

CYNGOR CYMUNED LLANSTEFFAN A LLANYBRI
LLANSTEFFAN AND LLANYBRI COMMUNITY COUNCIL
MINUTES OF THE ORDINARY MEETING HELD ON MONDAY 19TH MAY 2025 AT 8PM

PRESENT:

Cllr Davies
Cllr Roberts

Cllr H Jones (Chair)
Cllr Worrell

In Attendance:

4 Members of the public
Tina Roberts – Clerk

Eitem / Item	Minute No
Ymddiheuriadau / Apologies Cty Cllr Hughes (Chairing another meeting), Cllr Sainty (Away for work), Cllr Lodwick (Medical) & Cllr Stacey (Annual Leave)	
It was proposed that Cllr Hugh Jones chair the meeting Proposed: Cllr Worrell Seconded: Cllr Roberts For: All	67
Datganiadau Buddiant a Gollyngiadau - eitemau agenda yn unig / Declarations of Interest and Dispensations - agenda items only - Cllr Jones – Personal and prejudicial for item 19 as works for CCC Shared Prosperity Fund. The department that Cllr Jones works for does not distribute funds or decide how monies should be spent. His role is best described as an auditor checking that the money claimed, has been spent correctly and that evidence has been provided. Cllr Jones will not be a part of any meetings for Sustainable Communities through which LLCC has applied for a grant. Cllr Jones will not audit any documents for Sustainable Communities or have any involvement in any meetings with the Sustainable Communities team. - Cllr Worrell – Personal for item 21 as runs Clear-Up Crew - Cllr Jones – Personal for item 11 as wife is on the Committee - Cllr Davies – Personal and Prejudicial for item 11 as he is the Chair of the Hall Committee	
Cyhoeddiadau'r Cadeirydd / Chair's Announcements Cllr H Jones thanked Cty Cllr C Jones for her years of service to the Community Council.	
Adroddiadau Cynghorwyr Sir / County Councillors' reports Cty Cllr C Jones gave the following report: <u>Church Road yellow lines</u> - progress has been delayed due to the re-visiting of the 20mph issues by Welsh Government, which the County has to deliver. It is planned that the yellow lines will be delivered during the summer.	68
<u>Green Lighting</u> - In 2011 the 7 lanterns on the Green were rotten and needed attention. These were refurbished, in 2011, at 50/50 cost to the County and the Community Council - £525.60 each council. Later, in June 2019 the Community Council agreed, by resolution, to participate in the Community Light Project and to change all the sodium lights to LEDs.	69
<u>TRJ Community Benefit</u> - The Community Benefit Consultation on Maes Griffith is now live. The closing date is the 30th May.	70
<u>National Grid</u> - High Street - works to connect the new Maes Griffith properties to the network will begin around the 2nd June. Traffic management won't now be used - they will work their way up the street in conjunction with a few residents at a time. There may be interruptions to power supply - residents will be notified.	71
<u>Nant Jac bridge repairs</u> - this is planned to be completed by the end of w/c 26 th May 2025	72
<u>Beach Toilets</u> - 4 toilets each at 20p.	73
I dderbyn a chadarnhau cywirdeb cofnodion y cyfarfod cyffredin a gynhaliwyd ar Ebrill 22 ^{ain} 2025 / To receive and confirm the accuracy of the minutes of the ordinary meeting held on 22 nd April 2025 It was resolved to accept the minutes as presented.	74
There was debate considering previous draft minutes for which the Clerk advised that there may be potential for defamation or bringing the Community Council into disrepute. Proposed: Cllr Worrell Seconded: Cllr Roberts For: All	75
Materion yn Codi: Ebrill 22 ^{ain} 2025 / Matters Arising: 22 nd April 2025	

