

**CYNGOR CYMUNED LLANSTEFFAN A LLANYBRI**  
**LLANSTEFFAN AND LLANYBRI COMMUNITY COUNCIL**  
**MINUTES OF THE MEETING HELD ON MONDAY 16<sup>TH</sup> JANUARY 2023 AT 7PM**

<p><b>PRESENT:</b>  <b>Cllr Carys Jones: Chair</b>  <b>Cllr James Laws</b>  <b>Cllr. Cerian Lodwick</b>  <b>Cllr Ian Roberts</b>  <b>Cllr Lauren Stacey</b>  <b>Cllr Rod Griffiths</b>  <b>Cllr Daff Davies</b>  <b>Cllr Gareth Thomas</b></p>	<p>In attendance: 4 members of the public.  The meeting commenced at 7.02pm</p> <p><b>Tina Roberts – Clerk/RFO</b></p>
<b>Rhif/Number</b>	<b>Disgrifiad Eitem / Item Description</b>
1.	Ymddiheuriadau / <i>Apologies</i> Cllr Mel James, Cllr Caroline Curtis
2.	<p>Datganiadau Buddiant a Gollyngiadau - eitemau agenda yn unig / <i>Declarations of Interest and Dispensations - agenda items only</i></p> <ul style="list-style-type: none"> <li>• Cllr Stacey, Cllr Jones &amp; Cllr Thomas declared a prejudicial interest in Item 9 as members of Cor Steffan Choir</li> <li>• Cty Cllr Jones declared a prejudicial interest in Item 13 as a member of the County Council Planning Committee</li> <li>• Cllr Laws declared a prejudicial interest in Item 13 as a resident of the same street.</li> </ul>
3.	<p>Cyhoeddiadau'r Cadeirydd / <i>Chair's Announcements</i></p> <p>It was noted that the Urdd Appeal for grant funding had been withdrawn due to reaching target fund.</p>
4.	<p>I dderbyn a chadarnhau cywirdeb cofnodion y cyfarfod a gynhaliwyd ar Ragfyr 19<sup>eg</sup> 2022 / <i>To receive and confirm the accuracy of the minutes of the meeting held on 19<sup>th</sup> December 2022</i></p> <p>It was resolved to accept the minutes subject to one amendment: Item 11 Cllr Davis to read Cllr Davies</p> <p>Proposed Cllr Stacey      Seconded Cllr Curtis</p>
5.	<p>Materion yn Codi: Rhagfyr 19<sup>eg</sup> 2022 / <i>Matters Arising: 19<sup>th</sup> December 2022</i></p> <ul style="list-style-type: none"> <li>• Cty Cllr Jones working with Welsh Water to seek an explanation about why water was cut off to some properties in Llansteffan for four days. In addition Cty Cllr Jones is seeking to ensure that emergency planning will ensure that Elderly and Vulnerable residents have a water supply in this situation.</li> <li>• The position for the donated tree in Parc Adrian has been agreed.</li> <li>• Cllr Stacey has completed Code of Conduct training.</li> <li>• Cllr Stacey will make an application to the Welsh Government for a Democratic Engagement Grant of approximately £1,000 to initiate and support a Youth Council.</li> <li>• The National Trust have not responded regarding The Bell House panel &amp; encroaching undergrowth.</li> <li>• Once the Outfall pipe work has come to an end North Car Park surface condition needs to be reviewed after the Contractor kindly tried to lightly regrade the surface.</li> <li>• The new noticeboard has been put up in Llanybri. Llansteffan and Llanybri Community Council want to thank everyone involved in the installation of the new board. This board has been varnished.</li> </ul>

