

CYNGOR CYMUNED LLANSTEFFAN A LLANYBRI
LLANSTEFFAN AND LLANYBRI COMMUNITY COUNCIL
MINUTES OF THE ORDINARY MEETING 16TH DECEMBER 2024 AT 6.45PM

PRESENT: Cllr Stacey (Chair) Cllr Laws Cllr Lodwick Cllr Worrell	Cllr Roberts Cllr Sainty Cllr C Jones Cllr Curtis Cllr Davies	In attendance: 4 members of the public The meeting commenced at 6.45pm Tina Roberts – Clerk/RFO
---	---	---

	Eitem / Item
1.	Ymddiheuriadau / <i>Apologies</i> Cty Cllr P. Hughes Cllr H Jones attending online for part of the meeting but signal intermittent.
2.	Datganiadau Buddiant a Gollyngiadau - eitemau agenda yn unig / <i>Declarations of Interest and Dispensations - agenda items only</i> Cllr C Jones - Personal for items 5-9. Cllr Jones lives on the Green. Dispensation has been granted to speak and make written representations relating to parking on the Green but not vote. This is justified by the member's role or expertise. Cllr C Jones – Prejudicial for item 18. Daughter-in-law works for CCC Children's Services. Cllr C Jones – Personal for items 19, 21, 22 & 24. Cty Cllr C Jones is the Local Member of CCC for this ward. Cllr Stacey – Prejudicial for item 18. Cllr Stacey works in a school identifying children that may receive Toybox donations. Cllr Sainty – Prejudicial for item 18. Wife works within a Council maintained school. Cllr Sainty – Prejudicial for item 24. PL/08590 Proposed reinstatement of workshop in kitchen garden as applicants are friends. Cllr H Jones was unable to be present for item 18 with poor connectivity. 6:49pm Cllr Davies and LLCC Legal representative arrived. Cllr Davies – Prejudicial for item 18. Daughter works within a Council maintained school.
3.	Cyhoeddiadau'r Cadeirydd / <i>Chair's Announcements</i> NA
4.	I ystyried cynnig i eithrio'r cyfryngau ac aelodau'r cyhoedd o eitemau busnes nesaf y Cyngor gan eu bod yn ymdrin â materion cyfrinachol ble byddai'n niweidiol i les y cyhoedd i barhau heb yr eithriad hwn [Deddf Cyrff Cyhoeddus (Mynediad i Gyfarfodydd) 1960] / <i>To consider a motion to exclude the press and the public from the next items of business as they relate to confidential matters where it would be prejudicial to the public interest to hold the meeting without this exclusion [The Public Bodies (Admission to Meetings) Act 1960.]</i> Cllr C Jones will not vote on items 4-9 It was resolved to exclude the press and the public from the next items of business as they relate to confidential matters which contain legal privilege. Proposed: Cllr Curtis Seconded: Cllr Stacey For: 7 Against: 2 Abstain: 1
5.	I wahodd Cynrychiolydd Cyfreithiol y Cyngor i fod yn bresennol yn y rhan cyfrinachol hwn o'r cyfarfod. Ni all y Cyngor Cymuned rannu'r cyngor hwn oherwydd y risg o golli'r fraint gyfreithiol a gynhwysir ynddo / <i>To invite attendance of LLCC legal representative to attend this confidential section of the meeting. The community council are unable to share this advice as to do so would risk losing the legal privilege that exists in it.</i>
6.	I dderbyn a chadarnhau cywirdeb cofnodion cyfrinachol y Cyfarfod Cyffredin a gynhaliwyd ar Dachwedd 18 ^{fed} 2024 / <i>To receive and confirm the accuracy of the confidential minutes of the Ordinary Meeting held on 18th November 2024</i>
7.	I dderbyn a chadarnhau cywirdeb cofnodion cyfrinachol y Cyfarfod Anghyffredin a gynhaliwyd ar Ragfyr 9 ^{fed} 2024 / <i>To receive and confirm the accuracy of the confidential minutes of the Extraordinary Meeting held on 9th December 2024</i>
8.	I atal Rheol Sefydlog 9 - yr angen am rybudd 14-diwrnod i wrthdroi penderfyniad blaenorol / <i>To suspend SO9 requirement of a 14 day notice period for a reversal of a previous resolution.</i>

