTOBER 2022 AT 7pm.

PRESENT:

Cllr Caroline Curtis
Cllr Rod Griffiths
Cllr Mel James
Cllr Carys Jones: Chair
Cllr James Laws
Cllr Cerian Lodwick
Cllr Ian Roberts
Cllr Lauren Stacey
Cllr Gareth Thomas: Vice-Chair

In attendance: 7 members of the public.
 Cty Cllr P Hughes

The meeting commenced at 7.00 pm

Tina Roberts – Clerk/RFO
Anthea Evans – Assistant Clerk

Item 1 – Ymddiheuriadau / Apologies

- Apologies were received from Cllr D Davies.

Item 2 – Datganiadau Buddiant a Gollyngiadau - eitemau Agenda yn unig/ Disclosures of Interest and Dispensations

- LLCC as a Council declared an interest in Item 7 as the Council are responsible for Yr Hen Gapel (Yr Hen Gapel Grant application)

The following Cllrs declared a prejudicial interest at Item 7:

- Cllr Lodwick – Member of Llanybri Community Association (Llanybri Community Association Grant application)
- Cllr Roberts – Vice Chair of Llanybri Assoc. (Llanybri Community Association Grant application)
- Cty Cllr Jones – Member of Llanybri Community Association (Llanybri Community Association Grant application)
- Clerk Mrs Roberts – Treasurer Llanybri Community Association (Llanybri Community Association Grant application)
- In addition, Cllr Laws declared a personal interests in Item 7 as a family member is involved with Llanybri Community Association (Llanybri Community Association Grant application)
- During discussion on Item 8 Cllr Griffiths declared a prejudicial interest in part of the Councils response
- Cllr Jones declared her interest in Item 12 as a member of the Local Authority Planning Committee

Item 3 – Cyhoeddiadau'r Cadeirydd / Chair's Announcements

- Nothing to report

Item 4 – I dderbyn a chadarnhau cywirdeb cofnodion y cyfarfod a gynhaliwyd ar Hydref 17 2022 (Cyfarfod Cyffredin) / To receive and confirm the accuracy of the minutes of the meeting held on 17th October 2022 (Ordinary Meeting)

- **It was resolved** to accept the minutes of the Llansteffan and Llanybri Community Council Ordinary Meeting held on 17th October 2022 subject to one amendment.
- Item 5: Bell House panel – National Trust to be asked if the panel could be moved or encroaching vegetation cleared.
 Proposed Cllr Stacey Seconded Cllr Curtis

Item 5 – Materion yn Codi: Hydref 17^{eg} 2022 / Matters Arising: 17th October 2022

- Some damage had been done to the grass area when the new play equipment was installed in Parc Adrian but as the grass has now been mowed and it is looking better. The equipment that was damaged has been looked at with a view to repairing as soon as possible.
- It was agreed to send a letter of thanks to the Llanybri Rangers for their donation.
- Llanybri Councillors to agree where the donated tree will go in the play area.
- The roots have been removed from under the climbing frame on the Morfa play area. E Evans to be asked to complete work to spread bark. Bark to be ordered by Clerk.
- Recognised that a bigger bin or two bins would help with the added refuse at the bottom of Ferry Lane. The Scott's Bay bin also often overflowing.

- Bell House panel to be moved due to encroaching undergrowth
- Yr Hen Gapel: Conditions set by CADW have been accepted by contractor. Contractor to advise date/s to LLCC & CADW prior to work starting and upon completion
- Llansteffan noticeboard – no tenders were received. LLCC resolved to accept the kind offer of completion of a noticeboard by John Evans (free of charge) but with cost of materials covered at £113
Proposed Cllr James Seconded Cllr Thomas
- Second trashing from top of Plas Hill to Llanybri has been placed onto cyclic team schedule by I Thomas from CCC Highways
- Overflowing glass recycling at Capel Newydd, Llanybri, to be reported
- Cllr James to liaise with E. Davies regarding Nant Jac path. It was resolved to request work from R Davies if E Davies is unavailable to complete within two weeks
Proposed Cllr Lodwick Seconded Cllr Curtis
- Cllr Jones thanked the County Council for the work done on providing an extended handrail at first steps.
- Councillors highlighted that there are emerging parking issues on Clarence Hill making it difficult for drivers to have line of sight around a bend.

Item 6 - Cyfranogiad y Cyhoedd / Public Participation (meeting suspended at 7.16pm)

- A member of the public suggested that alternative approaches be sought to engage with the community as part of Item 9. It was suggested that alternative approaches to online engagement be looked into.
- A member of the public spoke about the need to continue to pursue the DMMO claim on the Pheasantry footpath. This was supported by four other members of the public.
- Cty Cllr Hughes spoke about the requirement to provide toilet facilities within Llansteffan North Car Park.

(standing orders were re-instated at 7.26)

Item 11 - Pheasantry – diweddariad a chynnydd / Pheasantry – update and progress

- This item was brought forward to allow an immediate response
- Due to a time lapse since the previous resolution, a new resolution was required to progress with the Definitive Map Modification Order. Council resolved on its commitment to pursue the DMMO.
- Proposed Cllr Lodwick Seconded Cllr Griffiths
- All records and statements that were gathered from residents to support the DMMO are with County.

