

CYNGOR CYMUNED LLANSTEFFAN A LLANYBRI
LLANSTEFFAN AND LLANYBRI COMMUNITY COUNCIL
MINUTES OF THE ORDINARY MEETING 21ST OCTOBER 2024 AT 7PM

PRESENT: Cllr Roberts Cllr Sainty Cllr C Jones Cllr Curtis Cllr H Jones Cllr Davies	In attendance: 8 members of the public The meeting commenced at 7.01pm Tina Roberts – Clerk/RFO
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	Eitem / Item
1.	Ymddiheuriadau / <i>Apologies</i> Cllr Stacey (Sick), Cllr Laws (Sick) & Cllr Lodwick (Attending sick family member)
2.	Datganiadau Buddiant a Gollyngiadau - eitemau agenda yn unig / <i>Declarations of Interest and Dispensations - agenda items only</i> Cllr C Jones – Personal & Prejudicial for Items 8,9,10 & 23. Cllr Jones lives on the Green. Dispensation has been granted to speak and make written representations relating to parking on the Green but not vote. This is justified by the member’s role or expertise. Cllr C Jones – Personal & Prejudicial for Item 22 Llansteffan Flood Resilience Group grant application. Cllr C Jones is organising this group.
3.	I dderbyn aelod newydd i'r Cyngor / <i>To accept new Council member</i> Cllr Rhian Worrell was welcomed to the Community Council and signed the Declaration of Acceptance of Office.
4.	Cyhoeddiadau'r Cadeirydd / <i>Chair's Announcements</i> NA
5.	I dderbyn a chadarnhau cywirdeb cofnodion y Cyfarfod Cyffredin a gynhaliwyd ar Fedi 16 ^{eg} 2024 / <i>To receive and confirm the accuracy of the minutes of the Ordinary Meeting held on 16th September 2024</i> It was resolved to accept the minutes. Proposed: Cllr Roberts Seconded: Cllr Sainty For: 7
6.	Materion yn Codi: Medi 16 ^{eg} 2024 / <i>Matters Arising: 16th September 2024</i> Decline was received by CCC for adoption of South Car Park Toilets asset transfer. CCC is putting a Parking Order for a section of Church Road in place before Christmas 2024. This should alleviate the access issues to Ger Yr Eglwys. One more No-Through Road sign will be installed on Church Road.
7.	Cyfranogiad y Cyhoedd (15 munud) - eitemau agenda yn unig / <i>Public Participation (15 mins) - agenda items only</i> Standing orders suspended: 19:15 It was noted by MoP that work is being completed on the chairs outside The Sports Pavilion & that these chairs are being moved as each is completed. The Mock Mayor discussed the potential uses of the Phone Kiosk outside The Pound and requested permission to use the kiosk. MoP stated that Lady Hamilton’s bridge had been discussed by The History Society and received a mixed response when suggesting its removal due to the flood risk presented by the bridge piers. Cllr Worrell provided LLCC with a range of maps detailing whose responsibility it is for this area. Standing orders reinstated: 19:21
8.	I drafod y polisi Meinciau Coffa a'r sefyllfa cyfredol / <i>To discuss Memorial Benches policy and situation report</i> Village Green Committee Member, A. Evans, asked to attend this item only: 19:22pm It was noted that the Memorial Benches Policy was suspended some time ago with a view to looking at alternative approaches to memorials. LLCC ran out of benches in 2022 and now have a waiting list. It was agreed for the Clerk to review the Memorial Benches Policy and construct a written agreement for new purchasers of benches to bring to November meeting. LLCC hold a ring-fenced maintenance fund for all