9.	I drafod cynnig y Cyngor Sir ar gyfer Maes Parcio'r Gogledd ac i ymateb i Gyngor Sir Gâr yng ngolau gwybodaeth oddiwrth adran gyfreithiol y Cyngor Sir / <i>To discuss CCC North Car Park proposal and respond to Carmarthenshire County Council in light of answers received from CCC legal department.</i>
10.	I dderbyn diweddariadau ynghylch ymholiadau Swyddfa'r Ombwdsmon / <i>To receive updates regarding Ombudsman enquiries</i> This item is moved to the January Agenda.
	I ddychwelyd i'r cyfarfod agored a gwahodd aelodau'r cyhoedd yn ôl i'r neuadd / <i>To return to the public forum & invite MoP to return to the hall.</i>
11.	I dderbyn a chadarnhau cywirdeb cofnodion y Pwyllgor Cyllid a gynhaliwyd ar Dachwedd 16 ^{fed} 2024 / <i>To receive and confirm the accuracy of the minutes of the Finance Meeting held on 16th September 2024</i> It was resolved to accept the minutes. Proposed: Cllr Curtis Seconded: Cllr Laws For: 2
12.	I dderbyn a chadarnhau cywirdeb cofnodion y Cyfarfod Cyffredin a gynhaliwyd ar Dachwedd 18 ^{fed} 2024 / <i>To receive and confirm the accuracy of the minutes of the Ordinary Meeting held on 18th November 2024</i> It was resolved to accept the minutes with the following amendments: • Item 5: TWO keys • Item 26: Cllr WORRELL • Cllr Worrell will supply maps to LLCC Proposed: Cllr Worrell Seconded: Cllr Sainty For: 9
13.	I dderbyn a chadarnhau cywirdeb cofnodion y Pwyllgor Cyllid a gynhaliwyd ar Ragfyr 3 ^{ydd} 2024 / <i>To receive and confirm the accuracy of the minutes of the Finance Meeting held on 3rd December 2024</i> It was resolved to accept the minutes. Proposed: Cllr Curtis Seconded: Cllr C Jones For: 3
14.	I dderbyn a chadarnhau cywirdeb cofnodion y Pwyllgor Adnoddau Dynol a gynhaliwyd ar Ragfyr 3 ^{ydd} 2024 / <i>To receive and confirm the accuracy of the minutes of the HR Committee Meeting held on 3rd December 2024</i> It was resolved to accept the minutes. Proposed: Cllr Curtis Seconded: Cllr Sainty For: 4
15.	I dderbyn a chadarnhau cywirdeb cofnodion y Cyfarfod Anghyffredin a gynhaliwyd ar Ragfyr 9 ^{fed} 2024 / <i>To receive and confirm the accuracy of the minutes of the Extraordinary Meeting held on 9th December 2024</i> It was resolved to accept the minutes. Proposed: Cllr Stacey Seconded: Cllr Roberts For: 7
16.	Materion yn Codi: Tachwedd 18 ^{fed} 2024 / <i>Matters Arising: 18th November 2024</i> • Quotes are being prepared for the emergency phones at Scott's Bay and Ferry Point. These lines were previously paid for by RNLI some years ago. • Mock Mayor is finalising suggestions for approval with regard to phone box. • Quad bike issue in discussion with Police. County will patrol over the holiday weeks. • The new Director of Education has responded to the letter regarding Ysgol Llansteffan. A new Strategy has been approved and notice will be given to LLCC if a process begins at the School. • A comprehensive reply regarding the gritting routes has been supplied by Cty Cllt C Jones. A & B roads on primary gritting routes will be prioritised. If there is time and grit left then C roads may be gritted during prolonged spells of cold weather. • Cllr Davies reported the kind donation of a new noticeboard to be made for Pant-yr-Athro in the new year.
17.	Cyfranogiad y Cyhoedd (15 munud) - eitemau agenda yn unig / <i>Public Participation (15 mins) - agenda items only</i> Standing orders suspended: 20:20 • A MoP stated that there had been a lack of transparency regarding decisions taken about the car parking area on the North Village Green. It was stated that if any MoP does not use Social Media Facebook it is difficult to find statements regarding decisions taken to date. It was noted that requests to the Clerk resulted in these communications being quickly made available. • Members of the public stated that they believed there was a conflict of interest for a Cty Cllr sitting on a Community Council where it could be perceived that there was a County agenda. Standing orders reinstated: 20:28

