

CYNGOR CYMUNED LLANSTEFFAN A LLANYBRI
LLANSTEFFAN AND LLANYBRI COMMUNITY COUNCIL
MINUTES OF THE ORDINARY MEETING HELD ON TUESDAY 22ND APRIL 2025 AT 7PM

PRESENT:

Cllr Stacey (CHAIR)

Cllr Davies

Cllr Sainty

Cllr Roberts

Cllr Lodwick

Cllr C Jones

Cllr H Jones

Cllr Curtis

Cllr Worrell

Cllr Curtis

In Attendance:

Tina Roberts – Clerk

	Eitem / Item
1.	Ymddiheuriadau / <i>Apologies</i> NA
2.	Datganiadau Buddiant a Gollyngiadau - eitemau agenda yn unig / <i>Declarations of Interest and Dispensations - agenda items only</i> Cllr Worrell – Personal and Prejudicial – Item 10 as Cllr Worrell runs Clear-Up Crew
3.	Cyhoeddiadau'r Cadeirydd / <i>Chair's Announcements</i> Cllr Stacey will be absent in May for the AGM (Annual Leave). Cllr Stacey stated that this has been a difficult and turbulent year for the Council. Cllr Stacey does not wish to seek re-election as Chair. Cllr C. Jones read a prepared statement tendering her resignation as a member of LLCC. Cllr C. Jones left the room: 19:05
4.	I dderbyn a chadarnhau cywirdeb cofnodion y cyfarfod cyffredin a gynhaliwyd ar Mawrth 17 ^{eg} 2025 / <i>To receive and confirm the accuracy of the minutes of the ordinary meeting held on 17th March 2025</i> This item to return in May A request for an apology regarding language used within email communications was requested by Cllr H. Jones and respectfully declined.
5.	I dderbyn a chadarnhau cywirdeb cofnodion y Cyfarfod Anghyffredin a gynhaliwyd ar Fawrth 25 ^{ain} 2025 / <i>To receive and confirm the accuracy of the minutes of the Extraordinary Meeting held on 25th March 2025</i> It was resolved to accept the minutes Proposed: Cllr Worrell Seconded: Cllr Lodwick For: All
6.	Materion yn Codi: Mawrth 17 ^{eg} 2025 / <i>Matters Arising: 17th March 2025</i> No update to give regarding grant bid Confirmation of 'dimming' for the billing of Footway Lighting to be requested from A. Price (CCC) via Cty Cllr C. Jones
7.	Cyfranogiad y Cyhoedd (15 munud) - eitemau agenda yn unig / <i>Public Participation (15 mins) - agenda items only</i> NA
8.	I adolygu a derbyn diweddariad i'r Rheolau Sefydlog / <i>To review and adopt updated Standing Orders</i> A discussion regarding inviting Subject Matter Experts (SMEs) to sit as additional members on HR committee resulted in a decision to ensure that four members of council make up the committee, as a minimum, and any additional members of the public are a 'Subject Matter Expert' (to allow participation within the confidential section of any meeting). SMEs invited to HR will not have a vote. In light of these stipulations HR Committee will amend their Terms of Reference at their next meeting. It was resolved to accept Standing Orders with the amendments made to include the ability to invite a member of the public to sit on HR committee. Proposed: Cllr Stacey Seconded: Cllr Lodwick For: All
9.	I drafod gofynion y wefan gan bod cytundeb tair-blynedd presennol y darparwr yn dod i ben / <i>To discuss website requirements as the current provider comes up to the end of a three year contract.</i> It was noted that the existing website has a safety warning for all visitors warning against going onto the site. The Clerk will bring details back in May of the management options available, including the Clerk managing the site. It was resolved to request that the site is updated to ensure that this warning is not turning visitors away from the Council website.

