

CYNGOR CYMUNED LLANSTEFFAN A LLANYBRI
LLANSTEFFAN AND LLANYBRI COMMUNITY COUNCIL
MINUTES OF THE ORDINARY MEETING HELD ON MONDAY 17TH FEBRUARY 2025 AT 7PM

PRESENT:

Cllr Stacey (CHAIR)

Cllr Davies

Cllr Roberts

Cllr Laws

Cllr C Jones

Cllr Curtis

Cllr Worrell

Cllr Lodwick

In Attendance:

2 Members of the public (1 online)

Tina Roberts – Clerk

	Eitem / Item
1.	Ymddiheuriadau / <i>Apologies</i> Cllr H Jones as attending a funeral. Cllr Sainty attending emergency callout.
2.	Datganiadau Buddiant a Gollyngiadau - eitemau agenda yn unig / <i>Declarations of Interest and Dispensations - agenda items only</i> Cty Cllr C Jones – Personal & Prejudicial. Cty Cllr Jones is a Cabinet member for CCC.
3.	Cyhoeddiadau'r Cadeirydd / <i>Chair's Announcements</i> NA
4.	I dderbyn a chadarnhau cywirdeb cofnodion y cyfarfod cyffredin a gynhaliwyd ar Ionawr 20 ^{fed} 2025 / <i>To receive and confirm the accuracy of the minutes of the ordinary meeting held on 20th January 2025</i> It was resolved to accept the minutes Proposed: Cllr Worrell Seconded: Cllr Roberts For: 6 Against: 1 Abstain: 1
5.	I dderbyn a chadarnhau cywirdeb cofnodion cyfarfod Pwyllgor y Village Green a gynhaliwyd ar Ionawr 22 ^{ain} 2025 / <i>To receive and confirm the accuracy of the minutes of the Village Green Committee meeting held on 22nd January 2025</i> It was resolved to accept the minutes Proposed: Cllr Lodwick Seconded: Cllr Davies For: 3
6.	I dderbyn a chadarnhau cywirdeb cofnodion y cyfarfod Anghyffredin a gynhaliwyd ar Chwefror 1 ^{af} 2025 / <i>To receive and confirm the accuracy of the minutes of the Extraordinary meeting held on 28th January 2025</i> It was resolved to accept the minutes Proposed: Cllr Stacey Seconded: Cllr Laws For: 4
7.	I dderbyn a chadarnhau cywirdeb cofnodion cyfarfod y Pwyllgor Cynllunio a gynhaliwyd ar Hydref 14 ^{eg} 2024 / <i>To receive and confirm the accuracy of the minutes of the Planning Committee Meeting held on 14th October 2024</i> It was resolved to accept the minutes Proposed: Cllr Lodwick Seconded: Cllr Roberts For: 4
8.	Materion yn Codi: Ionawr 20 ^{eg} 2025 / <i>Matters Arising: 20th January 2025</i> • Cllrs Curtis, Worrell & Sainty will meet with Lighting Engineer Arwel price 20th Feb to discuss Llansteffan lighting • Cllr Lodwick has reported rut by Steffan Valley Caravan Park but no repair to date • No update regarding the elec supply to the tennis courts in Llansteffan
9.	Cyfranogiad y Cyhoedd (15 munud) - eitemau agenda yn unig / <i>Public Participation (15 mins) - agenda items only</i> NA
10.	I adolygu a derbyn diweddariad i'r Rheolau Sefydlog / <i>To review and adopt updated Standing Orders</i> This item to return in March
11.	I ystyried ceisiadau Grantiau a Rhoddion / <i>To consider Grant & Donations applications</i> • Goleuo Castell Llansteffan £500 / <i>Llansteffan Castle lights illumination £500</i> This item to return in March
12.	I drafod y cynnydd mewn hysbysebu'r DMMO ar ran o lwybr yr arfordir ger y Pheasantry / <i>To discuss progress on advertising the DMMO regarding a section of coast path adjacent to The Pheasantry</i> The DMMO was advertised and the 42 day rule started on 13th Jan 2025. Objectors have until 19th March to formally reply to CCC.

