

CYNGOR CYMUNED LLANSTEFFAN A LLANYBRI
LLANSTEFFAN AND LLANYBRI COMMUNITY COUNCIL
MINUTES OF THE ORDINARY MEETING 18TH NOVEMBER 2024 AT 7PM

PRESENT: Cllr Stacey (Chair) Cllr Laws Cllr Lodwick Cllr Worrell Cllr Roberts Cllr Sainty Cllr C Jones Cllr Curtis Cllr H Jones Cllr Davies	In attendance: 5 members of the public The meeting commenced at 7.00pm Tina Roberts – Clerk/RFO
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	Eitem / Item
1.	Ymddiheuriadau / <i>Apologies</i> NA
2.	Datganiadau Buddiant a Gollyngiadau - eitemau agenda yn unig / <i>Declarations of Interest and Dispensations - agenda items only</i> Cllr C Jones – Personal & Prejudicial for Items 28 & 31. Cllr Jones lives on the Green. Dispensation has been granted to speak and make written representations relating to parking on the Green but not vote. This is justified by the member’s role or expertise. Cty Cllr C Jones – Personal & Prejudicial for Items 11. Cty Cllr Jones is the LEA appointed School Governor.
3.	Cyhoeddiadau'r Cadeirydd / <i>Chair’s Announcements</i> The Chair will leave at 9.30pm. Unfinished business will roll onto Dec meeting. Cllr Roberts Arrived: 19:05
4.	I dderbyn a chadarnhau cywirdeb cofnodion y Cyfarfod Cyffredin a gynhaliwyd ar Hydref 21^{ain} 2024 / <i>To receive and confirm the accuracy of the minutes of the Ordinary Meeting held on 21st October 2024</i> It was resolved to accept the minutes with the following amendments: Item 6: ONE No-Through Road.... Item 30: Clear-Up Crew WERE DENIED permission... Item 16: Add ‘Cllr Worell provided LLCC with a range of maps to consult regarding LLCC/CCC responsibility for this area’ Proposed: Cllr H Jones Second: Cllr Davies For: 5 Abstain: 2
5.	Materion yn Codi: Hydref 21^{ain} 2024 / <i>Matters Arising: 21st October 2024</i> The Mock Mayor has requested via Cllr Lodwick more information regarding permissions possible for the phone-box. 2-min board has been resolved to be kept within CCC shed in South car park with permission received. A new padlock & 2 keys will be donated by Clear-Up Crew. (Keyholders: Florries/Clear-up Crew/LLCC Clerk). North Car Park will require an Extraordinary meeting with a legal advisor present. Date suggested is 9th December 2024. Joint statement with CCC regarding North Car Park was requested by one newspaper. Horsebox in Llansteffan layby has not yet been removed. Clerk to report to CCC again. Clerk to chase the repair of the emergency phone at Scott’s Bay again. Cllr Sainty to deliver old board to J. Evans for repair quote. Cllr C Jones has withdrawn request for funding for Llansteffan Flood Resilience Group. HR meeting on 27th Nov 24 has been pushed forward to 3rd Dec 24 in Ben Harries.
6.	Cyfranogiad y Cyhoedd (15 munud) - eitemau agenda yn unig / <i>Public Participation (15 mins) - agenda items only</i> Standing orders suspended: 19:18 A MoP asked whether memorial Benches were going to be discussed. A MoP detailed illegal riding of quad bikes on the beach and sand dunes detailing environmental