6.	<p>Cyfranogiad y Cyhoedd (15 munud) materion agenda yn unig / <i>Public Participation (15 mins) agenda items only</i></p> <p><i>Standing orders suspended: 7:20pm</i></p> <ul style="list-style-type: none"> <li>• A Member of the public informed the Council that a section of the top of the concrete wall from the steps in Coal Lane has come away and is blocking the water run-off drain beside the road.</li> <li>• A member of the public informed the Council of concrete sections on the beach nearby to where contractors are doing work on the outfall pipe.</li> <li>• A member of the public wished to know what level of Council Tax would be set for holiday homes.</li> </ul> <p><i>Standing orders reinstated: 7:25pm</i></p>
7.	<p>Gosod y Gyllideb - Trafod a chytuno'r gyllideb ar gyfer Blwyddyn Ariannol 2023/24 / <i>Budget Setting – To discuss and agree the budget for Financial Year 2023/24.</i></p> <p><b>It was resolved</b> to request the Finance Committee to meet to carry out a financial review and make Budget recommendations to the full Council.</p> <p>Proposed: Cllr Stacey    Seconded: Cllr Lodwick</p>
8.	<p>Gosod y Presept - I drafod a chytuno'r Presept ar gyfer Blwyddyn Ariannol 2023/24 / <i>Setting the Precept - To discuss and agree the Precept for Financial Year 2023/24.</i></p> <p><b>It was resolved</b> to call an extraordinary meeting to agree the 2023/24 Precept following the meeting of the Finance Committee.</p> <p>Proposed: Cllr Griffiths    Seconded: Cllr Lodwick</p>
9.	<p>Grantiau a Rhoddion: I ystyried y ceisiadau chwarterol / Grants and Donations: To consider quarterly applications</p> <p>Potential grant funding remaining: £2,624</p> <p>Cllrs Jones, Thomas and Stacey left the room.</p> <ul style="list-style-type: none"> <li>• Cor Steffan Choir application £1,880</li> </ul> <p><b>It was resolved</b> to grant £500 for the purchase of an amplifier and sheet music. It was noted that two members of the Choir had written to suggest that further financial support could be raised by the Choir themselves in the future.</p> <p>Proposed: Cllr Roberts    Seconded: Cllr Davies</p> <ul style="list-style-type: none"> <li>• Wales Air Ambulance £300</li> </ul> <p><b>It was resolved</b> to give a charitable donation of £300 to Wales Air Ambulance.</p> <p>Proposed: Cllr Laws    Seconded: Cllr Griffiths</p> <ul style="list-style-type: none"> <li>• Llangain Players £150</li> </ul> <p><b>It was resolved</b> to grant £150 to Llangain Players as the Community Council agreed that members of the group reside within the ward and many residents attend performances.</p> <p>Proposed: Cllr Lodwick    Seconded: Cllr Griffiths</p> <ul style="list-style-type: none"> <li>• Urdd Appeal £200 – WITHDRAWN</li> </ul> <p>Cllrs Jones, Thomas and Stacey returned.</p>
10.	<p>Ymgynghoriad Llansteffan - I sefydlu pwyllgor i weithio gyda'r Cyngor Sir ar awgrymiadau'r ymgynghoriad / <i>Llansteffan Consultation - To establish a committee to work with the County Council on the consultation's recommendations.</i></p> <p>The report on Llansteffan Village Plan is now complete and due to be made public by Carmarthenshire County Council shortly.</p>