	Proposed: Cllr Roberts	Seconded: Cllr Sainty	For: All
10.	I drafod rhoi caniatad i'r Clear-Up Crew i leoli shed bychan ar dir sydd ar lês i Glwb Chwaraeon Llansteffan. Caniatad eisoes wedi ei roi gan Gyngor Sir Gâr a'r Clwb Chwaraeon / <i>To discuss giving Clear-Up Crew permission to site a small shed on land leased by Llansteffan Sports Club. Permission already received from CCC and Sports Club.</i> It was resolved to allow Clear-Up Crew to move a small shed from South Car Park to the Sports Club hard standing. CCC have given permission for the shed to be given to Clear-Up Crew, who are a community group. Proposed: Cllr Laws Seconded: Cllr Sainty For: All		
11.	I egluro dealltwriaeth o unrhyw gytundeb S106 ynghylch datblygiad Maes Griffith yn Llansteffan / <i>To clarify an understanding of any S106 agreement in relation to the Maes Griffith development in Llansteffan.</i> Cllr Worrell explained that Maes Griffiths site is owned AND being developed by Carmarthenshire County Council. As such, there is no S106 agreement for a sum of money. However, discussions will be held with the developers regarding a form of 'Community Benefit' that may be possible. Community Councillors wished to be involved in this discussion to be able to suggest and discuss potential improvements to the Village.		
12.	I ystyried ymateb i Arolwg Pwyllgor Ardal Un Llais Cymru / <i>To consider a response to OVW Area Committee Survey</i> It was resolved that Cllr Curtis will respond to the OVW survey. Cllr Curtis would like to see the frequency move from quarterly to monthly as many of the topics are extremely useful to Cllrs. Proposed: Cllr Curtis Seconded: Cllr Sainty For: All		
13.	I drafod enwebu Cynrychiolydd o'r Cyngor Cymuned ar gyfer y sedd wag am Lywodraethwr Cymunedol ar Gorff Llywodraethol Ffederasiwn Ysgolion Llangain, Llansteffan a Bancyfelin / <i>To discuss nominating a Community Council Representative for the vacancy of Community Governor on the Governing Body of the Llangain, Llansteffan & Bancyfelin School Federation</i> It was resolved to nominate Cllr Stacey as the Community Governor as this would be a good match for her existing skills working with young people. Proposed: Cllr Laws Seconded: Cllr H. Jones For: All		
14.	I drafod y cais gan Glwb Chwaraeon Llansteffan am ffens o gylch y pwll ar y Morfa / <i>To discuss the request from Llansteffan Sports Club for fencing around the pond on The Morfa</i> It was noted by Councillors that LLCC lease all the land from Carmarthenshire County Council except the pond on The Morfa. It was resolved, therefore, to ask Llansteffan Sports Club to request fencing from Carmarthenshire County Council. Proposed: Cllr Stacey Seconded: Cllr Worrell For: All		
15.	I drafod chwilio am grant i ail-brynu llusernau i'r Village Green addas ar gyfer ardal gadwraeth / <i>To discuss searching for a grant to repurchase lanterns for the Village Green in keeping with the conservation area</i> Councillors discussed the fact that the original ornate lanterns in keeping with the Conservation area had been purchased with a grant. These lanterns were then replaced by CCC some years later. Cllr Worrell will start to look at potential grants that could replace lanterns in keeping with the ethos of the Village Green, using photographs of the lanterns that were removed as a guide.		
16.	I adolygu ceisiadau am Grantiau a Rhoddion Chwarter 1 / <i>To review applications for Q1 grants and donations:</i> No applications were received. The next round will be July 2025.		
17.	Blwch Ffôn Llanstaffan- i drafod mabwysiadu / Llansteffan Phone Kiosk - to discuss adoption Councillors discussed the cost of upkeep of phone kiosks and reviewed costs associated with the existing two phone boxes already purchased. It was resolved to communicate to BT that the phone kiosk on the Village Green is situated on land owned by CCC and, as such, will be their responsibility to take on. Proposed: Cllr H. Jones Seconded: Cllr Worrell For: All		
18.	Cynllunio / <i>Planning</i> Revised Carmarthenshire Local Development Plan (LDP) 2018 – 2033 (DEADLINE 15-05-25) https://www.carmarthenshire.gov.wales/home/council-democracy/have-your-say/carmarthenshire-revised-local-development-plan-2018-2033-revised-ldp-additional-sites-consultation/ consultation on additional sites for comment.		

