

CYNGOR CYMUNED LLANSTEFFAN A LLANYBRI
LLANSTEFFAN AND LLANYBRI COMMUNITY COUNCIL
MINUTES OF THE ORDINARY MEETING HELD ON MONDAY 15TH SEPTEMBER 2025 AT 7PM

PRESENT:

Cllr Roberts (Chair)
Cllr Sainty
Cllr Ball
Cllr Davies

Cllr Worrell
Cllr Gilby
Cllr Jones

In Attendance:

Cty Cllr C Jones
2 Members of the public
Tina Roberts – Clerk

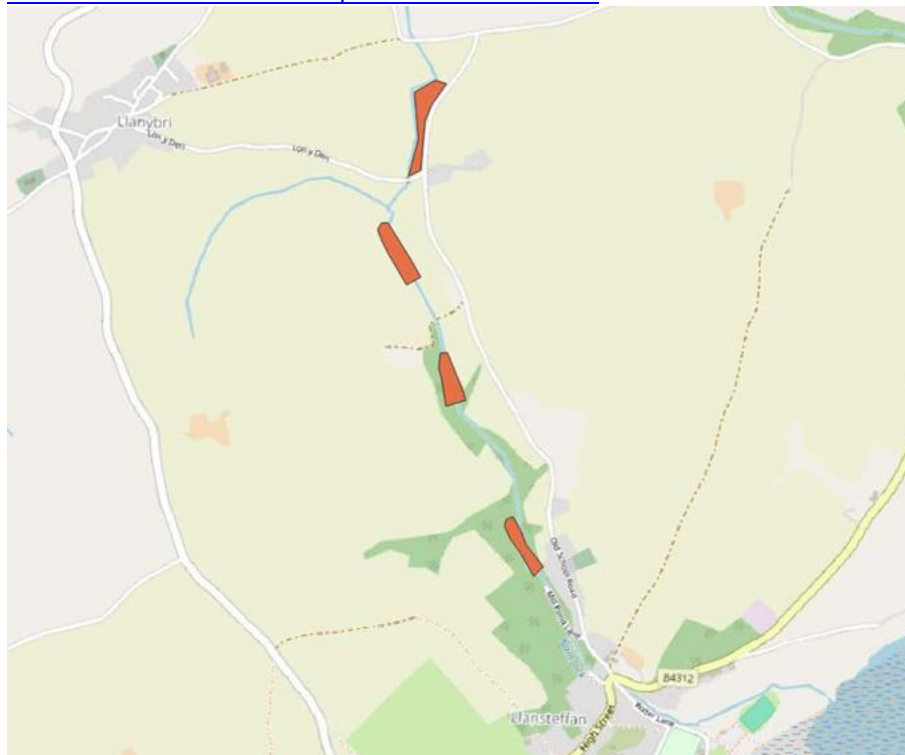
Eitem / Item	Minute No
1. Ymddiheuriadau / Apologies NA	
2. Datganiadau o Fuddiant a Gollyngiadau - eitemau agenda yn unig / Declarations of Interest and Dispensations - agenda items only Cllr Roberts – Personal in Item 26 as married to the Clerk Clerk – Personal & Prejudicial in Item 26 as LLCC employee	
3. Cyhoeddiadau'r Cadeirydd / Chair's Announcements Cllr Roberts: Good evening, Firstly, I would like to thank you for your support. We have had a difficult couple of years with both internal and external relationships causing friction and disharmony within the council. This has resulted in accusations and complaints being thrown around like they are going out of fashion. I would like to believe, as discussed and agreed in our last meeting, that a line has now been drawn and that the council and community can now move forward in harmony. I, like many others, am aware that there have been, and still are, various power plays going on within our community which unfortunately appear to have insinuated themselves into the LLCC psyche and have diminished us in the eyes of our communities. However, these must now stop if we are ever to move forward. As Chair I will not tolerate any bullying, sniping or backstabbing and will call it out publicly if I see it so let's see if we can move forward in a positive manner and serve the community the best we are able. Thank you.	302
4. Cyfethol aelod ychwanegol i'r Cyngor dros ward Llansteffan neu Llanybri / Co-option of additional Council member for Llansteffan or Llanybri wards This item to return in October	
5. I dderbyn a chadarnhau cywirdeb cofnodion y cyfarfod cyffredin a gynhaliwyd ar 21 ^{ain} Gorffennaf 2025 / To receive and confirm the accuracy of the minutes of the ordinary meeting held on 21 st July 2025 Minute 247: will be amended to 'Mike Green has formally retired and can <u>NO</u> longer give LLCC legal advice. It was resolved to accept the minutes with this amendment Proposed: Cllr Worrell Seconded: Cllr Sainty For: All	303 304
6. I dderbyn a chadarnhau cywirdeb cofnodion y Cyfarfod Anghyffredin a gynhaliwyd ar 28 ^{ain} Awst 2025 / To receive and confirm the accuracy of the Extraordinary Meeting held on 28 th August 2025 It was resolved to accept the minutes Proposed: Cllr Roberts Seconded: Cllr Worrell For: All	305
7. Materion yn Codi: 21 ^{ain} Gorffennaf 2025 / Matters Arising: 21 st July 2025	
• A. Price from CCC has given prices of £10K for lanterns in keeping with Built Heritage Conservation area. Cllr Worrell will explore potential Lottery bid.	306
• Code of Behaviour for cocklers was sent to Fisheries but without the ability to translate to Welsh Fisheries would not forward to permitted cocklers. This will now be requested as the season does not end until December 2025 although stocks are low and three of the five beds are	307