	<p><b>It was resolved</b> by the Community Council to reinstate The Green Committee with Cllrs Lodwick, Stacey and Davies with co-opted member of the public, Mrs A. Evans, to respond to recommendations in the report.</p> <p>Proposed: Cllr Thomas    Seconded: Cllr Roberts</p> <p><b>It was resolved</b> to propose an additional Llansteffan Councillor, Cllr Thomas, for the Green Committee.</p> <p>Proposed: Cllr Griffiths    Seconded: Cllr Lodwick</p>																																				
11.	<p>Archwiliadau Meysydd Chwarae: I ystyried camau a chostau angenrheidiol / <i>Play Area Inspections: To consider actions and costs required.</i></p> <p>This item will be considered at the February Meeting.</p>																																				
12.	<p>Torri Gwair - I gytuno i hysbysebu'r swydd / <i>Grass Cutting - To agree to advertise position</i></p> <p>Two advertisements for maintenance work in Llansteffan and Llanybri have been prepared for circulation at the end of February 2023.</p> <p><b>It was resolved</b> to allow publication of these two positions for the 2023/24 seasons by the end of February 2023 in anticipation of awarding tenders during the 20<sup>th</sup> March 2023 meeting.</p> <p>Proposed: Cllr Lodwick    Seconded: Cllr Stacey</p>																																				
13.	<p>Cynllunio / <i>Planning</i></p> <p>Cllr Laws left the room</p> <ul style="list-style-type: none"> <li>Planning Application PL/05231 Trysor, Llain Delyn, Llanybri Proposed Extensions <a href="#">Documents for reference PL/05231: Public Access (msapproxy.net) DEADLINE 18/01/2023</a></li> </ul> <p><b>It was resolved</b> to support the application.</p> <p>Proposed: Cllr Griffiths    Seconded: Cllr Lodwick</p> <p>Cllr Laws returned</p> <ul style="list-style-type: none"> <li>UPDATE - PL/04971 APPROVED Pantyrathro Mansion House Hotel – re-orientation &amp; alterations to approved dwelling and garage.</li> </ul>																																				
14.	<p>Cysoniad Chwarterol y Banc a threfnu cyfarfod o'r Pwyllgor Ariannu / <i>Quarterly Bank Reconciliation - and arrange Finance Committee meeting</i></p> <p><b>It was resolved</b> to request that the Finance Committee look at Q3 bank Reconciliation.</p> <p>In addition, <b>it was resolved</b> to request Cllr Stacey, Cllr Lodwick or Cllr Roberts to attend Finance Committee if required to be quorate.</p> <p>Proposed: Cllr Griffiths    Seconded: Cllr Davies</p>																																				
15.	<p>Cyfrifon - cytuno taliadau a derbyniadau; cytuno taliadau cynllun Cinio &amp; Clonc; cytuno arwyddwr banc newydd / <i>Accounts - agree payments and receipts; agree payment for the Meet &amp; Eat plan; agree two new bank signatories</i></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="4" style="text-align: center;">INCOME</th> </tr> <tr> <th colspan="4" style="text-align: center;">Income received since 19<sup>th</sup> December 2022</th> </tr> <tr> <th style="width: 15%;">DATE</th> <th style="width: 45%;">DETAIL OF INCOME / PAYER</th> <th style="width: 20%;">AMOUNT (£)</th> <th style="width: 20%;">RV No.</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <th colspan="4" style="text-align: center;">EXPENDITURE</th> </tr> <tr> <th colspan="4" style="text-align: center;">Expenditure incurred paid and pending authorisation since 3<sup>rd</sup> October 2022</th> </tr> <tr> <th>DATE</th> <th>DETAIL OF PAYMENT / PAYEE</th> <th>AMOUNT (£)</th> <th>PV No</th> </tr> <tr> <td>16.01.23</td> <td>T. Roberts for Microsoft Office subscription*</td> <td style="text-align: right;">59.99</td> <td style="text-align: center;">74</td> </tr> <tr> <td>16.01.23</td> <td>T. Roberts for quarterly</td> <td style="text-align: right;">78.00</td> <td style="text-align: center;">75</td> </tr> </tbody> </table>	INCOME				Income received since 19 <sup>th</sup> December 2022				DATE	DETAIL OF INCOME / PAYER	AMOUNT (£)	RV No.					EXPENDITURE				Expenditure incurred paid and pending authorisation since 3 <sup>rd</sup> October 2022				DATE	DETAIL OF PAYMENT / PAYEE	AMOUNT (£)	PV No	16.01.23	T. Roberts for Microsoft Office subscription*	59.99	74	16.01.23	T. Roberts for quarterly	78.00	75
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	16.01.23	SLCC Enterprises Ltd for 2022 Job Advert	93.60	76
	16.01.23	Llanybri Hall Committee Hall Hire	40.00	77
	16.01.23	James King for website management to end March	100.00	78
	31.01.23	Clerk pay	441.43	79
	31.01.23	HMRC Clerk tax	110.20	80
	16.01.23	Cllr. Jones for Meet&Eat fliers - Proprint**	212.00	81
	16.01.23	CCC for Lighting LED repayment scheme	625.50	82
	16.01.23	J. Evans for installation of noticeboard	40.00	83
	<p><b>Notes:</b> *Reimbursement for card payment made by Clerk  **Reimbursement for card payment made by Chair</p> <p><b>It was resolved</b> to accept the payments and receipts.  Proposed: Cllr Lodwick    Seconded: Cllr Stacey</p> <p><b>It was resolved</b> to add two more bank signatories (Cllr Thomas &amp; Cllr Laws) to the Community Council bank account.  Proposed: Cllr Jones    Seconded: Cllr Stacey</p> <p><b>It was resolved</b> to allow one Cllr and the Clerk to collect vouchers and agree payments to be made at two-week intervals for the Meet and Eat Project  Proposed: Cllr Lodwick    Seconded: Cllr Thomas</p>			
16.	<p>Adroddiadau Cynghorwyr Sir / <i>County Councillors' reports</i></p> <p>Cty Cllr Jones gave a verbal report regarding the timetable for the consultation on Council Tax on second homes and holiday homes within Carmarthenshire.</p>			
17.	<p>Iechyd a Diogelwch / <i>Health and Safety</i></p> <ul style="list-style-type: none"> <li>• Inform County of the old ship's rope covered in barnacles that is still in Scott's Bay and needs to be removed.</li> <li>• Japanese knotweed may need to be fenced off and correctly disposed of. The knotweed on the Morfa was treated but now needs to be checked to ensure that it is not returning.</li> <li>• The Community Council to arrange to have a risk assessment undertaken on Parc Adrian with regard to the overhead power lines.</li> <li>• Very large concrete block by the work going on around the outfall pipe. Monitor that all concrete is removed from beach.</li> </ul>			
18.	<p>Gohebiaeth / <i>Correspondence</i></p> <p>It was noted that a number of emails, requesting public information, are being received that take a disproportionate amount of the Clerk's paid hours. All Council's public information is posted on the Council website. The Council will monitor the volume of such emails.</p> <ul style="list-style-type: none"> <li>• Llansteffan and Llanybri Community Council precept must be confirmed to Carmarthenshire County Council (Deadline 31/01/2023).</li> <li>• Application for a memorial bench/picnic table received (Agenda item February Meeting).</li> <li>• Welsh Government Democratic Engagement grant scheme details received (Deadline 03/02/2023).</li> <li>• Confirmation LED upgrade loan scheme to charge annually to 28/29 (6 years after this</li> </ul>			