Item 7 - Grantiau a Rhoddion: I ystyried y ceisiadau chwarterol / Grants and Donations: To consider quarterly applications

- 1. Yr Hen Gapel peace garden application for £800 – Declined**
Proposal does not meet grants policy requirements
Proposed Cllr Stacey Seconded Cllr Thomas
- 2. Llansteffan Sports Association application for funding to purchase a multigym £2,099 – Granted**
Proposal to enhance equipment to increase membership of the gym.
Proposed Cllr Lodwick Seconded Cllr Thomas
- 3. Llanybri Community Association application for funding to purchase a bouncy castle and a marquee £1,900 – Granted**
The application was outlined and members were reminded that Llanybri had not had COVID grants. There was some discussion regarding insurance and it was confirmed that they do have Public Liability.
Proposed Cllr Curtis Seconded Cllr James

Item 8 - Cynllun Ddrafft Gweithredu Llansteffan: I ystyried ymateb gan y Cyngor / Llansteffan Draft Action Plan: to consider a response from Council

- A comprehensive response was made to Mr Owen Davies, Consultant, Llansteffan Draft Action Plan.

Item 9 - Blaenraglen Waith y Cyngor / Council Forthcoming Work Programme

- Cllrs are to work on a Warm Spaces initiative to utilise existing businesses operating in Llansteffan & Llanybri with a view to supporting residents and local businesses: Cllr Jones, Cllr Laws & Cllr Curtis

- Cllr Stacey to investigate the potential for a youth council with a representative able to participate in LLCC
- Cllr Stacey to investigate the possibilities for Llansteffan & Llanybri to participate in the Welsh national scheme to become pollinator-friendly areas

Item 10 - Gor-yrru yn Llanybri: I ystyried cynlluniau i arafu cerbydau mawr / Speeding in Llanybri: To consider plans to slow down large vehicles

- It was resolved to ask PCSOs Hefyn Davies and Sarah Thomas to attend Nov 22nd meeting of LLCC to discuss road safety between Llanybri village and the parc Adrian
Proposed Cllr Roberts Seconded Cllr Lodwick

The Vice-Chair asked members if they were willing to go beyond 9.30pm all agreed.

Item 12 - Cynllunio / Planning

- Planning committee will consider Planning Application PL/04862 on 2nd November at 7.30pm in Llanybri Community Hall

Item 13 - Cynllun Hyfforddi'r Cyngor / Council Training Plan

- It was resolved to organise an individual training programme for each Councillor and pay for two sessions per person. The training plan will be published on the website.
- It was resolved to pay the cost of the Introduction to Local Council Administration £60
Proposed Cllr Lodwick Seconded Cllr Thomas

Item 14 - Adroddiadau Cyngorwyr Sir / County Councillors' reports

- Cty Cllr Hughes requested that LLCC public liability clauses were checked for commercial vehicles on Community Council land.
- Cty Cllr Jones gave a verbal report.

Item 15 - Cyfrifon - cytuno taliadau a derbyniadau / Accounts - agree payments and receipts

INCOME		
Income received since 23 rd August 2022		
DATE	DETAIL OF INCOME / PAYER	AMOUNT
	NA	
EXPENDITURE		
Expenditure incurred paid and pending authorisation since 3 rd October 2022		
DATE	DETAIL OF PAYMENT / PAYEE	AMOUNT (£)
28.10.2022	Clerk's salary- net pay October	399.73
17.10.2022	Tax (HMRC)	99.80
17.10.2022	E. Evans – Jul-Oct Maintenance Morfa	500.00

*Notes: Invoice for maintenance on Morfa was received 16.10.2022

- **It was resolved** to accept the payments and receipts
Proposed Cllr Laws Seconded Cllr Roberts
- **It was resolved** to include the late payment to E. Evans
Proposed Cllr Griffiths Seconded Cllr Curtis

Item 16 - Iechyd a Diogelwch / Health and Safety: Cllrs to report on their area of responsibility

- **Cllr Lodwick** – Bark will be purchased and used to make climbing frame area safe.
- **Cllr Stacey** - Some trees are now overhanging B4312
- **Cllr Jones** – Signage regarding dogs fouling area of Morfa has faded. Bins need emptying in that area.

Item 17 – Gohebiaeth / Correspondence

- The Clerk & Temporary Clerk summarised the correspondence.

Item 18 – Dyddiad Cyfarfod misol mis Tachwedd / Date of November meeting

- November 22nd 2022 7pm Llanybri Community Hall

Item 19 – *Materion er gwybodaeth* / Matters for information

- Ysgol Llansteffan pupils fundraising for Breast Cancer Now with coffee morning on Friday Oct 21st at 10am
- Remembrance Sunday services will be attended by Cllrs on Friday 11th in Llansteffan and Sunday 13th November in both Llanybri and Llansteffan.
- Elgan Evans has given notice of forthcoming retirement.
- Members of the committee to be aware of phishing emails targeting Cllrs

Cllr Stacey left the meeting at 10.25pm

Item 20 - *I ystyried cynnig i eithrio'r cyfryngau ac aelodau'r cyhoedd o eitem fusnes nesaf y Cyngor gan ei bod yn ymdrin â materion personol cyfrinachol ble byddai'n niweidiol i les y cyhoedd i barhau heb yr eithriad hwn (Deddf Cyrff Cyhoeddus (Mynediad i Gyfarfodydd) 1960).* / *To consider a motion to exclude the press and the public from the next item of business as it relates to confidential personnel matters where it would be prejudicial to the public interest to hold the meeting without this exclusion [The Public Bodies (Admission to Meetings) Act 1960]*

It was resolved that the press and public be excluded for this item

Proposed Cllr Thomas Seconded Cllr Lodwick

Item 21 - *I drafod mater Adnoddau Dynol* / To consider a Human Resources matter

Following discussion, a proposal **was resolved**.

Proposed Cllr James Seconded Cllr Thomas

The Chair closed the meeting at 10.40pm

Signed **Date:**Chair: Cllr Carys Jones