already closed.				
The shed to be moved to the Morfa may have potential to be gifted to Llansteffan Sports Club to allow its movement from South Car Park.				308
LLCC laptop will be stored in Ben Harries.				309
8. Cyfranogiad y Cyhoedd (15 munud) - eitemau agenda yn unig / Public Participation (15 mins) - agenda items only Cllr Roberts: Please could all participants be aware that this segment of the meeting is for comment on agenda items only. This time has previously been used by some members of the public as a platform for airing personal views and complaints about the council and councillors and this will no longer be tolerated. If you wish to complain or comment on council issues outside of this evening's agenda, please do so formally via the correct channels (i.e. letter or email) where this can be recorded formally and a suitable response provided. Should you wish to ignore this request and continue, this council will resolve to suspend the meeting and ask you to leave as per Standing Orders and will not proceed until you have left. Please note that this decision is ultimately at the discretion of the Chair.				310
A member of the public read a prepared statement lamenting the lack of local residents wishing to stand as a Community Councillor.				311
It was also noted that there is a lot of plant growth, believed to be watercress, in Cottage Fields that may congest Nant Jac and contribute to flooding. Nant Jac used to be dredged but NRW no longer undertake this work.				312
9. I drafod prynu cypyrddau ffeilio y gellir eu cloi i'w defnyddio yn Ystafelloedd Ben Harries ar gyfer dogfennau CCLI, fel lle storio hygyrch diogel ar gyfer dogfennau archif i'r holl aelodau / To discuss the purchase of lockable filing cabinets for use in Ben Harries Institute for LLCC documents as secure accessible storage of archive documents for all members. It was resolved to purchase some second-hand filing cabinets to complement existing file storage. Proposed: Cllr Roberts Seconded: Cllr Worrell For: All				313
10. I drafod recordio cyfarfodydd / To discuss recording meetings It was resolved to record all meetings and keep for at least 12 months. Standing Orders will be amended next month to allow this activity. Proposed: Cllr Gilby Seconded: Cllr Jones For: All				314
11. I adolygu, diweddarau a chyhoeddi ymrwymadau CCLI i Gynllun Iaith Gymraeg yng ngoleuni cyllideb gyfyngedig / To review, update and publish LLCC commitments to a Welsh Language Scheme in light of a restricted budget The Clerk to bring a Welsh Language Policy to the October meeting that is achievable within a very limited budget. In addition, the Clerk to look at potential translation services from any local Sixth Forms where students are studying Welsh to assist with policies etc.				315
12. I benodi mwy o aelodau pwyllgor ar gyfer Cyllid ac AD / To appoint further committee members on Finance and HR: It was resolved to add three more members to two committees Proposed: Cllr Davies Seconded: Cllr Roberts For: All				317
Planning	HR	Finance (All on finance to be made signatories on Bank Account)	Village Green	
1 Cllr Davies	1 Cllr Jones	1 Cllr Gilby	1 Cllr Davies	
2 Cllr Gilby	2 Cllr Sainty	2 Cllr Jones	2 Cllr Gilby	
3 Cllr Jones	3 Cllr Worrell	3 Cllr Worrell	3 Cllr Jones	
4 Cllr Roberts	4 <u>Cllr Gilby</u>	4 <u>Cllr Sainty</u>	4 Cllr Roberts	
5 Cllr Sainty	5 <u>Cllr Ball</u>		5 Cllr Sainty	
6 Cllr Worrell	A MoP may be appointed		6 Cllr Worrell	

