

**CYNGOR CYMUNED LLANSTEFFAN A LLANYBRI  
LLANSTEFFAN AND LLANYBRI COMMUNITY COUNCIL  
MINUTES OF THE MEETING HELD ON MONDAY 16<sup>th</sup> OCT 2023 AT 7PM**

<b>PRESENT:</b> <b>Cllr Carys Jones: Chair</b> <b>Cllr Ian Roberts</b> <b>Cllr Daff Davies</b> <b>Cllr Caroline Curtis</b> <b>Cllr Lauren Stacey</b> <b>Cllr Hugh Jones</b> <b>Cllr Cerian Lodwick</b> <b>Cllr Jim Laws</b>	In attendance: 2 members of the public. The meeting commenced at 7.06pm  <b>Tina Roberts – Clerk/RFO</b>
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	<b>Eitem / Item</b>
1.	Ymddiheuriadau / <i>Apologies</i> <b>Cllr Rod Griffiths</b>
2.	Datganiadau Buddiant a Gollyngiadau - eitemau agenda yn unig / <i>Declarations of Interest and Dispensations - agenda items only</i>
3.	Cyhoeddiadau'r Cadeirydd / <i>Chair's Announcements</i> <b>A by-election for a Llansteffan &amp; Llanybri Community Councillor in the ward of Llansteffan has been called for 23<sup>rd</sup> November 2023. Voting will take place in Llansteffan Memorial Hall. Nomination papers or withdrawal papers must be received by the Returning Officer by 4pm Friday 27<sup>th</sup> October 2023.</b>
4.	I dderbyn a chadarnhau cywirdeb cofnodion y cyfarfod cyffredin a gynhaliwyd ar Fedi 18 <sup>fed</sup> 2023 / <i>To receive and confirm the accuracy of the minutes of the ordinary meeting held on 18<sup>th</sup> September 2023</i> <b>It was resolved to accept the minutes after the following changes:</b> <ul style="list-style-type: none"> <li>• <b>Removal of name of person and business involved in a serious incident on page 2</b></li> <li>• <b>Item 13 'Members return their thoughts on each area of capability to the October meeting' on Page 3</b></li> </ul> <b>Proposed: Cllr Curtis      Seconded: Cllr H Jones</b>
5.	I dderbyn a chadarnhau cywirdeb cofnodion cyfarfod y Pwyllgor Cynllunio a gynhaliwyd ar Fedi 27 <sup>ain</sup> 2023 / <i>To receive and confirm the accuracy of the minutes of the Planning Committee meeting held on 27<sup>th</sup> September 2023</i> <b>It was resolved to accept the minutes after the following changes:</b> <ul style="list-style-type: none"> <li>• <b>'Cty Cllr Carys Jones Ipad and CCC Zoom' to become 'Carys Jones Ipad and Zoom'</b></li> </ul> <b>Proposed: Cllr Roberts      Seconded: Cllr Stacey</b>
6.	I dderbyn a chadarnhau cywirdeb cofnodion cyfarfod y Pwyllgor Cyllid a gynhaliwyd ar 4 <sup>ydd</sup> Hydref 2023 / <i>To receive and confirm the accuracy of the minutes of the Finance Committee meeting held on 4<sup>th</sup> October 2023</i> <b>It was resolved to accept the minutes.</b> <b>Proposed: Cllr H Jones      Seconded: Cllr Curtis</b>
7.	Materion yn Codi: Medi 18 <sup>fed</sup> 2023 / <i>Matters Arising: 18<sup>th</sup> September 2023</i> <ul style="list-style-type: none"> <li>• <b>The issue of replacing the Ferry Point bench has been passed to Carmarthenshire County Council. We are awaiting a response.</b></li> <li>• <b>The Clerk met National Trust Ranger Stuart McDonnell to ask about making The Bell Tower visible from the community council information panel. It was agreed that LLCC would request Clear-up Crew to trim hedges and remove some vegetation to give improved visibility and trim a path around to the old Ferry Port shed and Lime Kilns. It was suggested that a litter-pick could occur at the same time if possible. The date to be arranged between Clear-up Crew and the National Trust with the aim of collaborative working. It is anticipated that it may be possible for the NT to remove the unsafe Ferry Port and remove vegetation around the old Lime Kilns. It is hoped that a bench and improved signage can be placed here for birdwatchers. It may be</b></li> </ul>

	<p>possible for the NT to construct a bird hide from the salvageable timber of the old shed in the Spring 2024.</p> <p>It was resolved for the Clerk to write to Clear-up Crew requesting their support</p> <p><b>Proposed: Cllr Curtis                      Seconded: Cllr Stacey</b></p> <ul style="list-style-type: none"> <li>Letters to The Chief Super and PCC of Dyfed-Powys Police are awaiting a response. Clerk to follow up in one week.</li> </ul>