18.	I ystyried rhodd £100 i Apêl Teganau Nadolig Cyngor Sir Gâr / <i>To consider CCC Toybox Appeal donation of £100</i> Cllrs C Jones, Sainty, Davies & Stacey left the room. It was resolved to pay £100 to the Toybox Appeal this year but to return consideration of this automatic donation into the general 'grants & donations' process for subsequent years, therefore removing this donation from its own budget line. Proposed: Cllr Curtis Seconded: Cllr Lodwick For: 4 Against: 1
19.	I drafod goblygiadau canfodaeth o wrthdaro buddiannau posib mewn cynrychiolaeth Sirol ar lefel Cyngor Cymuned /<i>To discuss the possible/perceived conflict of interest implications of County representation at community council level.</i> A member brought this item forward: In 2018 a Final Report by the Independent Review Panel on Community and Town Councils in Wales, commissioned by the Cabinet Secretary for Finance and Local Government at the time, Mark Drakeford AM suggested "We believe that whilst having dual members can help engagement it can cause conflicts of interest, as well as constraining the democratic pool and causing confusion. For these reasons, we recommend against having dual members regardless of the types of councils and that County councillors should regularly attend Community and Town Councils within their wards (in ex-officio capacity) to ensure engagement." independent-review-panel-on-community-and-town-councils-in-wales-final-report.pdf This item will be moved to the January meeting.
20.	I drafod ceisiadau am gytundebau Cynnal a Chadw i Llansteffan a Llanybri (i ddechrau: Mawrth/Ebrill 2025) / <i>To discuss applications for Llansteffan and Llanybri maintenance contracts (Start Date: March/April 2025)</i> It was resolved to award the main contract for both villages for two years (2025 & 2026) to Jonathan Davies. Further detail regarding skill sets will be requested from applicants to use different contractors according to skill set for maintenance work (as required). Proposed: Cllr Lodwick Seconded: Cllr Worrell For: 9
21.	I ystyried bil trydan goleuadau Llansteffan ac i ail-drafod y posibilrwydd o ddiffodd goleuadau sy'n eiddo i'r gymuned /<i>To review lighting in Llansteffan and revisit the possibility of turning lights off that are in community ownership</i> Cty Cllr C Jones will request a Teams meeting in January to progress this item as further detail is required before decisions can be taken. The Clerk will request for the one lamp in Llanybri to be changed to LED. This item will return to Agenda after Teams meeting.
22.	I drafod y cynnydd mewn hysbysebu'r DMMO ar ran o lwybr yr arfordir ger y Pheasantry / <i>To discuss progress on advertising the DMMO regarding a section of coast path adjacent to The Pheasantry</i> This process began 14 years ago and is 8 months since approval of DMMO was given by CCC. The approved DMMO has been translated by the Countryside Access Officer and will be sent to CCC Legal team to make (sign & seal) week commencing 16-12-24. When this returns from CCC Legal team and the Notice of Making has been drafted and translated, it will be advertised by CCC.
23.	I drafod penodi arbenigwr i brofi pwll y Morfa am lygredd carthffosiaeth / <i>To discuss appointing an expert to test pond on The Morfa for sewage contamination</i> Dwy Cymru tested Morfa Pond water quality w/c 09-12-24 and found Ammonia level at 0.79ppm. LLCC have been assured that there is no sewage leaking into the Morfa Pond.
24.	Cynllunio / <i>Planning:</i> - PL/08590 Proposed reinstatement of workshop in kitchen garden Documents for reference PL/08590: Public Access (Deadline 25-12-24) It was resolved to have NO OBJECTION. Proposed: Cllr Worrell Seconded: Cllr Roberts For: 9 Diweddariad / <i>Update:</i> - PL/08521 Earth bank structure at Pentrewyn Farm, Llanybri Documents for reference PL/08521: Public Access
25.	I dderbyn argymhelliad cysoniad banc chwarterol Chwarter 2 oddiwrth y Pwyllgor Cyllid / <i>To receive Q2 bank reconciliation recommendation from Finance Committee</i> It was resolved to accept Q2 bank reconciliation. Proposed: Cllr Laws Seconded: Cllr C Jones For: 9