- PL/09114 Innisfree House, The Green, Llansteffan. SA33 5LW. Cert for Lawful Development for full-time use as a residential dwelling. (PL/08095 refused 02/10/24). [Documents for reference PL/09114: Public Access](#)
- PL/09144 Replacement dwelling. 6 Ferry Point, Llanstaffan. SA33 5EX. [Documents for reference PL/09144: Public Access](#)

It was resolved to have NO OBJECTION

Proposed: Cllr Roberts

Seconded: Cllr Worrell

For: All

Diweddariad / Planning update:

- PL/08973 – Baytree House. Trees works in conservation area. GRANTED

19. Cyfrifon - cytuno taliadau a derbyniadau / *Accounts - agree payments and receipts*

INCOME			
DATE	DETAIL OF INCOME / PAYER	AMOUNT (£)	RV No.
31.01.25	Nat West Interest	32.24	15
28.02.25	Nat West Interest	25.98	16
03.03.25	CCC Scouting Fee	250.00	17
26.03.25	VAT return	609.74	18
31.03.25	Nat West Interest	27.74	19
EXPENDITURE			
penditure incurred paid and pending authorisation since 17 TH MARCH 2025			
DATE	DETAIL OF PAYMENT / PAYEE	AMOUNT (£)	PV No
22.04.25	T. Roberts & HMRC (April)	643.07	2 & 3
22.04.25	Monthly contract Dongle*	20.00	4
22.04.25	T. Roberts WFH Q3 & Q4*	156.00	5
22.04.25	Clerk Mileage laptop repair*	15.48	6
22.04.25	AuditWales external full audit	646.00	7
22.04.25	Zurich Insurance (May renewal) Policy Number: YLL 2720427813	793.44	8
22.04.25	Llansteffan Sports Club	1,000.00	9
22.04.25	Footway Lighting	1,635.05	10
22.04.25	Llanstepfan Memorial Hall Hire	160.00	11
22.04.25	Llansteffan Tourism Association	500.00	12

Notes: *Reimbursement to Clerk

Councillors discussed the small fee received from CCC for the 4/5 days of filming that occurred in Llansteffan. It was noted that this was substantially less than on previous occasions. The Clerk was requested to explore the potential for agreement to be in place prior to future filming.

It was resolved to accept P&R

Proposed: Cllr Davies

Seconded: Cllr Sainty

For: All

20. Adroddiadau Cyngorwyr Sir / *County Councillors' reports*

A discussion was held that a monthly report from Cty Cllrs Phillip Hughes and Carys Jones would be very useful for the Community Council.

21.	Iechyd a Diogelwch / <i>Health and Safety</i> Cllr Sainty found children playing in the abandoned horsebox. The Clerk will report this H&S issue to CCC and request removal of the horsebox. LLCC are still waiting on a Traffic order for double yellow lines around the junction of Church Road and Ger Yr Eglwys. Cars parked throughout the Easter holiday weekend prevented access for emergency vehicles. The Clerk will request an update from Highways. Once Year-End and annual audit is completed the Clerk will initiate a meeting seeking to empower members of the public to manage the accreted land beyond the foreshore. The Clerk will research costs for a cigarette butt bin for Hen Gapel.
22.	Gohebiaeth / <i>Correspondence</i> Councillors were requested to download all certificates of training for upload to the website.
23.	Dyddiad Cyfarfod Cyffredinol Blynnyddol a chyfarfod misol mis Mai 2025 / <i>Date of May 2025 AGM & monthly meeting</i> Monday 19th May Llansteffan Memorial Hall 7pm for AGM and 8pm for Ordinary Meeting It was resolved to move the selection of members for Committees to the June Ordinary meeting as some members will be unable to attend that evening. Proposed: Cllr Stacey Seconded: Cllr Sainty For: All
24.	Materion er gwybodaeth / <i>Matters for information</i>

*Rheolau Sefydlog Cyngor Cymuned Llansteffan a Llanybri 2023

**Llansteffan and Llanybri Community Council Standing Orders 2023*

Tina Roberts: Clerc/Clerk: 28/04/2025