13.	I drafod diweddariad ar gyfleoedd posib trosglwyddo ased y Toiledau Cyhoeddus ar Faes Parcio'r Traeth, Llansteffan / <i>To discuss an update on the potential community asset transfer opportunity for Llansteffan South Car Park Public Toilets</i> After meeting with CCC, LLCC will commit to exploring options to maintain public conveniences in South Car Park. This may involve a business or charity let with LLCC insistence that any process remain transparent. Upgrades to the building will be completed before the end of March with two toilets fitted with card readers to allow access (20p charge will remain). Two toilets will be closed as it is not feasible financially to repair all 4. The disabled toilet door mechanism will be repaired to ensure safe access. Lights on the building will be changed to downward facing directional lights.																																				
14.	I drafod y potensial o gynnwys Llwybr Nant Jac yn Llwybr yr Arfordir / <i>To discuss LLCC the potential for Nant Jac path becoming part of the Coastal Path.</i> This item to return in March																																				
15.	I drafod ac egluro datganiadau buddiant personol a rhagfarnol gan aelodau mewn perthynas ag eitemau agenda y Cyngor Cymuned / <i>To discuss and clarify declarations of personal and prejudicial interest in items on the community council agenda by members</i> A flowchart explaining the use of personal and prejudicial interests was supplied to all Cllrs. This will be laminated and accessible at all meetings.																																				
16.	I drafod safle ar gyfer y rac beicio a'r potyn pinwydden o fewn Maes Parcio'r Traeth neu fan arall. Hefyd i drafod safle'r pyst ac arwydd y traeth ger y ramp newydd neu fan arall / <i>To discuss siting of cycle rack and a large planter with fir tree within South Car Park or elsewhere. In addition, to discuss siting of bollards and beach sign around the new ramp or elsewhere.</i> Cllr Worrell will liaise with the site foreman to look at potential siting of the assets as they return																																				
17.	I adolygu a derbyn "Polisi y Wasg a Chyfryngau Cymdeithasol" / <i>To review and adopt a 'Press and Social Media Policy'</i> This item to return in March																																				
18.	Cynllunio / <i>Planning</i> - PL/08808: Land at Maes Y Meillion, Llanybri - Non-Material Amendment - To vary the wording of highways conditions 14 and 17. Documents for reference PL/08808: Public Access It was resolved to have NO OBJECTION Proposed: Cllr Lodwick Seconded: Cllr Roberts For: 8 Diweddariad / <i>Planning update:</i> - PL/08575 Plas Mansion, Llansteffan. Reinstatement of workshop within kitchen garden – Granted. - PL/08252 Bridge House, Old School Road, Llansteffan - Change of use of garden room to a short term holiday rental - Full Refusal - PL/08704 - CLOPUD - Plas Uchaf, Llanybri - Use of ancillary outbuilding associated with Plas Uchaf to home office and gym/exercise area - Approval																																				
19.	Cyfrifon - cytuno taliadau a derbyniadau / <i>Accounts - agree payments and receipts</i> <table><tr><th colspan="4">INCOME</th></tr><tr><th>DATE</th><th>DETAIL OF INCOME / PAYER</th><th>AMOUNT (£)</th><th>RV No.</th></tr><tr><td></td><td></td><td>NA</td><td></td></tr></table> <table><tr><th colspan="4">EXPENDITURE</th></tr><tr><th colspan="4">penditure incurred paid and pending authorisation since 20th JAN 2025</th></tr><tr><th>DATE</th><th>DETAIL OF PAYMENT / PAYEE</th><th>AMOUNT (£)</th><th>PV No</th></tr><tr><td>17-02-25</td><td>T. Roberts & HMRC (Jan)</td><td>643.07</td><td>68 & 69</td></tr><tr><td>17-02-25</td><td>Monthly contract Dongle*</td><td>20.00</td><td>70</td></tr><tr><td>17-02-25</td><td>Microsoft package annual subscription*</td><td>84.99</td><td>71</td></tr></table> Notes: *Reimbursement to Clerk It was resolved to accept P&R Proposed: Cllr Curtis Seconded: Cllr Worrell For: 8	INCOME				DATE	DETAIL OF INCOME / PAYER	AMOUNT (£)	RV No.			NA		EXPENDITURE				penditure incurred paid and pending authorisation since 20 th JAN 2025				DATE	DETAIL OF PAYMENT / PAYEE	AMOUNT (£)	PV No	17-02-25	T. Roberts & HMRC (Jan)	643.07	68 & 69	17-02-25	Monthly contract Dongle*	20.00	70	17-02-25	Microsoft package annual subscription*	84.99	71