7 Cllr Ball	that is a Subject Matter Expert (SME). This will be a matter for the committee.		7 Cllr Ball	
13. I drafod diweddarau Cadwyn y Cadeirydd gyda bathodynau pin Cadeiryddion blaenorol / To discuss updating Chain of Office with previous Chair pin badges Cllr Davies wished to ensure that the kind donation of the civic chain of office was respected by continuing to update the pin badges. Members felt that they sit as custodians of the Community Council and should continue to keep this Chain of Office up-to-date for future generations. Currently a further 5 Chairs names are required with dates, to be added before Armistice Day Parades if possible. Cllr Worrell will investigate whether a cheaper alternative to Vaughtons can be found. Proposed: Cllr Davies Seconded: Cllr Jones For: All				318 319 320 321
14. I benodi aelodau i feysydd gwahanol ar gyfer arolygiadau lechyd a Diogelwch arferol /To appoint members to different areas for Health and Safety routine inspections Coast path – Cllr Sainty Hen Gapel – Cllr Roberts Parc Adrian, Llanybri – Cllr Jones The Morfa Playground – Cllr Worrell PROW and assets – Cllr Davies, Ball & Gilby				
15. I drafod penodi contractiwr a gymeradwyir gan CADW i drwsio wal yr Hen Gapel a ddifrodwyd / To discuss appointing a CADW approved contractor to mend damaged wall on Hen Gapel Cty Cllr Carys Jones may be able to supply a contact for a CADW approved contractor for some repair work on the outer wall of Hen Gapel. The Clerk to investigate prices. Proposed: Cllr Roberts Seconded: Cllr Davies For: All				322 323
16. I drafod prynu cyfeiriadau e-bost .llyw ar gyfer Cyngorwyr gyda diogelwch ychwanegol er mwyn cydymffurfio â GDPR / To discuss purchase of .gov email addresses for Cllrs with additional security to meet GDPR This item to return in October to the Finance Committee with costings for their consideration Proposed: Cllr Roberts Seconded: Cllr Gilby For: All				324
17. I drafod prynu ffôn symudol i'r Cyngor Cymuned / To discuss the purchase of a mobile phone for the Community Council This item to return in October to the Finance Committee with costings for their consideration Proposed: Cllr Gilby Seconded: Cllr Ball For: All				325
18. Cynllunio / Planning • NA Diweddariad / Planning update: • PL/09707 Cais sydd yma am Dystysgrif Cyfreithlondeb ar gyfer gwaith dan Ddeddf Draenio Tir 1991 Dogfennau ar gyfer cyfeirnod PL/09707: Mynediad Cyhoeddus. Gwaith rheoli perygl llifogydd i osod pwmp o fewn y Siambr ddraenio ar y Grîn, Llansteffan, gyda chwpwrdd trydan a chysylltiadau cysylltiedig o'r maes parcio, ac estyniad fertigol ar yr Ollyngfa Ganol ar y traeth. Diben yr holl waith yw gwella'r asedau amddiffyn rhag llifogydd a diogelu'r pentref rhag llifogydd / PL/09707 Certificate of Lawfulness sought for work under Land Drainage act 1991 Documents for reference PL/09707: Public Access. Flood risk management works to install a pump within the drainage Chamber on The Green, Llansteffan, with associated electrical cabinet and connections from the car park, and a vertical extension of the Middle Outfall on the beach. The purpose of all the work is to enhance the flood defence assets and protect the village from flooding • PL/09709 Cais sydd yma am Dystysgrif Cyfreithlondeb ar gyfer gwaith dan Ddeddf Draenio Tir 1991 ar hyd dalgylch Nant Jac. Rheoli llifogydd yn Naturiol gyda'r nod o addasu sianel yr afon a'r nodweddion draenio i arafu llif y dŵr i lawr tuag at y pentref. Y nod yw atal llifeiriant mawr o law rhag rhedeg dros y tir yn gyflym ac achosi llifogydd. Mae'r gwaith yn cynnwys adeiladu dau argae â				

gabion cerrig a dyfnhau ac adfer ardaloedd gorlifdir a phyllau ar hyd y nant. [Dogfennau ar gyfer cyfeirnod PL/09709: Mynediad Cyhoeddus](#) / PL/09709 Certificate of Lawfulness sought for work under Land Drainage act 1991 along Nant Jac catchment. Natural Flood Management aims to modify the river channel and drainage characteristics to slow the flow of water down towards the village. The aim is to prevent a large volume of rain from running off rapidly and causing flooding. the work consists of building two stone gabion dams and deepening and restoring flood plain areas and ponds along the stream.

