



CYNGOR CYMUNED LLANSTEFFAN A LLANYBRI
LLANSTEFFAN AND LLANYBRI COMMUNITY COUNCIL
MINUTES OF THE EXTRAORDINARY MEETING HELD ON MONDAY 2ND FEBRUARY 2026 AT 6PM

Item	Minute No
1. Ymddiheuriadau Apologies NA	
2. Datganiadau Buddiant a Gollyngiadau - eitemau agenda yn unig Declarations of Interest and Dispensations - agenda items only NA	
3. Cyhoeddiadau'r Cadeirydd Chair's Announcements Diolchodd y Cadeirydd i'r Clerc am 3.5 blynedd o wasanaeth ac derbyniodd ymddeoliad. Ni fydd y Cofnodion yn cynnwys datganiadau anghywir, datganiadau anffodus/afresymol nac unrhyw sylwadau y cânt eu hystyried yn sarhaus neu'n libelos. Er enghraifft, byddai datganiad am anallu i hawlio TAW ar y set eistedd a chodi wedi arwain at LLCC yn gorfod dod o hyd i £3.5K ychwanegol. Mae hwn yn ddatganiad anghywir gan nad yw'r cyngor yn cyflenwi nwyddau neu wasanaethau, h.y. dim 'cyflenwadau trethadwy'. Mae LLCC yn hawlio TAW fel awdurdod lleol eithriadol (Deddf TAW 1994, adran 33). Enghraifft arall a nodwyd oedd nad oedd gan LLCC unrhyw gyfraniad ac nad oedd yn rhoi unrhyw gymorth i drigolion ynghylch gwrthwynebiad i ganiatâd cynllunio yn Dove's Retreat. Nid oedd hyn yn wir chwaith gan fod LLCC wedi cynnal cyfarfodydd, ysgrifennu at y cynllunwyr, cyfarfod â'r gweithiwr achos ac wedi ceisio mynychu'r apêl o bell. Mae hyn wedi'i dystio o fewn cofnodion LLCC. The Chair thanked the Clerk for 3.5 years service and accepted resignation. Minutes will not include incorrect statements, disrespectful/rude statements or any comments deemed libellous. For example a statement made about an inability to reclaim VAT on the swingset would result in LLCC having to find an extra £3.5K. This is an incorrect statement as the council does not supply goods or services ie no 'taxable supplies'. LLCC claim VAT as an exempt local authority (VAT ACT 1994, s33). Another example was stated that LLCC had no input and gave no help to residents regarding the objection to planning permission at land opposite Waun y Pant. This was also untrue as LLCC held meetings, wrote to planners, met with case worker and tried to attend the appeal remotely. This is evidenced within LLCC minutes.	528 529 530 531
4. Cyfranogiad y Cyhoedd (15 munud) - eitemau agenda yn unig Public Participation (15 mins) - agenda items only Gofynnodd un Aelod o'r Cyhoedd pam nad oedd dogfennau'r cyfarfod ar gael ar-lein. Esboniodd y Clerc fod y rôl yn unigol gyda 10 awr yr wythnos, a all arwain at y byddai dim amser ar ôl i gwblhau popeth. Nodwyd mai dim ond ers i'r Clerc hefyd gymryd drosodd reoli'r wefan y mae'r dogfennau hyn wedi'u huwchlwytho. One MOP asked why documents for the meeting were unavailable online. The Clerk explained that the role only has 10 hours per week which can result in simply running out of time. It was noted that these uploads have only occurred since the Clerk also took over managing the website. Gwnaed sylw nad oedd eitem y Gweithdrefn yn rhoi digon o fanylion. Awgrymwyd y rhoddir cyfle arall i'r Aelod o'r Cyhoedd i siarad o fewn yr eitem Gweithdrefn. I'r dyfodol, gwnaed cais i	532 533

wneud yn glir pa eitemau i'w newid. A comment was made that the Agenda item did not give enough detail. It was suggested that MOP would be given another opportunity within the Agenda item to speak. Into the future a request was made to make clear the item number/s to be changed.	
5. I drafod a chymeradwyo Rheolau Sefydlog diwedddaredig LLCC To discuss and approve LLCC updated Standing Orders Cytunwyd derbyn y newidiadau i'r Gorchmynion Sefydlog ar dudalen 7 i Orchymyn Sefydlog 3 gyda'r bwriad i'w rhoi ar brawf am ychydig fisoedd. Esboniodd y Cadeirydd y byddai cyfle o hyd i'r Cadeirydd ofyn am wybodaeth gan Aelod o'r Cyhoedd yn ystod eitem o'r Gweithdrefn. Awgrymwyd i Gynghorydd Sugeries drafod barn trigolion. Cynigiwyd: Cynghorydd Roberts Ailgynigiwyd: Cynghorydd Ball Gofynnwyd i Gynghorydd Davies ofyn yn ffurfiol am yr holl bapurau drwy lythyr neu e-bost i'r Clerc newydd. Nodwyd gan y Clerc fod pob mis, yr holl bapurau yn cael eu cyflenwi mewn amlen i'r aelod ac nid oedd hyn wedi'i wrthwynebu. It was resolved to accept the Standing Orders changes on page 7 to Standing Order 3 with a view to trial this for a few months. The Chair explained that there would still be an opportunity for the Chair to request information from a MOP during an Agenda item. Cllr Surgeries were suggested to discuss resident views. Proposed: Cllr Roberts Seconded: Cllr Ball Cllr Davies was requested to formally request all papers by letter or email to the new Clerk. It was stated by the Clerk that every month all papers were supplied in an envelope to the member and this was not disputed.	534 535
6. I gymeradwyo'r disgrifiad swydd a manylion y contract cyn hysbysebu swydd y Clerc/Swyddog Ariannol Cyfrifol (RFO). I gymeradwyo disgrifiad swydd a gwybodaeth y contract cyn hysbysebu'r swydd Clerc/RFO. Cytunwyd i dderbyn gyda'r gwelliannau priodol. Cynigiwyd: Cynghorydd Worrell Ailgynigiwyd: Cynghorydd Ball To approve the job description and contract information prior to advertising position of Clerk/RFO It was resolved to accept with appropriate amendments Proposed: Cllr Worrell Seconded: Cllr Ball	536
7. I drafod y Polisi Diwedddaredig ar y Wasg/Cyfryngau a'r Cyfryngau Cymdeithasol To discuss updated Press/Media And Social Media Policy To return on a later agenda	
8. I ystyried cynnig i eithrio'r wasg a'r cyhoedd o'r eitemau busnes canlynol gan eu bod yn ymwneud â materion cyfrinachol lle byddai'n niweidiol i'r budd cyhoeddus cynnal y cyfarfod heb yr eithriad hwn [Deddf Cyrff Cyhoeddus (Derbyn i Gyfarfodydd) 1960], er mwyn trafod materion TWE (PAYE). To consider a motion to exclude the press and the public from the next items of business as they relate to confidential matters where it would be prejudicial to the public interest to hold the meeting without this exclusion [The Public Bodies (Admission to Meetings) Act 1960] to discuss PAYE issues. Cytunwyd i eithrio'r Wasg a'r Cyhoedd. Cynigiwyd: Cynghorydd Roberts Ailgynigiwyd: Cynghorydd Sainty It was resolved to exclude the Press and Public Proposed: Cllr Roberts Cllr Sainty	537

***Rheolau Sefydlog Cyngor Cymuned Llansteffan a Llanybri 2025 / *Llansteffan and Llanybri Community Council Standing Orders 2025**

Tina Roberts: Clerc/Clerk: 07/02/2026