

CYNGOR CYMUNED LLANSTEFFAN A LLANYBRI LLANSTEFFAN & LLANYBRI COMMUNITY COUNCIL

CLERC/CLERK:

Tina Roberts

Black Anchor

Llanybri

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ESTIMATE – Llanybri Parc Adrian & Hen Gapel

Estimates are invited for the GRASS CUTTING AT

LLANYBRI PARC ADRIAN and HEN GAPEL

March 2023 – October 2024 (8 month season over 2 years)

ESTIMATE REQUIREMENTS:

1. Grass cutting inside Parc Adrian Playground and along the access path during the growing season.
2. Grassed areas to be cut by lawnmower or strimmer and the grass removed.
3. Strim the banks, around play equipment, benches and bins and maintain hedges.
4. Regular and general maintenance such putting up small signs, oiling accessible moving parts and reporting to the Community Council any Health and Safety concerns.
5. Grass cutting inside Hen Gapel scheduled monument and around the perimeter to include moving benches to ensure accessibility of benches at all times.

THE CONTRACT WILL BE AWARDED FOR A 2 SEASON PERIOD

ESTIMATE CONDITIONS:

- All work must be in compliance with Carmarthenshire County Council guidelines, regarding 'Managing Road Verges for Safety and Biodiversity'.
- The estimates must be returned to the Clerk (address at the top of the page)
no later than 5.00 p.m. on Wednesday 15th FEBRUARY 2023,
in a sealed envelope clearly marked 'ESTIMATE'.
- The Community Council does not bind itself to accept the lowest or any estimate received.
- The estimate price put forward must be net of VAT and the VAT status of the person tendering must be provided to the Council with the VAT number provided (if applicable).
- Applicants are invited to propose a stage payment plan if required.
- A copy of a current Public Liability Policy must be submitted to the Community Council once the contract has been awarded and before work commences.

PAYMENT MAY BE AFFECTED IF THE FOLLOWING CONDITIONS ARE NOT MET:

- Contractor must notify the Clerk of the anticipated schedule of work in order for Councillor-led inspections to take place during the season. These will be reported back to the Community Council.
- Payment will not be authorised until the works have been inspected and approved.
- Accurate/detailed invoices relating to work completed must be provided to the Community Council before any payment will be made.
- Any substandard work will be notified to the contractor following inspection and must be rectified at the earliest opportunity.

Tina Roberts
Clerk/RFO

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AMCAN-GOST – Llanybri: Parc Adrian & Hen Gapel

Rydym yn gwahodd amcan-gostau am DORRI GWAIR YN

LLANYBRI: PARC ADRIAN a HEN GAPEL

Mawrth 2023 – Hydref 2024 (2 dymor 8 mis dros 2 flynedd)

GOFYNION YR AMCAN-GOST:

6. Torri gwair tu mewn i Faes Chwarae Parc Adrian ac ar hyd y llwybr i mewn ato yn ystod y tymor tyfu.
7. Torri'r gwair gyda pheiriant torri lawnt a strimmer.
8. Strimio'r llethrau, o amgylch yr offer chwarae, y meinciau a'r biniau, a cynnal a chadw'r cloddiau.
9. Cynnal a chadw cyffredinnol rheolaidd fel codi arwyddion bychain, oelio rhannau symudol bach ac adrodd yn ôl at y Cyngor Cymuned pan fydd unrhyw bryderon lechyd a Diogelwch.
10. Torri gwair tu mewn i gofeb rhestredig Hen Gapel ac o amgylch y tu fas gan gynnwys symud y meinciau i sicrhau mynediad at y meinciau bob amser.

CYNIGIR Y CYTUNDEB AM GYFNOD O DDAU DYMOR

AMODAU AMCAN-GOST:

- Rhaid i'r holl waith gydymffurfio â chanllawiau Cyngor Sir Gâr o ran '*Managing Road Verges for Safety and Biodiversity*'.
- Rhaid dychwelyd eich amcan-gost at y Clerc (cyfeiriad ar frig y dudalen)
dim hwyrach na 5.00 p.m. ar Ddydd Mercher 15^{fed} o CHWEFROR 2023,
mewn amlen wedi ei selio wedi'i labelu 'AMCAN-GOST'.
- Dydy'r Cyngor Cymuned ddim yn ymrwymo at dderbyn yr amcan-gost isaf nac unrhyw amcan-gost a dderbynnir.
- Rhaid i'r amcan-gost fod yn net o TAW a rhaid i'r person sy'n tendro gynnwys ei statws TAW yn ogystal â'r rhif TAW (os yn berthnasol).
- Gwahoddir ymgeiswyr i gynnig cynllun taliadau ysbeidiol os dymunwch.
- Rhaid darparu copi o Bolisi Atebolrwydd Cyhoeddus i'r Cyngor Cymuned yn syth bydd y cytundeb wedi ei gynnig a chyn dechrau ar unrhyw waith.

MAE'N BOSIB BYDD TALIADAU'N CAEL EU HEFFEITHIO OS NA FYDDWCH YN CWRDD A'R AMODAU HYN:

- Rhaid i'r contractwr rhoi blaen-raglen o waith i'r Clerc fel y gellir trefnu archwiliadau'r Cyngor yn ystod y tymor. Adroddir y rhain yn ôl at y Cyngor Cymuned.
- Ni fydd taliadau'n cael eu hawdurdodi nes bod y gwaith wedi ei archwilio a'r wirio.
- Rhaid darparu anfonebion manwl a chywir i'r Cyngor Cymuned mewn perthynas â'r gwaith sydd wedi ei gwblhau cyn i daliadau gael eu cytuno.
- Bydd y Cyngor yn cysylltu â'r contractwr os bydd unrhyw waith sy'n eisiau yn dilyn archwiliad, a disgwylir i'r gwaith gael ei gwblhau ar y cyfle cyntaf.

Tina Roberts
Clerc/SAC
Clerk/RFO