[Documents for reference PL/09709: Public Access](#)



19. Cyfrifon - cytuno taliadau a derbyniadau / Accounts - agree payments and receipts

INCOME			
DATE	DETAIL OF INCOME / PAYER	AMOUNT (£)	RV No.
31-07-25	NatWest Interest (July)	23.33	6
29-08-25	CCC Precept payment 2	7,833.33	7
29-08-25	NatWest Interest (Aug)	18.69	8
EXPENDITURE			
expenditure incurred paid and pending authorisation since 21 ST JULY 2025			
DATE	DETAIL OF PAYMENT / PAYEE	AMOUNT (£)	PV No
15-09-25	Clerk (Aug)	630.70	43 & 44
15-09-25	HMRC Employer NICs (Aug & Backpay)	52.28	45
15-09-25	Clerk (Sept)	630.70	46 & 47
15-09-25	HMRC Employer NICs (Sept)	33.90	48
15-09-25	Clerk (Backpay)	122.52	49 & 50

326
327
328

329
330
331
332
333

334

15-09-25	Monthly contract Dongle* (Aug & Sept)	40.00	51		
15-09-25	NEST (July, August, Backpay)	45.48	52		335
15-09-25	Llanybri Hall Committee grant	1,000.00	53		336
15-09-25	Screwfix demarcation tape**	10.59	54		337
15-09-25	Kompan parts for Parc Adrian	292.68	55		338
15-09-25	Q2 WFH*	78.00	56		339
22-08-25	ICO DD	47.00	57		340
15-09-25	B. Jones (Translation)	30.00	58		341
Notes: *Reimbursement to Clerk **Reimbursement to Cllr Roberts					342
It was resolved to accept P&R Proposed: Cllr Worrell Seconded: Cllr Sainty For: All					
It was resolved to extend the meeting past 21:30 Proposed: Cllr Worrell Seconded: Cllr Jones For: All					343
20. Adroddiadau Cynghorwyr Sir / County Councillors' reports Cty Cllr Carys Jones gave the following report: • A Management Committee for Llansteffan Sports Club requires 3 members from both LLCC and the Sports Club. The club would like to ensure that the licence between the two parties allows grant applications to be made. • 61% residents who were born in Wales, living in the old Llansteffan County Ward, speak Welsh. • The recipients of TRJ Community Benefit from Maes Griffiths will be awarded: 2 have been shortlisted. • Cty Cllr Jones attended a planning hearing in a personal capacity (due to conflict of interest) and requested to know why a LLCC member was not present. Cllr Worrell requested access online but was not given joining instructions. CCC have been asked why this was the case. • TRO for parking charges in South Car Park expected mid-Oct. Objections are anticipated. • All flood defence works must be completed by Jan 2026.					344
					345
					346
					347
					348
					349
21. Iechyd a Diogelwch / Health and Safety					
22. Gohebiaeth / Correspondence					
• I drafod llythyr ar y cyd gan Gyngor Cymuned Llanismel a CCLI i'r Dirprwy Brif Weinidog ac Ysgrifennydd Cabinet dros Newid Hinsawdd a Materion Gwledig ynghylch potsio anghyfreithlon, ymddygiad gwrthgymdeithasol, parcio anghyfreithlon a diffyg gweithredu gan Awdurdodau i reoli gweithgareddau casglu cocos masnachol / To discuss a joint letter from St. Ishmaels Community Council and LLCC to the Deputy First Minister and Cabinet Secretary for Climate Change and Rural Affairs regarding illegal poaching, antisocial behaviour, illegal parking and lack of action by Authorities to control commercial cockling activities.					
It was resolved to support this letter with an individual appendix appropriate for Llansteffan. This will be returned to St. Ishmaels CC Clerk ASAP Proposed: Cllr Roberts Seconded: Cllr Gilby For: All					350
• Grant Cyfleoedd Chwarae Cymru Gyfan / All Wales Play Opportunities Grant No update					351
23. Dyddiad cyfarfod misol mis Hydref 2025 / Date of October monthly meeting 2025 20th October in Llanybri Community Hall – Ordinary 7pm 16th October in Llanybri Community Hall – Finance Q2 7pm					