	damage and concern regarding the age and size of children riding large quad bikes with the potential for accidental harm. Standing orders reinstated: 19:24
7.	I drafod polisi ddrafft Meinciau Coffa / <i>To discuss draft Memorial Benches policy</i> It was resolved to adopt LLCC Memorial Benches policy dealing with certain areas under LLCC responsibility. All memorial bench requests for The Green area of Llansteffan will be forwarded to CCC Outdoor Recreation Services. Existing benches in LLCC responsibility will remain as LLCC responsibility. Proposed: Cllr C Jones Seconded: Cllr Worrell For: 9 Abstain: 1
8.	I drafod yr angen am Bwyllgor y Village Green / <i>To discuss the requirement for a Village Green Committee</i> It was resolved to maintain the existing committee until the next AGM (2025). However, a new set of Terms of Reference will need to be agreed as the first action should this committee need to meet. Proposed: Cllr C Jones Seconded: Cllr Davies For: 6 Against: 4
9.	I ystyried cais am fainc picnic goffa / <i>To consider a request for a memorial picnic bench</i> This request will be forwarded to the relevant CCC department.
10.	I gymeradwyo hysbysebu cytundebau Cynnal a Chadw i Llansteffan a Llanybri (i ddechrau: Mawrth/Ebrill 2025) / <i>To approve advertising for Llansteffan and Llanybri maintenance contracts (Start Date: March/April 2025)</i> It was resolved for members to agree/approve the wording for publication of requests for grasscutting & maintenance to the Clerk. The estimates to add the request for a day rate should additional maintenance tasks be agreed. Deadline Friday 22nd Nov 2024 for publication on website, noticeboards & FB. Estimates to be received by 11-12-24 for approval in Dec Ordinary meeting 16-12-24. All input to 'reply-all'. Proposed: Cllr Stacey Seconded: Cllr Worrell For: 10
11.	<i>To discuss a request for a written update report on Llansteffan School from CCC</i> Cty Cllr C Jones left the room for this item It was resolved to request a formal update on CCC intention for this school. Proposed: Cllr Roberts Seconded: Cllr Worrell For: 6 Against: 3
12.	I drafod dileu a/neu atgyweiro'r Bwrdd Hysbysebu ger Pantyrathro yn ward Llanybri o ystyried dyfyniadau pris a dderbyniwyd / <i>To discuss the repair or replacement of Pant y Athro Noticeboard within Llanybri ward in light of quotes received.</i> This item will be moved to December agenda for repair quote. Cllr Davies will investigate the potential for a donation of an A2 noticeboard. It was resolved for the Clerk to request whether permission would be granted to reinstate the board on a private wall at Pant y Athro. Proposed: Cllr H Jones Seconded: Cllr Curtis For: 8
13.	I ystyried bil trydan goleuadau Llansteffan ac i ail-drafod y posibilrwydd o ddiffodd goleuadau sy'n eiddo i'r gymuned / <i>To consider the Lighting bill in Llansteffan and revisit the possibility of turning lights off that are in community ownership</i> This item will be moved to the Dec ordinary meeting for further clarification from Arwel Price, CCC Public Lighting Engineer regarding costings. This investigation will be undertaken by Cllrs Curtis, Worrell & Sainty.
14.	I drafod y cynnydd mewn hysbysebu'r DMMO ar ran o lwybr yr arfordir ger y Pheasantry / <i>To discuss progress on advertising the DMMO regarding a section of coast path adjacent to The Pheasantry</i> No further progress to report.
15.	I drafod ymgynghoriad ar gadwriaeth/rheolaeth twyni tywod traeth Llansteffan i gynnwys: • Mynediad i gerbydau gan gynnwys beiciau cwad • Rheolaeth ardaloedd o olyniaeth tu ôl i'r twyni <i>To discuss consultation on conservation/management of Llansteffan beach dunes to include:</i> • Vehicle access including the use of quad bikes It was resolved that Cty Cllr Jones will request PCSOs and CCC to jointly publish notices on FB and other social media regarding the illegality of riding quads on the beach. The Clerk will then post this notice on LLCC website. Cty Cllr Jones will ensure the Clerk has contact information to request signage at Ferry Point, North & Soth Car Parks and Coal Road detailing No Quad Bikes without County permission. Proposed: Cllr H Jones Seconded: Cllr Curtis For: 10 • Management of areas of succession behind the dunes It was resolved for the Clerk to post on FB regarding initiation of a management group for this area of the sand dunes with the intention of investigating best practice in the conservation or management of this