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20.	Adroddiadau Cyngorwyr Sir / <i>County Councillors' reports</i> • Cty Cllr C Jones will give a talk on the role of a County Councillor at Hwb Thursday 27th Feb at 11am • A first meeting with the contractor building homes at Maes Griffiths and County Council has occurred, but no decisions have been made. A formula is used to calculate the money required with work in kind or finance supplied for other projects by the company involved.
21.	Iechyd a Diogelwch / <i>Health and Safety</i> • Hedging has been done alongside Nant Jac onto LLCC owned land. The Clerk to request dialogue with the community council prior to any further work being undertaken.
22.	Gohebiaeth / <i>Correspondence</i> It was resolved to request a legal response to a member of the public from LLCC legal advisor Proposed: Cllr C Jones Seconded: Cllr Curtis For: 7 Abstain: 1
23.	Dyddiad cyfarfod misol mis Mawrth 2025 / <i>Date of March 2025 monthly meeting</i> 17th March 2025 Llanybri Community Hall
24.	Materion er gwybodaeth / <i>Matters for information</i> The Clerk has taken a second position as Clerk to Llandovery Town Council
25.	I ystyried cynnig i eithrio'r cyfryngau ac aelodau'r cyhoedd o eitemau busnes nesaf y Cyngor gan eu bod yn ymdrin â materion cyfrinachol ble byddai'n niweidiol i les y cyhoedd i barhau heb yr eithriad hwn [Deddf Cyrff Cyhoeddus (Mynediad i Gyfarfodydd) 1960]. Ni all y Cyngor Cymuned rannu'r cofnodion hyn oherwydd y risg o golli'r fraint gyfreithiol a gynhwysir ynddynt / <i>To consider a motion to exclude the press and the public from the next items of business as they relate to confidential matters where it would be prejudicial to the public interest to hold the meeting without this exclusion [The Public Bodies (Admission to Meetings) Act 1960.] The community council are unable to share these minutes as to do so would risk losing the legal privilege that exists in them.</i> It was resolved to exclude the press and public as there are matters that contain legal privilege and a matter where it may be possible to identify those referred to. Proposed: Cllr Stacey Seconded: Cllr Davies For: 7 Against: Cllr Worrell
26.	I dderbyn a chadarnhau cywirdeb cofnodion cyfrinachol y cyfarfod anghyffredin a gynhaliwyd ar Ragfyr 9^{fed} 2024 / <i>To receive and confirm the accuracy of the confidential minutes of the extraordinary Meeting held on 9th December 2024</i>
27.	I dderbyn a chadarnhau cywirdeb cofnodion cyfrinachol y cyfarfod anghyffredin a gynhaliwyd ar Ionawr 8^{fed} 2025 / <i>To receive and confirm the accuracy of the confidential minutes of the extraordinary Meeting held on 8th January 2025</i>
28.	I dderbyn a chadarnhau cywirdeb cofnodion cyfarfod Pwyllgor y Village Green a gynhaliwyd ar Ionawr 22^{ain} 2025/ <i>To receive and confirm the accuracy of the confidential minutes of the Village Green Committee meeting held on 22nd January 2025</i>
29.	I dderbyn a chadarnhau cywirdeb cofnodion y cyfarfod Anghyffredin a gynhaliwyd ar Chwefror 1^{af} 2025 / <i>To receive and confirm the accuracy of the minutes of the Extraordinary meeting held on 1st February 2025</i>
30.	I dderbyn data ynghylch ymholiadau Swyddfa'r Ombwdsmon / <i>To receive data regarding Ombudsman enquiries</i>

*Rheolau Sefydlog Cyngor Cymuned Llansteffan a Llanybri 2023

**Llansteffan and Llanybri Community Council Standing Orders 2023*

Tina Roberts: Clerc/Clerk: 24/02/2025