	benches agreed by LLCC. The Clerk will review the insurance liability to ensure adequate cover is in place.
9.	I drafod yr angen am Bwyllgor y Village Green / <i>To discuss the requirement for a Village Green Committee</i> This item will be brought to the November meeting.
10.	I ystyried cais am fainc picnic goffa / <i>To consider a request for a memorial picnic bench</i> It was resolved to wait until a formal Memorial Bench Agreement has been constructed prior to reconsidering this request. Four picnic bench plinths are available. It was suggested that at least two of these are wheelchair accessible. Proposed: Cllr C Jones Seconded: Cllr Worrell For: 7
11.	I gymeradwyo hysbysebu cytundebau Cynnal a Chadw i Llansteffan a Llanybri (i ddechrau: Mawrth/Ebrill 2025) / <i>To approve advertising for Llansteffan and Llanybri maintenance contracts (Start Date: March/April 2025)</i> Two contracts will be reviewed by Cllr Laws & Cllr Worrell for the November meeting with a view to advertising for estimates in December. It was noted that Carriers Lane will be readopted by CCC after the building work is completed at Maes Griffiths. These contracts may include all forms of maintenance including the grass-cutting schedule.
12.	I ystyried hysbysebu am Berson Cynnal a Chadw Ysbeidiol Hunan-gyflogedig / <i>To consider advertising for a Self-Employed Handy Person</i> Cllr Laws & Cllr Worrell will review the grass cutting maintenance contracts to look at the potential to include other forms of maintenance that fall within LLCC budget parameters.
13.	I osod dyddiad ar gyfer cyfarfod o'r Pwyllgor Adnoddau Dynol / <i>To set dates for HR committee meetings</i> 26th November 2024 at 7pm Ben Harries 27th November 2024 at 7pm Ben Harries
14.	I drafod cyflwr y prif hewlydd mynediad i/o Llanybri ger Maesgwyn Mansion / <i>To discuss the condition of prime access routes to/from Llanybri in vicinity of Maesgwyn Mansion</i> Section 148 of the Highways Act 1980 makes it an offence to deposit mud and other materials on the highway that would interrupt other users of the highway. Section 161 of the act states: "If a person, without lawful authority or excuse, deposits anything whatsoever on the highway in consequence of which a user of the highway is injured or endangered, that person is guilty of an offence." It was noted that any member of the public may ring 111 to make a complaint when they come across a stretch of road that is dangerously muddy. This will create hotspots for the police to monitor.
15.	I drafod dileu a/neu atgyweiro'r Bwrdd Hysbysebu ger Pantyrathro yn ward Llanybri / <i>To discuss the removal and/or repair of Pant y Athro Noticeboard within Llanybri ward</i> It was resolved to remove the existing noticeboard and to bring costs for repair & costs of replacement back to November meeting. Proposed: Cllr Curtis Seconded: Cllr Worrell For: 7
16.	I ystyried perchnogaeth tir safle Pont Lady Ruth, yng nghyd-destun Ariannu Cymunedol / <i>To consider the ownership of the land upon which Lady Hamilton's Bridge is sited, with regard to use of Community Funds</i> There is no current proposal to review. It was noted that The History Society had mixed response to removal but were not aware of any particular significance of the bridge historically. Prior to any proposal it is anticipated that members will be in receipt of the Llansteffan Flood Report.
17.	I ystyried bil trydan goleuadau Llansteffan ac i ail-drafod y posibilrwydd o ddiffodd goleuadau sy'n eiddo i'r gymuned / <i>To consider the Lighting bill in Llansteffan and revisit the possibility of turning lights off that are in community ownership</i> It was resolved for Cllrs Sainty, Worrell & Curtis to look into the potential for some lights to return to CCC ownership and some lights to be switched off at a cost of £50 each. Any communications with CCC regarding lighting to be copied to Clerk and Cty Cllr C Jones. A report to return to November meeting. Proposed: Cllr H Jones Seconded: Cllr Roberts For: 7
18.	I ystyried cais Ffug Faer Llansteffan am ganiatad i ddefnyddio'r Blwch Ffôn yn Llansteffan / <i>To consider giving the Mock Mayor of Llansteffan permission to use the telephone kiosk in Llansteffan</i> It was resolved to agree in principle to the use of the telephone kiosk with the stipulation that all conditions within LLCC ownership document continue to be met. LLCC insurance will be reviewed for any liability issues. Proposed: Cllr Curtis Seconded: Cllr Worrell For: 7
19.	I drafod y cynnydd mewn hysbysebu'r DMMO ar ran o lwybr yr arfordir ger y Pheasantry / <i>To discuss</i>