	area. It is intended that prior to any conservation/management work being undertaken in this area that public consultation would occur. Proposed: Cllr Stacey Seconded: Cllr Curtis For: 10																																																
16.	To discuss changes made to primary winter gritting routes which no longer include Llanybri (Unless driving back to Llansteffan). Cty Cllr C Jones has requested information on the previous route that was gritted from Llanybri out to A40 via Llangynog. A significant number of public service workers use this route to access St. Clears & Pembrokeshire. It was resolved for the Clerk to express LLCC concerns regarding the new gritting routes to CCC Highways after receipt of the previous route. Proposed: Cllr Stacey Seconded: Cllr Curtis For: 8																																																
17.	I ystyried Cytundeb Tâl Gwasanaethau Llywodraeth Leol am 2024/25 / <i>To consider the Local Government Services Pay Agreement for 24/25</i> Cllr Roberts declared a personal & prejudicial interest in this item and left the room for this item. The Clerk left the room for this item. It was resolved to adhere to the National Pay Guidelines as agreed by NALC, backdated to April 1st 2024 and as stated within the Clerk Contract of Employment. Proposed: Cllr Lodwick Seconded: Cllr Davies For: 9																																																
18.	Cynllunio / <i>Planning</i>: • NA Diweddariad / <i>Update</i>: • <i>PL/08410 Tree Works in conservation area subject to TPOs. This application will be decided by CCC</i>																																																
19.	I dderbyn Rheoliadau Ariannol Un Llais Cymru 2024 / <i>To adopt OVW new Financial Regulations 2024</i> This item will be moved to the Finance Committee meeting																																																
20.	Apêl Teganau Nadolig / <i>To consider CCC Toybox Appeal</i> Cllr Stacey declared an interest in this item as an employee of CCC It was resolved to donate £100 to the Toybox Appeal. Proposed: Cllr Davies Seconded: Cllr Lodwick For: 6 Against: 2 Abstain: 1																																																
21.	Cyfrifon - cytuno taliadau a derbyniadau / <i>Accounts - agree payments and receipts</i> <table><tr><th colspan="4">INCOME</th></tr><tr><th>DATE</th><th>DETAIL OF INCOME / PAYER</th><th>AMOUNT (£)</th><th>RV No.</th></tr><tr><td></td><td></td><td></td><td></td></tr></table> <table><tr><th colspan="4">EXPENDITURE</th></tr><tr><th colspan="4">Expenditure incurred paid and pending authorisation since 21st OCT 2024</th></tr><tr><th>DATE</th><th>DETAIL OF PAYMENT / PAYEE</th><th>AMOUNT (£)</th><th>PV No</th></tr><tr><td>18.11.24</td><td>T. Roberts & HMRC (Nov)</td><td>615.77</td><td>45 & 46</td></tr><tr><td>18.11.24</td><td>Monthly contract Dongle*</td><td>20.00</td><td>47</td></tr><tr><td>18.11.24</td><td>Llanybri Community Hall Hire 14/10/24</td><td>12.00</td><td>48</td></tr><tr><td>18.11.24</td><td>The Royal British Legion Poppy Appeal (Wreaths x 2)</td><td>55.00</td><td>49</td></tr><tr><td>18.11.24</td><td>Urdd Gobaith Cymru West Carmarthenshire Region Donation</td><td>75.00</td><td>50</td></tr><tr><td>18.11.24</td><td>Clerk WFH Q3</td><td>78.00</td><td>51</td></tr></table> Notes: *Reimbursement to Clerk It was resolved to accept P & R. Proposed: Cllr Curtis Seconded: Cllr Laws For: 10	INCOME				DATE	DETAIL OF INCOME / PAYER	AMOUNT (£)	RV No.					EXPENDITURE				Expenditure incurred paid and pending authorisation since 21 st OCT 2024				DATE	DETAIL OF PAYMENT / PAYEE	AMOUNT (£)	PV No	18.11.24	T. Roberts & HMRC (Nov)	615.77	45 & 46	18.11.24	Monthly contract Dongle*	20.00	47	18.11.24	Llanybri Community Hall Hire 14/10/24	12.00	48	18.11.24	The Royal British Legion Poppy Appeal (Wreaths x 2)	55.00	49	18.11.24	Urdd Gobaith Cymru West Carmarthenshire Region Donation	75.00	50	18.11.24	Clerk WFH Q3	78.00	51
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22.	Adroddiadau Cynghorwyr Sir / <i>County Councillors' reports</i> Cty Cllr P Hughes is now well enough to be copied into calling papers for all meetings.																																																