The cigarette butt bin for Hen Gapel still requires pricing and a process for emptying considered	76
Cyfranogiad y Cyhoedd (15 munud) - eitemau agenda yn unig / Public Participation (15 mins) - agenda items only Standing Orders suspended: 20:33 A MoP wished to ask questions about the storage or archiving of materials for item 11. It was noted that the County archive material from LLCC within the library only takes minute books up to 1980. This would appear to not meet LLCC retention policy. It was suggested that taking the offer of formal archiving the materials stored by the Clerk would preserve the areas history of actions taken and allow the public to access these records. MoP was concerned that gravelling the northern end of the Village Green, item 17, would continue to act against the Inclosure Act and be illegal. MoP was concerned that any decorative lamps purchased for the Village Green and bottom of the croft may cause light pollution. Standing Orders reinstated: 20:48	77 78 79
It was resolved to move Item 17 forward Proposed: Cllr Jones Seconded: Cllr Worrell For: All	80
To discuss CCC's request to remodel and gravel the Northern end of the Village Green. It was resolved to reply to CCC Highways department to decline the offer of remodelling the northern end of the Village Green with gravel. Proposed: Cllr Jones Seconded: Cllr Worrell For: All	81
Cllrs debated the potential for preventing access to parts of the land within LLCC responsibility in order to re-soil and re-grass the area. There may be grants available to the Community Council that will allow that work to be undertaken.	82
To review and adopt new Model Financial Regulations Already accepted in AGM	83
To discuss website requirements as the current provider comes up to the end of a three year contract. This discussion will include accessibility requirements, security notices and the cost of maintenance provision. It was resolved to pay the additional £30 per annum on top of £80 for website domain. This security will change domain from http to https and prevent a warning being given to site visitors. Proposed: Cllr Worrell Seconded: Cllr Jones For: All	84
The Clerk will request the costs for one-off repairs to website in order to compare against existing maintenance costs.	85
To discuss the payment of power for Christmas lights in Llanybri. Historically LLCC have paid for the unmetered supply until 2017 but have not paid since. This may require budgeting to pay both Llansteffan and Llanybri. Current budget figure £300. The Clerk will request that Cllr Sainty estimate the existing costs for lighting in Llanybri. This item will be brought back in June to discuss any changes required to lighting schedule.	86
To discuss the potential for rental of an archive space in Llanybri Community Hall for LLCC documents at a cost of £50 per month for accessible storage of archive documents for all members. This may require budgeting. This item will return to the June agenda to be quorate	87
To consider a budget for an honorarium or payment for Welsh translation of agendas and other papers for meetings. Cty Cllr Carys Jones has offered to do all the Welsh translations for the Community Council. It was proposed to accept this offer. Proposed: Cllr Jones Seconded: Cllr Roberts For: All	88
Derbyn yr argymhellion gan y pwyllgor cyllid ynghylch y cysoniad banc chwarter pedwar / To receive the recommendations from the finance committee regarding fourth quarterly bank reconciliation This item will go to an emergency extraordinary meeting 20th May at 6pm Online only.	89
Cysoniad Cyllideb 2024/25 - I nodi balans diwedd 2024/25 yn erbyn y gwariant a ddisgwylyd a chysoni gyda Chyllideb 2025/26 / 2024/25 Budget Reconciliation – To note closing bank balance for 2024/25 against projected spend and to reconcile with budget for 2025/26 It was proposed to accept the reconciled budget for 25/26. This will be posted on the website. Proposed: Cllr Worrell Seconded: Cllr Jones For: All	90

