

**CYNGOR CYMUNED LLANSTEFFAN A LLANYBRI
LLANSTEFFAN AND LLANYBRI COMMUNITY COUNCIL
MINUTES OF THE MEETING HELD ON MONDAY 22nd NOVEMBER 2022 AT 7pm.**

PRESENT:

Cllr Caroline Curtis
Cllr Mel James
Cllr Carys Jones: Chair
Cllr James Laws
Cllr Ian Roberts
Cllr Lauren Stacey

In attendance: 2 members of the public.

The meeting commenced at 7.05 pm

Tina Roberts – Clerk/RFO
Anthea Evans – Assistant Clerk

Item 1 – Ymddiheuriadau / Apologies

- Apologies were received from Cllr Thomas, Cllr Lodwick & Cllr Griffiths.

Item 2 – Datganiadau Buddiant a Gollyngiadau - eitemau Agenda yn unig/ Disclosures of Interest and Dispensations

- Cty Cllr Jones declared a prejudicial interest in Item 13 as a member of the County Council Planning Committee
- Cty Cllr Jones declared a prejudicial interest in Item 24 as a resident and made the Council aware of her dispensation to speak and vote on this matter

Item 3 – Cyhoeddiadau'r Cadeirydd / Chair's Announcements

- Nothing to report

Item 4 - Ymweliad Heddlu Dyfed-Powys – diogelwch y priffyrdd / Dyfed-Powys Police Visit – highway safety

- PCSOs Hefyn Davies and Martin Dickenson attended and discussed highway safety in the ward. Community Speed Watch was suggested in addition to the speed restrictions that will come into force from Sept 2023. Cllr Laws suggested a public meeting be called in January with a view to setting up a voluntary team.

Item 5 - I dderbyn a chadarnhau cywirdeb cofnodion y cyfarfod a gynhaliwyd ar Hydref 17 2022 (Cyfarfod Cyffredin) / To receive and confirm the accuracy of the minutes of the meeting held on 17th October 2022 (Ordinary Meeting)

- **It was resolved** to accept the minutes of the Llansteffan and Llanybri Community Council Ordinary Meeting held on 17th October 2022 subject to one amendment: Item 5: Bell House panel – National Trust to be asked if the panel could be moved or encroaching vegetation cleared. Proposed Cllr Stacey Seconded Cllr Curtis

Item 6 – Materion yn Codi: Hydref 17^{eg} 2022 / Matters Arising: 17th October 2022

- Llanybri Councillors to agree where the donated tree will be planted in the village of Llanybri.
- The suggestion for a youth council with a representative able to participate in the Council to be investigated in the new year.
- The Council to investigate the potential to become pollinator friendly as part of the Welsh National Scheme to be investigated in the new year.
- 2021/2022 Annual Report key issues for 22/23 will be considered in the new year.
- It is recommended that any instances of inconsiderate parking on Clarence Hill be reported to the Police for a record to be kept of the number of occurrences.
- Awaiting response from National Trust regarding the potential for the Bell House panel to either be moved or encroaching vegetation cleared.

Item 7 - Cyfranogiad y Cyhoedd / Public Participation (meeting suspended at 8.10pm)

- No comments were made.

(standing orders were re-instated at 8.10)

Item 8 – Gor-yrru: I ystyried yr Ymgynghoriad 20mya / Speeding: To consider the 20mph Consultation

- It was decided to write a full Council response on the consultation taking place
- A public consultation will be made available late December 2022 or Early January 2023

Item 9 – Llefydd Twym i'r Gaeaf: I ystyried Cynllun Cymunedol i gefnogi trigolion a busnesau / Warm Winter Spaces: To consider a Community Plan to support local residents and businesses

- **It was resolved** to progress the scheme (to be run in January, February & March 2023) led by Cllr Jones, Cllr Curtis and Cllr Laws assisted by the Clerk for the benefit of residents
Proposed Cllr Roberts Seconded Cllr Stacey

Item 10 - Llwybr Nant Jac: I gytuno camau iechyd a Diogelwch / Nant Jac Path: To agree Health & Safety measures

- An informal and temporary arrangement has been made to leave gates to the football pitch open until the end of March for the benefit of walkers avoiding Nant Jac path during times of heavy rainfall. Signs will be made up requesting dog walkers to keep dogs on a lead across the pitch to minimise the spread of knotweed.

Item 11 - Archwiliadau Meysydd Chwarae: I ystyried camau angenrheidiol / Play Area inspections: To consider actions required

- No significant safety issues were raised in either report
- Both reports will be brought back to the December meeting to action minor issues.