8.	<p>Cyfranogiad y Cyhoedd (15 munud) - eitemau agenda yn unig / <i>Public Participation (15 mins) - agenda items only</i></p> <p>Standing orders suspended: 7:34pm</p> <p><b>A MOP welcomed the calling of a by-election for the vacant Llansteffan Ward seat.</b></p> <p>Standing orders reinstated: 7:36pm</p>
9.	<p>Is-etholiad ward Llansteffan - Tachwedd 23<sup>ain</sup> 2023: I ystyried comisiynu cardiau pleidleisio / <i>Llansteffan ward by-election - November 23<sup>rd</sup> 2023: To consider commissioning polling cards</i></p> <p><b>It was resolved not to pay £950 for polling cards for the by-election.</b></p> <p><b>Proposed: Cllr Curtis                      Seconded: Cllr Stacey</b></p>
10.	<p>Cyllideb 2023-24: I drafod oblygiadau costau'r is-ethoiad ar y gyllideb / <i>Budget 2023-24: To discuss cost implications of by-election on budget</i></p> <p><b>Nominations for election as a Llansteffan Councillor close at 4pm on Friday 27<sup>th</sup> October. The council will then be told whether the election has 2 or more nominations. It was resolved to call a Finance Committee meeting 6<sup>th</sup> Nov 6pm at Ben Harries Institute to consider the budget for 24/25 as by-election costs of approximately £3,000 will be billed April 2024. Suggested areas for discussion include increasing the precept, decreasing grants &amp; donations and/or using the contingency fund of £3,800. A single nomination would incur minimal costs as no by-election would be necessary.</b></p> <p><b>Proposed: Cllr Curtis                      Seconded: Cllr H Jones</b></p> <p><b>It was resolved to request a breakdown of by-election costs from CCC Election Services</b></p> <p><b>Proposed: Cllr Stacey                      Seconded: Cllr Lodwick</b></p>
11.	<p>Cynllun Maes Parcio Gogledd y Green: I gytuno argymhellion Pwyllgor y Village Green i Gyngor Sir Gâr / <i>North Car Park Plan, The Green: To agree the recommendations of the Village Green Committee to Carmarthenshire County Council</i></p> <p><b>It was resolved to accept the basic car-parking layout proposed by CCC with requests to look at the use of Grasscrete™ or similar for the surface, to look at continuing the fencing to the beach entrance and to install both a gate and a height barrier for the overspill car park. It was resolved to accept the suggested Nant Jac public right of way layout.</b></p> <p><b>Proposed: Cllr Curtis                      Seconded: Cllr H Jones</b></p>
12.	<p>Cynllun Maes Parcio Gogledd y Green: I ystyried cynrychiolaeth cyfreithiol ar ran y Cyngor / <i>North Car Park Plan, The Green: To consider legal representation on behalf of the Council</i></p> <p><b>It was resolved to seek independent legal advice for the community council as soon as practicable. The Chair of the Village Green Committee will approach local experts in the field and, if not available, seek quotes from further afield for consideration at the November ordinary meeting. Should local expertise be available a Zoom meeting will be called to agree the legal representation.</b></p> <p><b>Proposed: Cllr Curtis                      Seconded: Cllr H Jones</b></p>
13.	<p>I weithredu Cynllun Hyfforddiant Cyngorwyr 2023 / <i>To action the Councillor Training Plan 2023</i></p> <p><b>It was resolved to amend the 2023 Training Plan to include the words 'as appropriate' in point 2 of the aims of the training plan.</b></p> <p><b>Proposed: Cllr Stacey                      Seconded: Cllr Curtis</b></p>
14.	<p>I drafod temlad Cynllun Iaith Gymraeg i'w ddychwelyd at y Comisiynydd Iaith / <i>To review the Welsh Language Scheme template for return to the Welsh Language Commission</i></p> <p><b>Three Councillors will review the template and return suggested commitments to the November meeting.</b></p>
15.	<p>Gwelliannau i Faes Chwarae'r Morfa / <i>Morfa Playground improvements</i></p> <p><b>It was resolved to request that J. Davies undertake the required repairs to the Supernova with supplied materials and instructions.</b></p> <p><b>Proposed: Cllr Lodwick                      Seconded: Cllr Laws</b></p>

16.	Sul y Cofio - i gytuno costau torchau a chynghorwyr i'w gosod yn y ddau bentref / <i>Remembrance Sunday - to agree costs of wreaths and councillors to lay in both villages</i> Cllr Davies declared a prejudicial interest in this item. <b>It was resolved to purchase two wreaths for Remembrance Sunday at a cost of £27.50 each.</b> <b>It was resolved for Cllr Roberts to lay the wreath in Llanybri at 9.30am and for Cllr Curtis to lay the wreath in Llansteffan at 12pm on Sunday 12<sup>th</sup> November.</b> <b>Proposed: Cllr Lodwick                      Seconded: Cllr Roberts</b>																																																