2025/25 AGAR – Derbyn balans y banc wrth gau’r cyfrifon ar gyfer 2024/25, fel yr argymhellwyd gan y Pwyllgor Cyllid, a chymeradwyo cyflwyno’r ffeil Archwilio i’r Archwilydd Mewnol / 2024/25 AGAR – To receive the closing bank balance for 2024/25 and to approve delivery of Audit file to Internal Auditor This item will go to an emergency extraordinary meeting 20th May at 6pm Online only.	91																
To discuss the re-appointment of LHP in Carmarthen as LLCC internal auditor. This item decided at AGM	92																
To discuss a proposal for community involvement in accessing a community grant for purchasing and re-installing decorative lights on the Village Green within the built conservation area. Members discussed the proposal and requested that it return to the June meeting for further debate.	93																
To discuss the potential operation and management of any grants awarded to LLCC Three questions were raised by Cllr Jones that it was believed should be answered by whole council prior to any operation of grant work: (i) Have new estimates for re-turfing football pitch been obtained as the estimate used was 3 years old? (ii) Have the team obtained 3 different estimates for each item over 10K? (iii) Have Llansteffan Sports Club confirmed in writing that they will utilise their finance to pay for each item? Cllr Jones made it clear that he was not expecting to remain in a debate of this nature but that hoped these questions would be answered by LLCC prior to embarking on any project with the Sports Club.	94																
To approve the wording of an advert for maintenance It was resolved to allow the promotion of an advert for a handyperson, after translation, on FB, noticeboards and website with a view to achieving some maintenance work within the two children’s playgrounds. Proposed: Cllr Worrell Seconded: Cllr Roberts For: All	95																
To discuss allowing Llansteffan Sports Club permission to ‘develop’ their land within their permitted development rights for positioning a small temporary wooden shed for Clear-Up Crew. This shed does not exceed 4m high or 200 cubic metres in volume. Cllr Worrell has obtained permission to site a small garden shed at Llansteffan Sports Club and will move the structure w/c 19th May 2025.	96																
To discuss a LLCC Community Recognition Scheme, Shining Light Award, in conjunction with a grant application to reinstate decorative lights on The Green and at the bottom of The Croft. Already discussed.																	
Cynllunio / Planning PL/09261 - Construction of Replacement Dwelling - Blaentir, Llangain, Carmarthen, SA33 5AY (Deadline 28-05-25). Documents for reference PL/09261: Public Access NO COMMENT Diweddariad / Planning update: - NA	97																
To consider responding to the consultation on a planned programme of works as part of the Flood Risk Management Plan – 2 (2025-2030) https://www.carmarthenshire.gov.wales/council-democracy/have-your-say/flood-risk-management-plan-2-2025-2030/ Members felt that a response should be collated by the Clerk from all Community Councillors as flooding had very adversely affected Llansteffan and surrounding areas. It was resolved to request that each member forward their comments to the Clerk and a response will be collated from LLCC to meet the deadline. Proposed: Cllr Jones Seconded: Cllr Worrell For: All	98 99																
To approve two new signatories for LLCC bank account This item will return in June.	100																
Cyfrifon - cytuno taliadau a derbyniadau / Accounts - agree payments and receipts <table><tr><th colspan="4">INCOME</th></tr><tr><th>DATE</th><th>DETAIL OF INCOME / PAYER</th><th>AMOUNT (£)</th><th>RV No.</th></tr><tr><td>30-04-25</td><td>CCC precept 1</td><td>7,833.34</td><td>1</td></tr><tr><td>30-04-25</td><td>Nat West Interest (April)</td><td>25.40</td><td>2</td></tr></table>	INCOME				DATE	DETAIL OF INCOME / PAYER	AMOUNT (£)	RV No.	30-04-25	CCC precept 1	7,833.34	1	30-04-25	Nat West Interest (April)	25.40	2	101 102
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EXPENDITURE					
expenditure incurred paid and pending authorisation since 17 TH MARCH 2025					
DATE	DETAIL OF PAYMENT / PAYEE	AMOUNT (£)	PV No		
19-05-25	T. Roberts & HMRC (May)	643.00	13 & 14	103	
19-05-25	Monthly contract Dongle*	20.00	15	104	
19-05-25	HMRC Employer NICs (April & May)	67.81	16	105	
19-05-25	J. King additional payment for website security cert	30.00	17	106	
19-05-25	Printing costs (Sept 24 to April 25)*	61.90	18	107	
19-05-25	Clear-Up Crew for headland Shelter repairs	164.44	19	108	
19-05-25	Edward Harris Solicitor Legal Fees	1,290.00	20	109	
Notes: *Reimbursement to the Clerk					110
It was resolved to accept P&R					
Proposed: Cllr Roberts Seconded: Cllr Worrell For: All					
Iechyd a Diogelwch / Health and Safety					
• Nant Jac bridge has a hole in it that is getting larger. It has been suggested that CCC will adopt this path as part of the Coastal Path and will mend the bridge before the end of June					111
Gohebiaeth / Correspondence					
Correspondence of note was raised.					112
Dyddiad cyfarfod misol mis Mehefin 2025 / Date of June monthly meeting 2025					
June 16 th 7pm Llansteffan Memorial Hall					
Materion er gwybodaeth / Matters for information					
The Fiesta Committee are going to replace the plaque for the woodland musical bench in The Sticks.					113

*Rheolau Sefydlog Cyngor Cymuned Llansteffan a Llanybri 2025 / *Llansteffan and Llanybri Community Council Standing Orders 2025

Tina Roberts: Clerc/Clerk: 20/05/2025