23.	Iechyd a Diogelwch / <i>Health and Safety</i> • Clerk to request MUGA bins emptying by Llansteffan Sports Club • The access route to The Bell House is now so rutted that emergency vehicles will be unable to access this route. The Clerk to request action by NT. • Cllr Curtis to explore the repair of a chain-link fence at Morfa playground.
24.	Gohebiaeth / <i>Correspondence</i> Correspondence of note was raised. All notices from Ombudsman to go to December Confidential section.
25.	Dyddiad cyfarfod misol mis Rhagfyr 2024 / <i>Date of December 2024 monthly meeting</i> 16th December 2024 at Llanybri Community Hall (Alternative meeting options to be explored in the case of a lack of heating)
26.	Materion er gwybodaeth / <i>Matters for information</i> • Cllr Worrell gave a presentation to CCC Cabinet regarding a petition of 1,213 verified signatories against charging in South Car Park which was heard but declined. • Cllr Laws continues to raise road safety concerns within Llanybri and will update members when answers are received. • Cllr Lodwick attended Mark Oriel's presentation on geo-engineering. • LLCC wish to thank Llansteffan Royal British Legion for inviting the Chair and another member to lay wreaths at both Llansteffan Memorial Hall and Hen Gapel.
	It was resolved to move items 29 & 31 onto the December agenda Proposed: Cllr Stacey Seconded: Cllr Lodwick For: 5 Against: 2 Abstain: 2
27.	I ystyried cynnig i eithrio'r cyfryngau ac aelodau'r cyhoedd o eitemau busnes nesaf y Cyngor gan eu bod yn ymdrin â materion cyfrinachol ble byddai'n niweidiol i les y cyhoedd i barhau heb yr eithriad hwn [Deddf Cyrff Cyhoeddus (Mynediad i Gyfarfodydd) 1960] / <i>To consider a motion to exclude the press and the public from the next items of business as they relate to confidential matters where it would be prejudicial to the public interest to hold the meeting without this exclusion [The Public Bodies (Admission to Meetings) Act 1960.]</i> It was resolved to exclude the press and the public from the next items of business Proposed: Cllr H Jones Seconded: Cllr Curtis For: 10
28.	I dderbyn a chadarnhau cywirdeb cofnodion cyfrinachol y cyfarfod cyffredin a gynhaliwyd ar Hydref 21 ^{ain} 2024 / <i>To receive and confirm the accuracy of the confidential minutes of the Ordinary Meeting held on 21st October 2024</i>
29.	I dderbyn diweddariadau ynghylch ymholiadau Swyddfa'r Ombwdsmon / <i>To receive updates regarding Ombudsman enquiries</i>
30.	I drafod unrhyw weithredu angenrheidiol ynghylch mainc heb ei awdurdodi / <i>To consider any action required regarding an unauthorised bench</i>
31.	I drafod goblygiadau canfodaeth o wrthdaro buddiannau posib mewn cynrychiolaeth Sirol ar lefel Cyngor Cymuned / <i>To discuss the possible/perceived conflict of interest implications of County representation at community council level.</i>

*Rheolau Sefydlog Cyngor Cymuned Llansteffan a Llanybri 2023

*Llansteffan and Llanybri Community Council Standing Orders 2023

Tina Roberts: Clerc/Clerk: 20/11/2024