



**CYNGOR CYMUNED LLANSTEFFAN A LLANYBRI
LLANSTEFFAN AND LLANYBRI COMMUNITY COUNCIL**

MINUTES OF THE ORDINARY MEETING HELD ON MONDAY 16th MARCH 2026 AT 7PM

PRESENT: Cllr Sue Ball Cllr Ian Roberts (Chair) Cllr Tina Roberts Cllr Darren Sainty (arrived at 19.30 hours) Rhian Worrell – Temp Clerk/RFO	In attendance one member of the public in person and one on Zoom. The meeting commenced at 19.00 hours	
	ITEM	
1.	Apologies Apologies were received from Cllr Daff Davies; Cllr D Sainty texted the Clerk and Chair to report that he was running late. Cllr Sainty arrived at 19.30 hours.	
2.	Declarations of Interest and Dispensations - agenda items only None at this stage, the Chair reminded Cllrs to declare should an interest arise at any point in the meeting.	
3.	Chair's Announcements - The Chair asked the Temp Clerk to give a situation report on the Morfa Swing Set installation. The Temp Clerk informed members that the installation was underway, there was some delay caused by missing swing bearings, but the Temp Clerk was monitoring the situation and liaising closely to ensure completion of the project ASAP. The paperwork required for payment of the grant has been put together and sent, minus a final photo, which the Temp Clerk has stated will follow ASAP and before the deadline of 31 Mar 26. - The Chair spoke about the Proposal to Discontinue Ysgol Llansteffan Determination Letter from CCC Dept of Education – The Chair expressed regret on behalf of the Community Council, members expressed sadness in response to the decision. It was acknowledged that many within the community would be upset by CCC's decision to close the school. - The Chair thanked the three members of the community who have given up their time freely to maintain the LLCC owned planters in the CCC Carpark for a significant number of years. - The Chair thanked the previous Clerk on behalf of Full Council for all her hard work and dedication to the role over the last three and half years. Members agreed she had been an excellent clerk.	
4.	To receive and confirm the accuracy of the minutes of the Ordinary Meeting held on 23rd February 2026 It was resolved to accept the accuracy of the minutes of the Ordinary Meeting held on 23rd February 2026. Proposed: Cllr T Roberts Seconded: Cllr S Ball All in favour The Chair signed the minutes accordingly.	554
5.	Matters Arising – 23rd February 2026 Members noted that the Clear Up Crew shed has now been successfully relocated to its new position on Community Council land at the northern end of the Village Green.	

	There were no further matters arising that are not otherwise included on the agenda for the current meeting.	
6.	Public Participation (15 mins) via written questions and statements to the Clerk - agenda items only Two written submissions were made to LLCC. Both were read out in full and addressed by members. The key theme to both related to the recent changes to Public Participate at LLCC meetings. The concerns were acknowledged and the reasons for the changes were once again explained. The fact that the new approach is for a trial period only was reiterated and the need for LLCC Cllr surgeries was also mentioned. It was resolved to send a response stating that LLCC believe, given the circumstances, that as a collective body they have acted appropriately and given appropriate written and verbal responses. Therefore, the members of public who made these recent submissions should refer to the Ombudsman for independent analysis of the situation. Proposed: Cllr Ian Roberts Seconded: Cllr Tina Roberts All in favour The Temp Clerk then highlighted that she had put together an information notice about the new approach to Public Participation during LLCC meetings. It reflects current Standing Orders Feb 26 which are on the website. All members had received a draft copy of the notice prior to the meeting. It was resolved to accept the notice, and it be placed on the website and both village notice boards. Proposed: Cllr Tina Roberts Seconded: Cllr Sue Ball All in favour	555 556
7.	To discuss re-siting planters from South Car Park Liz Dutch had kindly provided an email to the Temp Clerk outlining proposals developed by herself and others involved in the maintenance of the planters. The proposals were considered, and it was agreed that the Temporary Clerk should liaise with Carmarthenshire County Council (CCC) to explore the options and confirm which arrangements would be acceptable to them. It was resolved that the Clerk approach CCC to explore the options and confirm which arrangements would be acceptable to them in their Carpark. Proposed: Cllr I Roberts Seconded: Cllr Sue Ball All in favour	557
8.	To discuss purchase of telephone box on The Village Green to house the defibrillator from Florries. Cost is initially £1, but there will be ongoing maintenance requirements to consider. The temp Clerk has liaised with the owner of Florries and they were content that the defib be moved to a location within the carpark where it would be better protected from the elements. Members discussed the issue of re-siting the defib and agreed that the telephone box would be a good option, given the added protection it would provide. A new defib box will be purchased (as per 23rd February Minutes) as the current box is in a poor state of repair. It was resolved for the Temp Clerk to contact BT to find out how to facilitate the purchase. Once established, the defib will be moved accordingly. Proposed: Cllr I Roberts Seconded: Cllr Darren Sainty All in favour	558
9.	Llansteffan Castle Lighting – Collaboration with Tourist Association To consider establishing a small working group of members to liaise with the newly formed Tourist Association with the aim of collaboratively developing a sustainable plan to reinstate the lighting of Llansteffan Castle.	