	progress on advertising the DMMO regarding a section of coast path adjacent to The Pheasantry K. Styles has requested a point of clarification from footpath consultant before the legal order can be sent to CCC legal team for sealing and publishing. It was resolved for the Clerk to continue to request monthly updates for LLCC Proposed: Cllr Worrell Seconded: Cllr H Jones For: 7																												
20.	I ystyried cais gan y Clear-Up Crew i gymryd cyfrifoldeb dros Fwrdd-Dwy-Funud ym Maes Parcio'r Traeth /To consider Clear-Up Crew taking responsibility for a Two-Minute Board sited in South Car Park This item will return to November meeting after the Clerk has contacted CCC for use of South Car Park shed.																												
21.	Cynllunio / Planning: • I gymeradwyo'r ymateb a gyflwynwyd gan y Pwyllgor Cynllunio ynglyn â'r Apêl yn erbyn y Rhybudd Gorfodaeth ar Dove's Retreat, Llanybri (dyddiad cau 17/10/24) /To receive the reply made by Planning Committee regarding Enforcement Appeal at Dove's Retreat, Llanybri (Deadline 17/10/24) • I dderbyn yr ymateb a gyflwynwyd gan y Pwyllgor Cynllunio parthed PL/07935 (Dyddiad cau 10/10/24) / To receive the reply made by Planning Committee regarding PL/07935 (Deadline 10/10/24) • I dderbyn yr ymateb a gyflwynwyd gan y Pwyllgor Cynllunio parthed PL/08254 (dyddiad cau 23.10.24) / To receive the reply from Planning Committee regarding PL/08254 (Deadline 23/10/24) • I dderbyn yr ymateb a gyflwynwyd gan y Pwyllgor Cynllunio parthed PL/08252 (Dyddiad cau 22.10.24) To receive the reply from Planning Committee regarding PL/08252 (Deadline 22/10/24) Diweddariad / Update: • NA It was noted that all responses have been made via Planning Committee.																												
22.	I ystyried ceisiadau Grantiau a Rhoddion / To consider Grant & Donation applications: • Goleuo Castell Llansteffan £ /Llansteffan Castle lights illumination £500 It was noted that the Tourism Group credit has now finally run out and that the castle may not be lit through the Christmas period. It was resolved to request more information from the applicant but that £250 will be paid to assist over this initial time. Proposed: Cllr Worrell Seconded: Cllr Sainty For: 7 • Urdd Gobaith Cymru, Rhanbarth Gorllewin Sir Gâr £ rhodd / Urdd Gobaith Cymru West Carmarthenshire Region £Donation It was resolved to make a donation of £75 to benefit local children& adults (to 25) in the ward. Proposed: Cllr H Jones Seconded: Cllr C Jones For: 4 Against: 3 • Grwp Atal Llifogydd Llansteffan £80 / Llansteffan Flood Resilience Group £80 Cllr C Jones left the room: 21:02 It was resolved to allow a payment up to £80 for the hire of Ben Harries in the case that Llansteffan Memorial Hall is not available FOC. Proposed: Cllr Sainty Seconded: Cllr Roberts For: 6 Cllr C Jones returned: 21:10																												
23.	I ystyried llwybrau cyfathrebu a chyfathrebiaeth â'r cyhoedd gan y Cyngor Cymuned parthed y penderfyniad am Faes Parcio'r Gogledd / To consider lines of communication & public communication from LLCC regarding North Car Park decision It was resolved to move this item to the end of the agenda as the communication contained confidential communication. The Chair apologised to MoP waiting for this item. Proposed: Cllr Curtis Seconded: Cllr H Jones For: 6 Against: 1																												
