

CYNGOR CYMUNED LLANSTEFFAN A LLANYBRI
LLANSTEFFAN AND LLANYBRI COMMUNITY COUNCIL
MINUTES OF THE FINANCE MEETING 16TH SEPTEMBER 2024 6PM

PRESENT: Cllr James Laws (Chair) Cllr Caroline Curtis Cllr Hugh Jones	In attendance: 1 member of the public The meeting commenced at 6.05pm Tina Roberts – Clerk/RFO
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Rhif/Number	Disgrifiad Eitem / Item Description
1.	Ymddiheuriadau /Apologies Cllr C. Jones – Attending another Community Council meeting
2.	Datganiadau Buddiant a Gollyngiadau - eitemau Agenda yn unig / <i>Disclosures of Interest and Dispensations - Agenda items only</i> NA
3.	Cyfranogiad y Cyhoedd (5 munud - eitemau agenda yn unig) / <i>Public Participation (Max 5 minutes - agenda items only)</i> Standing orders suspended: 18:10pm • A member of the public declared calling an election Standing orders reinstated: 18:11pm
4.	I ethol Cadeirydd ac Is-gadeirydd y Pwyllgor Cyllid / <i>To elect a Chair and Vice-Chair of the Finance Committee</i> It was resolved to re-elect Cllr Laws as Chair and Cllr Curtis as Vice-Chair Proposed: Cllr H Jones Seconded: Cllr Curtis For: 3
5.	I adolygu Cylch Gorchwyl y Pwyllgor Cyllid / <i>To review the Finance Committee Terms of Reference</i> It was resolved to accept the updated Terms of Reference. Proposed: Cllr H Jones Seconded: Cllr Curtis For: 3
6.	I ystyried y cysoniad banc chwarterol cyntaf 24/25 / <i>To consider the first quarterly bank reconciliation 24/25</i> It was resolved to accept Q1 bank reconciliation and to ensure that Cheque numbers 2197, 2199, 2222 & 2257 are dealt with to ensure that they are removed from the unrepresented cheques. Proposed: Cllr H Jones Seconded: Cllr Curtis For: 3
7.	I drafod symud £56 o lwfans argraffu y Cyng. Davies i gynyddu adnoddau 'Stamps/Stationery/Zoom/Printing' y gyllideb i alluogi'r Clerc i argraffu'r papurau gofynnol <i>To discuss movement of £56 printing allowance from Cllr Davies Allowance in the budget to increase 'Stamps/Stationery/Zoom/Printing' budget line allowing the Clerk to print required papers</i> It was resolved for Cllr Curtis to print papers for a member without access to printing until January. At this time the finance committee will discuss 25/26 budget considering the anticipated printing costs. Proposed: Cllr H Jones Seconded: Cllr Laws For: 3
8.	I ystyried oblygiadau is-etholiad ar y gyllideb a chyflwyno argymhellion i'r Cyngor Llawn / <i>To consider the budget implications of a by-election and make recommendations to full Council</i> It was resolved to reduce areas of the budget in preparation for a potential election. Half of the anticipated costs will be set aside this financial year leaving only half of the costs to be found next financial year. The equipment budget will be reduced to £300, the headland shelter budget will be reduced to £400 (with Clear-up Crew offering to do the essential maintenance for costs only) and the grants and donations budget will be reduced to £1,925. All budget lines will

	revert to 24/25 published budget in the eventuality that only one name is received by the election office. Proposed: Cllr Curtis Seconded: Cllr Laws For: 3
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*Rheolau Sefydlog Cyngor Cymuned Llansteffan a Llanybri 2023

**Llansteffan and Llanybri Community Council Standing Orders 2023*

Tina Roberts

Clerc/SAC

Clerk/RFO