Item 12 - Graddfeydd Cyflogau Clerciaid: I ystyried gweithredu dyfarniad NALC / New salary scale for Clerks: To consider implementation of NALC award

- **It was resolved** to implement the pay award and backpay to date of implementation

Item 13 - Cynllunio / Planning

- Documents for reference PL/04971: Public Access (msapproxy.net) Re-orientation and alterations to approved dwelling – Pant yr Athro, Llanybri, SA33 5AJ
The Council has no comment on the certificate of lawfulness application
- Documents for reference PL/04964: Public Access (msapproxy.net) Deadline 05/12/22.
Proposed rear single storey kitchen extension - 4 Brook Cottages, Llansteffan, SA33 5JH
The Council has No Objection
Proposed Cllr Roberts Seconded Cllr James

Item 14 - Cynllun Hyfforddi'r Cyngor / Council Training Plan

- Cllr Training Plan may be viewed under Statutory Documents & Council Representations on the website Statutory Documents & Council Representations - Llansteffan & Llanybri (llansteffanandllanybri.org)

Item 15 - Apêl Tegannau Nadolig y Sir / County Christmas Toy Box Appeal

- **It was resolved** to contribute £100 to the Appeal
Proposed Cllr Curtis Seconded Cllr Stacey

Item 16 - Adroddiadau Cynghorwyr Sir / County Councillors' reports

- Cty Cllr Jones presented a verbal report

Item 17 - Cyfrifon - cytuno taliadau a derbyniadau / Accounts - agree payments and receipts

INCOME			
Income received since 23 rd August 2022			
DATE	DETAIL OF INCOME / PAYER	AMOUNT	PV No.
EXPENDITURE			

Expenditure incurred paid and pending authorisation since 3rd October 2022			
DATE	DETAIL OF PAYMENT / PAYEE	AMOUNT (£)	PV No
22.11.2022	Llansteffan Sports Club grant	2,099.00	49
22.11.2022	Llanybri Community Ass grant	1,950.00	50
22.11.2022	The Acorn Workshop (Noticeboard)	1,134.00	51
02.11.2022	Redlynch Lesiure (Play Eqpt Llanybri)	25,080.00	52
22.11.2022	Temp Clerk's tax (HMRC)	36.80	53
28.11.2022	Temp Clerk's salary – net pay November	147.68	54
28.11.2022	Clerk's salary- net pay November	399.73	55
22.11.2022	Clerk's Tax (HMRC)	99.80	56
22.11.2022	RBL Poppy Appeal (Two wreaths)	50.00	57
22.11.2022	Llanybri Hall Committee (Hall Hire Llanybri to 02/11/22)	85.00	58
22.11.2022	Clerk (Printer Ink etc for new Clerk)	40.15	59
22.11.2022	Clerk (Special delivery chq to Redlynch, Large letter stamps for HMRC tax returns & 2 nd Class stamp book)	17.54	60
22.11.2022	J. Davies for Llanybri grass cutting & maintenance	735.00	61

***Notes:** PV 52 was signed at Finance Committee meeting 02.11.22 as had been previously approved for payment

Late invoice for Llanybri grass cutting tender received 21.11.2022

- **It was resolved** to accept the payments and receipts
Proposed Cllr Stacey Seconded Cllr Jones

Item 18 - Iechyd a Diogelwch / Health and Safety

- Cllr Davies has received a complaint from a resident regarding the build-up of leaves on Plas Hill blocking road drains
- Cllr Roberts has raised the issue of leaves on the road from Llanybri to Llangynog blocking road drains

Item 19 - Gohebiaeth / Correspondence

The Clerk summarised the correspondence:

- The National Trust have secured funding for restoration to Lords Park & anticipate initiating letting process in Spring 2023.
- 20mph Consultation regarding siting speed limits to begin
- North Car Park will be used by contractors for The Flood Defence & Coastal Protection Team to access the beach to undertake work upon the surface water outfall opposite the village green to reposition the head wall further up the beach and install a non-return valve to prevent blockage.

Item 20 - Dyddiad Cyfarfod misol mis Rhagfyr / Date of December monthly meeting

- December 19th at 7pm in Llanybri Community Hall

Item 21 - Materion er gwybodaeth / Matters for information

- Llanybri Community Association Christmas Concert 3rd December 7pm to raise funds for the carnival
- Plaques for Llansteffan noticeboards will be aluminium bonded having a black background and white lettering.

Item 22 - I ystyried cynnig i eithrio'r cyfryngau ac aelodau'r cyhoedd o eitem fusnes nesaf y Cyngor gan ei bod yn ymdrin â materion personol cyfrinachol ble byddai'n niweidiol i les y cyhoedd i barhau heb yr eithriad hwn [Deddf Cyrff Cyhoeddus (Mynediad i Gyfarfodydd) 1960] / To consider a motion to exclude the press and the public from the next item of business as it relates to confidential personnel matters where it would be prejudicial to the public interest to hold the meeting without this exclusion [The Public Bodies (Admission to Meetings) Act 1960.]

- **It was resolved** to exclude the press and public
Proposed Cllr Roberts Seconded Cllr Stacey

Item 23 - I drafod mater Adnoddau Dynol / To consider a Human Resources matter

Item 24 - Y Green: I ystyried gohebiaeth gydag Ombwdsmon Gwasanaethau Cyhoeddus Cymru / The Green: To consider correspondence with the Public Services Ombudsman for Wales

The Chair closed the meeting at 10.10pm

Signed **Date:**Chair: Cllr Carys Jones