24.	Cyfrifon - cytuno taliadau a derbyniadau / Accounts - agree payments and receipts <table><tr><th colspan="4">INCOME</th></tr><tr><th>DATE</th><th>DETAIL OF INCOME / PAYER</th><th>AMOUNT (£)</th><th>RV No.</th></tr><tr><td>30-09-24</td><td>NatWest Interest (Sept)</td><td>33.46</td><td>9</td></tr></table> <table><tr><th colspan="4">EXPENDITURE</th></tr><tr><th colspan="4">Expenditure incurred paid and pending authorisation since 16th SEPT 2024</th></tr><tr><th>DATE</th><th>DETAIL OF PAYMENT / PAYEE</th><th>AMOUNT (£)</th><th>PV No</th></tr><tr><td>21.10.24</td><td>T. Roberts & HMRC (Sept)</td><td>615.77</td><td>39 & 40</td></tr></table>	INCOME				DATE	DETAIL OF INCOME / PAYER	AMOUNT (£)	RV No.	30-09-24	NatWest Interest (Sept)	33.46	9	EXPENDITURE				Expenditure incurred paid and pending authorisation since 16 th SEPT 2024				DATE	DETAIL OF PAYMENT / PAYEE	AMOUNT (£)	PV No	21.10.24	T. Roberts & HMRC (Sept)	615.77	39 & 40
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	21.10.24	J. Evans 2 nd Steps Board	249.90	41	
	21.10.24	J. Davies Maintenance Llanbyri	771.75	42	
	21.10.24	J. Davies Maintenance Llansteffan	669.38	43	
	21.10.24	Monthly contract Dongle*	20.00	44	
	It was resolved to accept P&R Proposed: Cllr Curtis Seconded: Cllr Roberts For: 7				
25.	Adroddiadau Cynghorwyr Sir / <i>County Councillors' reports</i> Cty Cllr C Jones reported that the Auditor reported good practice for CCC accounts.				
26.	Iechyd a Diogelwch / <i>Health and Safety</i> It was noted that there is a 28 day notice period prior to removal of Horsebox by CCC parked in layby north of Llansteffan. It was resolved for the Clerk to contact PROW team regarding dislodged stone in Scott's Bay • I drafod Clefyd yr Ynn mewn coed ar Hewl Llansteffan / <i>To discuss Ash Dieback in trees along Llansteffan Road</i> It was resolved for the Clerk to urge CCC to contact the owners of the land with dead ash trees and request tree felling in cases of potential hazard. Proposed: Cllr Curtis Seconded: Cllr Sainty For: 7				
27.	Gohebiaeth / <i>Correspondence</i> Correspondence of note was raised. All notices from Ombudsman to go to November Confidential section.				
28.	Unrhyw fater arall / <i>Any other business</i> It was noted that no communication regarding Remembrance Sunday had been received from Llansteffan & District Royal British Legion Branch however it was suggested that Cllr H Jones lay the wreath in Llanbyri and the Chair Cllr Stacey in Llansteffan.				
29.	Dyddiad cyfarfod misol mis Tachwedd 2024 / <i>Date of November 2024 monthly meeting</i> 18th November 2024 Llanbyri Community Hall 7pm (In the event of defective heating this meeting will be held in Ben Harries Institute)				
30.	Materion er gwybodaeth / <i>Matters for information</i> Clear-Up Crew were denied permission to cut hedging in front of the Headland Shelter but will be making repairs to the shelter (with costs of materials from LLCC) in early Spring 2025.				
31.	I ystyried cynnig i eithrio'r cyfryngau ac aelodau'r cyhoedd o eitemau busnes nesaf y Cyngor gan eu bod yn ymdrin â materion cyfrinachol ble byddai'n niweidiol i les y cyhoedd i barhau heb yr eithriad hwn [Deddf Cyrff Cyhoeddus (Mynediad i Gyfarfodydd) 1960] / <i>To consider a motion to exclude the press and the public from the next items of business as they relate to confidential matters where it would be prejudicial to the public interest to hold the meeting without this exclusion [The Public Bodies (Admission to Meetings) Act 1960.]</i> It was resolved to exclude members of the public and the press to look at communication that must be agreed with CCC prior to publication. Proposed: Cllr Curtis Seconded: Cllr C Jones For: 6 Against: 1				
32.	I ystyried llwybrau cyfathrebu a chyfathrebiaeth â'r cyhoedd gan y Cyngor Cymuned parthed y penderfyniad am Faes Parcio'r Gogledd / <i>To consider lines of communication & public communication from LLCC regarding North Car Park decision</i>				

*Rheolau Sefydlog Cyngor Cymuned Llansteffan a Llanbyri 2023

*Llansteffan and Llanbyri Community Council Standing Orders 2023

Tina Roberts: Clerc/Clerk: 25/10/2024