17.	Grantiau a Rhoddion chwarterol mis Hydref / <i>October quarterly Grants and Donations</i> <b>None requested</b>																																																
18.	Cynllunio - dim / <i>Planning - none</i> Diweddariad Cynllunio / <i>Planning Update</i> <b>PL/06101 Discharge of Conditions 3 and 5 on W/38547 as amended by PL/05562 (management Plan for eradication of Japanese Knotweed) - Granted</b>																																																
19.	Cyfrifon - cytuno taliadau a derbyniadau / <i>Accounts - agree payments and receipts</i> <table><tr><th colspan="4">INCOME</th></tr><tr><th colspan="4">Income received since 18<sup>th</sup> Sept 2023</th></tr><tr><th>DATE</th><th>DETAIL OF INCOME / PAYER</th><th>AMOUNT (£)</th><th>RV No.</th></tr><tr><td>29.09.23</td><td>Nat West interest</td><td>30.79</td><td>12</td></tr><tr><th colspan="4">EXPENDITURE</th></tr><tr><th colspan="4">Expenditure incurred paid and pending authorisation since 18<sup>th</sup> Sept 2023</th></tr><tr><th>DATE</th><th>DETAIL OF PAYMENT / PAYEE</th><th>AMOUNT (£)</th><th>PV No</th></tr><tr><td>16/10/23</td><td>T. Roberts &amp; HMRC (Oct)</td><td>551.63</td><td>46 &amp; 47</td></tr><tr><td>16/10/23</td><td>RBL Remembrance wreaths x 2</td><td>55.00</td><td>48</td></tr><tr><td>16/10/23</td><td>J. King website maintenance (Oct-Mar)</td><td>300.00</td><td>49</td></tr><tr><td>16/10/23</td><td>Kompan Ltd</td><td>201.98</td><td>50</td></tr><tr><td>16/10/23</td><td>Clerk WFH (Jul-Sept)</td><td>78.00</td><td>51</td></tr></table> <b>It was resolved to accept the payments and receipts.</b> <b>Proposed: Cllr H Jones                      Seconded: Cllr Curtis</b>	INCOME				Income received since 18 <sup>th</sup> Sept 2023				DATE	DETAIL OF INCOME / PAYER	AMOUNT (£)	RV No.	29.09.23	Nat West interest	30.79	12	EXPENDITURE				Expenditure incurred paid and pending authorisation since 18 <sup>th</sup> Sept 2023				DATE	DETAIL OF PAYMENT / PAYEE	AMOUNT (£)	PV No	16/10/23	T. Roberts & HMRC (Oct)	551.63	46 & 47	16/10/23	RBL Remembrance wreaths x 2	55.00	48	16/10/23	J. King website maintenance (Oct-Mar)	300.00	49	16/10/23	Kompan Ltd	201.98	50	16/10/23	Clerk WFH (Jul-Sept)	78.00	51
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20.	Adroddiadau Cynghorwyr Sir / County Councillors' reports <b>Cty Cllr Phillip Hughes gave his apologies for the meeting</b> In response to recent queries, County Councillor Carys Jones, who is Vice Chair of Carmarthenshire County Council Planning Committee and Chair of Llansteffan and Llanybri Community Council (2023- 24), and therefore a 'dual-hatted' councillor, read out the Code of Conduct obligations and Good Councillors' Guide advice on participation in planning matters. The document is appended to the minutes.																																																
21.	Iechyd a Diogelwch / <i>Health and Safety</i> <ul style="list-style-type: none"><li><b>The path across The Morfa is quite boggy in places. Cllr C Jones has written to The Sports Club to ask if the Safe Routes to School path can be kept as clear as possible. The Sports Club intend making a grant application in January.</b></li><li><b>20mph signs are being put in place locally.</b></li><li><b>Carriers Lane will be shut for at least 6 weeks whilst work commences on Maesgriffiths. Letter to be uploaded to website with emergency number contact details</b></li></ul>																																																
22.	Gohebiaeth / <i>Correspondence</i> <b>Correspondence of interest was raised with members.</b>																																																
23.	Dyddiad cyfarfod misol mis Tachwedd 2023 / <i>Date of November 2023 monthly meeting</i> <b>20<sup>th</sup> November 2023 in Llanybri Community Hall at 7pm</b>																																																
24.	Materion er gwybodaeth / <i>Matters for information</i> <ul style="list-style-type: none"><li><b>Cllr Laws to look into starting a volunteer GoSafe team of 10 people and bring plans to November meeting.</b></li></ul>																																																