26.	I dderbyn argymhelliad ar ddiweddariad hanner-blwyddyn y gyllideb oddiwrth y Pwyllgor Cyllid / <i>To receive half year budget update recommendation from Finance Committee</i> It was resolved to accept the half year budget and update Cashbook to identify 3 different hall hire fees. Proposed: Cllr C Jones Seconded: Cllr Curtis For: 9																																																				
27.	I dderbyn hysbysiad Cwblhau Archwiliad Swyddfa Archwilio Cymru a nodi'r gallu i ddefnyddio Rheoliadau'r Pŵer Cymhwysedd Cyffredinol / <i>To receive AuditWales Completion of Audit notice and note ability to use General Power of Competence</i> The Audit Notice will be posted 16-12-24 and members noted that General Powers of Competence can be used when the Clerk completes CiLCA (in process).																																																				
28.	Cyfrifon - cytuno taliadau a derbyniadau / <i>Accounts - agree payments and receipts</i> <table><tr><th colspan="4">INCOME</th></tr><tr><th>DATE</th><th>DETAIL OF INCOME / PAYER</th><th>AMOUNT (£)</th><th>RV No.</th></tr><tr><td>31-10-24</td><td>NatWest Interest (Oct)</td><td>29.91</td><td>10</td></tr><tr><td>29-11-24</td><td>NatWest Interest (Nov)</td><td>25.17</td><td>11</td></tr><tr><th colspan="4">EXPENDITURE</th></tr><tr><th colspan="4">Expenditure incurred paid and pending authorisation since 18th NOV 2024</th></tr><tr><th>DATE</th><th>DETAIL OF PAYMENT / PAYEE</th><th>AMOUNT (£)</th><th>PV No</th></tr><tr><td>16-12-24</td><td>T. Roberts & HMRC (Dec)</td><td>643.07</td><td>52 & 53</td></tr><tr><td>16-12-24</td><td>Monthly contract Dongle*</td><td>20.00</td><td>54</td></tr><tr><td>16-12-24</td><td>T. Roberts & HMRC (Backpay to April 1st)</td><td>197.41</td><td>55 & 56</td></tr><tr><td>16-12-24</td><td>Llanybri Community Hall Hire 21-10-24</td><td>32.00</td><td>57</td></tr><tr><td>16-12-24</td><td>Ben Harries Hall Hire 26-11-24 03-12-24</td><td>20.00</td><td>58</td></tr><tr><td>16-12-24</td><td>Toybox Appeal</td><td>100.00</td><td>59</td></tr></table> It was resolved to accept P & R Proposed: Cllr Stacey Seconded: Cllr Worrell For: 9	INCOME				DATE	DETAIL OF INCOME / PAYER	AMOUNT (£)	RV No.	31-10-24	NatWest Interest (Oct)	29.91	10	29-11-24	NatWest Interest (Nov)	25.17	11	EXPENDITURE				Expenditure incurred paid and pending authorisation since 18 th NOV 2024				DATE	DETAIL OF PAYMENT / PAYEE	AMOUNT (£)	PV No	16-12-24	T. Roberts & HMRC (Dec)	643.07	52 & 53	16-12-24	Monthly contract Dongle*	20.00	54	16-12-24	T. Roberts & HMRC (Backpay to April 1st)	197.41	55 & 56	16-12-24	Llanybri Community Hall Hire 21-10-24	32.00	57	16-12-24	Ben Harries Hall Hire 26-11-24 03-12-24	20.00	58	16-12-24	Toybox Appeal	100.00	59
INCOME																																																					
DATE	DETAIL OF INCOME / PAYER	AMOUNT (£)	RV No.																																																		
31-10-24	NatWest Interest (Oct)	29.91	10																																																		
29-11-24	NatWest Interest (Nov)	25.17	11																																																		
EXPENDITURE																																																					
Expenditure incurred paid and pending authorisation since 18 th NOV 2024																																																					
DATE	DETAIL OF PAYMENT / PAYEE	AMOUNT (£)	PV No																																																		
16-12-24	T. Roberts & HMRC (Dec)	643.07	52 & 53																																																		
16-12-24	Monthly contract Dongle*	20.00	54																																																		
16-12-24	T. Roberts & HMRC (Backpay to April 1st)	197.41	55 & 56																																																		
16-12-24	Llanybri Community Hall Hire 21-10-24	32.00	57																																																		
16-12-24	Ben Harries Hall Hire 26-11-24 03-12-24	20.00	58																																																		
16-12-24	Toybox Appeal	100.00	59																																																		
29.	Adroddiadau Cyngorwyr Sir / <i>County Councillors' reports</i> Sand will be deposited in North Car Park to make it easier for residents to fill sandbags as required.																																																				
30.	Iechyd a Diogelwch / <i>Health and Safety</i> The track to The Bell House (National Trust) has not been trashed and is now so rutted that emergency vehicles will not be able to access this area. Deep rut @///remodels.existence.obligated. The Clerk to request Highways to look at re-grading.																																																				
31.	Gohebiaeth / <i>Correspondence</i> Correspondence of note was raised.																																																				
32.	Dyddiad cyfarfod misol mis Ionawr 2025 / <i>Date of January 2025 monthly meeting</i> 20th January 2025 Ordinary Meeting Llanybri Community Hall. 7pm																																																				
33.	Materion er gwybodaeth / <i>Matters for information</i> 06-01-25 CONFIDENTIAL Extraordinary Meeting to discuss North Car Park. Ben Harries. 7pm 14-01-25 Finance meeting to discuss budget & precept recommendations. Ben Harries. 6pm																																																				

*Rheolau Sefydlog Cyngor Cymuned Llansteffan a Llanybri 2023

*Llansteffan and Llanybri Community Council Standing Orders 2023

Tina Roberts: Clerc/Clerk: 23/01/2025