	payment)
19.	Dyddiad cyfarfod misol mis Chwefror 2023 / <i>Date of February 2023 monthly meeting</i> <b>20<sup>th</sup> February 2023 at 7pm Llanybri Community Hall</b>
20.	Materion er gwybodaeth / <i>Matters for information</i> <ul style="list-style-type: none"> <li>• Several street lights in Llanybri have been fixed. <a href="http://gov.wales">Report a faulty street light (gov.wales)</a></li> <li>• Llanybri Village Pub Walk on Saturday June 24<sup>th</sup> – meeting in The Farmers Arms 7pm Friday 27<sup>th</sup> January 2023</li> <li>• Llanybri St. David's day celebrations. With Carmarthen Ukuleles and cawl for everyone alongside a Welshcake competition. Saturday 4<sup>th</sup> March at 7pm</li> </ul>
21.	I ystyried cynnig i eithrio'r cyfryngau ac aelodau'r cyhoedd o eitem fusnes nesaf y Cyngor gan ei bod yn ymdrin â materion personol cyfrinachol ble byddai'n niweidiol i les y cyhoedd i barhau heb yr eithriad hwn [Deddf Cyrff Cyhoeddus (Mynediad i Gyfarfodydd) 1960] / <i>To consider a motion to exclude the press and the public from the next item of business as it relates to confidential personnel matters where it would be prejudicial to the public interest to hold the meeting without this exclusion [The Public Bodies (Admission to Meetings) Act 1960.]</i> <b>It was resolved</b> to exclude the public. Proposed: Cllr Lodwick    Seconded: Cllr Stacey
22.	I gytuno cyfathrebiaeth gyda'r Ombwdsmon / <i>To agree correspondence with the Ombudsman.</i>

The Chair closed the meeting at 10.20pm

**Signed** ..... **Date:** .....Chair: Cllr Carys Jones