	Expenditure incurred paid and pending authorisation since 23rd February 2026			
	DATE	DETAIL OF PAYMENT / PAYEE	AMOUNT	
	24 & 27 Feb 2026	Postage Costs Refund to Cllr R Worrell	10.56	
	19 Mar 2026	Ben Harries Archive	30.00	
	It was resolved to agree the Payments and Receipts as detailed above. Proposed: Cllr Tina Roberts Seconded: Cllr Darren Sainty All in Favour			567
16.	Correspondence of Note 23/02 MOP Questioning new Public Participation Policy - Noted, fully addressed at Public Participation agenda item. 27/02 Temp Clerk sent letter to MOP to address issues raised at Feb Meeting. As per Feb Minutes 27/02 OVW Membership of OVW 26/27 - Pay when revised invoice is received. 02/03 PTA Copy of CCC Objection Report received from PTA – Noted. 02/03 PTA Urgent - Request for Confirmation – Ysgol Llansteffan Objection Report Notification (Section 5 Compliance) – Clerk sent a response. 04/03 National Grid 50031067 - LLANSTEFFAN AND LLANYBRI COMMUNITY COUNCIL - 2025 Festive Illuminations 4/03 - Noted. Previous Clerk to explain to Temp Clerk what needs to be done. 05/03 OVW One Voice Wales Manifesto - Noted. 05/03 CCC (Carmarthenshire) Proposal to Discontinue Ysgol Llansteffan Determination Letter 5/3 Dept of Education - Sent to Cllrs 09/03 OVW Joint event One Voice Wales and Planning Aid Wales “Improving our local places – Welsh case studies and planning updates” - Sent to Cllrs. Cllrs to inform Temp Clerk if they wish to attend this training. 09/03 Fisheries Management WG - Emily Mills Information about Stake Holder meeting (May TBC) Sent to Cllrs. To go on April agenda. 09/03 CCC Bureau – Funding Opportunities - Sent to Cllrs and all groups/organisations in Ward. 12/03 MOP Enquiry about a local footpath issue - Sent to Cllrs. Mop (not resident within the Ward) advised to seek help from the Ramblers. LLCC are not involved in this issue.			568
17.	Identify date of April monthly meeting 2026 Date of the April Ordinary Meeting will be 20 April at 1900 hours, in the Llansteffan Memorial Hall.			569
18.	Matters for information • Sec of Sports Club to be asked about container to be housed on Morfa, there may be some licence implications to be mutually agreed. • Flood Group to be asked if there is a timeline for the removal of the sandbags along Nant Jack, as they will deteriorate over the Spring and Summer months. • It was reported that there have been several fires on the beach and a lot of debris left behind, including a mattress doused in petrol. • It was reported that the rear door to CCC toilet block had been vandalised and the wood from the door used on a fire. Reported by Clerk previously and CCC have replaced the door. • It was reported that fires have been lit in the Headland Shelter. • It was reported that a makeshift camp has been set up in the woods between First and Second Steps on the cliff edge side. PCSO to be informed. • It was agreed that consideration be given at the April meeting to whether the Council should contact Queen Elizabeth High School regarding the post-examination			570

	activities of students on and around Llansteffan Beach. It was reported that a rugby club had contacted Cllr Tina Roberts about the possibility of using the football pitch at the Northern end of the Village Green. She had asked them to email the Clerk; who agreed to send any correspondence received to the Sports Club.	
19.	To consider a motion to exclude the press and the public from the next items of business as they relate to confidential matters where it would be prejudicial to the public interest to hold the meeting without this exclusion [The Public Bodies (Admission to Meetings) Act 1960]. The items of business relate to HR recruitment issues and private candidate information. It was resolved to exclude the press and the public from Item 20. Proposed: Cllr Ian Roberts Seconded: Cllr Sue Ball All in favour	571
20.	To receive and confirm the accuracy of the minutes of the HR Meeting held on 9th March 2026. It was resolved to accept the accuracy of the minutes of the HR Meeting held on 9th March 2026 thereby granting permission to the HR Committee to proceed with interviews. Proposed: Cllr Ian Roberts Seconded: Cllr Sue Ball All in favour Chair closed the meeting at 20.50 hours. Date: Chair Cllr Ian Roberts	572

*Llansteffan and Llanybri Community Council Standing Orders 2026
Rhian Worrell: Clerc/Clerk: 24/03/2026